



Allocation of Unspent 2025 Funds

Prepared by Katie Zimmermann

V-Cat unspent appropriations from 2024 total \$ 7327.37.

According to the WVLS/V-Cat Steering Committee Policy Statement on V-Cat Minimum Reserve Funds approved in 2015: The V-Cat Reserve Funds will be maintained with no less than \$320,000 and no more than \$375,000. Annually 50% of any unspent funds will be transferred to the reserve funds and the remaining 50% of unspent funds be transferred to V-Cat Special Projects.

Since the V-Cat Reserve Fund balance is \$375,000, WVLS recommends that \$ 7327.37 unspent appropriations from 2024 be applied to the V- Special Projects Fund and be designated for Supplies and Cataloging/Database Clean-Up Automation and supplies. V-Cat Council approved an updated

Additional special project possibilities to be designated by V-Cat Council, include sponsoring an Aspen development, cataloging support, database clean up, and training.

2025 V-Cat Appropriations Plan Draft

(Revised January 2025, Approved by V-Cat Council on 2/6/2025)

Reserve Balance - Jan 1, 2025	\$457,078.58	Operating Expenses	\$252,000.00
Unspent 2024 Allocations	\$7,327.37		
Disaster Recovery Balance - Jan 1, 2025	\$10,500.00	Non-Operating Reserves	\$464,405.95
2025 V-Cat Maintenance	\$252,000.00	Disaster Recovery	\$10,500.00
Total Funds		Total Appropriations	\$726,905.95

WVLS Subsidy (approximate) \$102,445.00
 Total w/ Subsidy **\$829,350.95**

Account #	Account	Appropriation	V-Cat	WVLS	(sub components)	Balance
5-6100	Human Resources	\$101,000.00				\$101,000.00
	ILS Management Expenses		\$101,000.00			\$101,000.00
	ILS Management Expenses - WVLS Subsidy (does not include equipment, supplies, rent or insurance)			\$98,870.00		
5-6210	COMMUNICATIONS	\$6,000.00				\$6,000.00
	Telephone & SMS Notifications		\$6,000.00			\$6,000.00
5-6220	MAINT. & SUPPLIES	\$250.00				\$250.00
	Supplies		\$250.00			\$250.00
5-6250	Training & Travel	\$7,500.00				\$7,500.00
	Conferences		\$5,000.00			\$5,000.00
	Continuing Education		\$2,000.00			\$2,000.00
	Workshops and Training Events		\$500.00			\$500.00
5-6290	Memberships	\$250.00				\$250.00
	IUG and other memberships		\$250.00			\$250.00
5-6340	Special Projects	\$89,405.95				\$89,405.95
	Future ILS Enhancements		\$69,916.56			\$69,916.56
	Training and Travel		\$12,162.02			\$12,162.02
	Cataloging and Database Clean Up Automation		\$7,127.37			\$7,127.37
	Supplies		\$200.00			\$200.00
5-6360	ILS Application & Platform Services	\$76,500.00				\$76,500.00
	Hardware & Equipment Maintenance		\$16,500.00			\$16,500.00
	ILS Software Maintenance		\$60,000.00			\$60,000.00
5-6400	Service Contracts	\$60,500.00				\$60,500.00
	Cataloging Utility (July 2025 - June 2026 annual term)		\$27,000.00			\$27,000.00
	Content Enhancement (cover image service)		\$9,000.00			\$9,000.00
	Database Cleanup		\$6,000.00			\$6,000.00
	Discovery Subscription		\$16,000.00			\$16,000.00
	Ecommerce Fees		\$2,500.00			\$2,500.00
	Novelist Select - WVLS Subsidy (content enrichment for ILS)			\$3,575.00		
5-6640	Resource Development	\$375,000.00				\$375,000.00
	ILS Migration / Replacement Reserve		\$375,000.00			\$375,000.00
5-6650	Non-Operating Funds	\$10,500.00				\$10,500.00
	Disaster Recovery Reserve		\$10,500.00			\$10,500.00
TOTALS			\$726,905.95	\$102,445.00		\$726,905.95

- V-Cat Expense
- WVLS Subsidized V-Cat Expense
- Unspent 2024 Allocations Adjustments
- Updated Subtotals and Totals