

Wisconsin Valley Library Service

V-Cat Budget Report - November 2024

Account #	Account	Appropriation	Curr. Dist.	Total Dist.	Receipts	Balance
5-6100	Human Resources	\$95,000.00	\$0.00	\$95,000.00	\$0.00	\$0.00
5-6210	Communications	\$6,000.00	\$0.00	\$4,568.40	\$0.00	\$1,431.60
5-6220	Maint. & Supplies	\$200.00	\$141.88	\$168.65	\$0.00	\$31.35
5-6250	Training & Travel*	\$7,500.00	\$0.00	\$3,520.84	\$0.00	\$3,979.16
5-6290	Memberships	\$150.00	\$0.00	\$220.00	\$0.00	(\$70.00)
5-6360	ILS Application & Platform Services	\$71,500.00	\$0.00	\$70,727.10	\$0.00	\$772.90
5-6400	Service Contracts	\$64,250.00	\$8,970.58	\$61,041.30	\$0.00	\$3,208.70
TOTAL		\$244,600.00	\$9,112.46	\$235,246.29	\$0.00	\$9,353.71
V- Cat Funds						
Monthly						
Beginning November 2024 Balance			\$486,044.75			
2024 Receipts/Reimbursements			\$0.00			
Budget Expenditures			(\$9,112.46)			
Special Projects Expenditures			\$0.00			
Ending November 2024 Balance			\$476,932.29			
Year to Date						
Beginning January 2024 Balance			\$470,007.08			
2024 Receipts/Reimbursements			\$244,600.00			
Budget Expenditures			(\$235,246.29)			
Special Projects Expenditures			(\$2,428.50)			
Ending November 2024 Balance			\$476,932.29			
V- Cat Reserve Fund Balances						
Account #	Account					
5-6340	Special Projects (a.k.a. Future ILS Enhancements)		\$82,078.58			
5-6640	Resource Development (a.k.a. ILS Long Term Replaceme		\$375,000.00			
5-6650	Disaster Recovery (a.k.a. Contingency Fund)		\$10,500.00			
			\$467,578.58			
V- Cat Special Projects Fund 5-6340						
Beginning January 2024 Balance			\$72,345.06			
2024 Budget Adjustments**			\$12,162.02			
Budget Expenditures			(\$2,428.50)			
Ending November 2024 Balance			\$82,078.58			

**\$Unspent 2023 appropriations applied to Special Projects.
\$6081.01 to be used for Training & Travel. Approved 2/1/2024

Wisconsin Valley Library Service

V-Cat Budget Report - December 2024

Account #	Account	Appropriation	Curr. Dist.	Total Dist.	Receipts	Balance
5-6100	Human Resources	\$95,000.00	\$0.00	\$95,000.00	\$0.00	\$0.00
5-6210	Communications	\$6,000.00	\$0.00	\$4,568.40	\$0.00	\$1,431.60
5-6220	Maint. & Supplies	\$200.00	\$0.00	\$168.65	\$0.00	\$31.35
5-6250	Training & Travel*	\$7,500.00	\$1,096.26	\$4,617.10	\$0.00	\$2,882.90
5-6290	Memberships	\$150.00	\$0.00	\$220.00	\$0.00	(\$70.00)
5-6360	ILS Application & Platform Services	\$71,500.00	\$0.00	\$70,727.10	\$0.00	\$772.90
5-6400	Service Contracts	\$64,250.00	\$930.08	\$61,971.38	\$0.00	\$2,278.62
TOTAL		\$244,600.00	\$2,026.34	\$237,272.63	\$0.00	\$7,327.37
V- Cat Funds						
Monthly						
Beginning December 2024 Balance			\$476,932.29			
2024 Receipts/Reimbursements			\$0.00			
Budget Expenditures			(\$2,026.34)			
Special Projects Expenditures			\$0.00			
Ending December 2024 Balance			\$474,905.95			
Year to Date						
Beginning January 2024 Balance			\$470,007.08			
2024 Receipts/Reimbursements			\$244,600.00			
Budget Expenditures			(\$237,272.63)			
Special Projects Expenditures			(\$2,428.50)			
Ending December 2024 Balance			\$474,905.95			
V- Cat Reserve Fund Balances						
Account #	Account					
5-6340	Special Projects (a.k.a. Future ILS Enhancements)		\$82,078.58			
5-6640	Resource Development (a.k.a. ILS Long Term Replaceme		\$375,000.00			
5-6650	Disaster Recovery (a.k.a. Contingency Fund)		\$10,500.00			
			\$467,578.58			
V- Cat Special Projects Fund 5-6340						
Beginning January 2024 Balance			\$72,345.06			
2024 Budget Adjustments**			\$12,162.02			
Budget Expenditures			(\$2,428.50)			
Ending December 2024 Balance			\$82,078.58			

**Unspent 2023 appropriations applied to Special Projects.
\$6081.01 to be used for Training & Travel. Approved 2/1/2024

Wisconsin Valley Library Service

Account QuickReport

January through December 2024

Date	Name	Memo	Amount
5-0000 V-Cat Expenses			
5-6100 Staff			
04/17/2024		To Record V-Cat Portion of Salaries	95,000.00
Total 5-6100 Staff			95,000.00
5-6210 Phone Expense			
08/19/2024	Shoutbomb	Maintenance August 2024-July 2025	4,568.40
Total 5-6210 Phone Expense			4,568.40
5-6220 Supplies			
09/16/2024	Katrina Zimmermann	Reimbursement: V-Cat Meeting Refreshments	26.77
11/25/2024	Katrina Zimmermann	Reimbursement; Refreshments and Supplies for V-Cat Me...	141.88
Total 5-6220 Supplies			168.65
5-6250 Travel/Cont Ed Expense			
02/19/2024	Associated Bank - Card...	Delta Air; Flight for Aspen Conference (KZ)	655.20
02/19/2024	Associated Bank - Card...	Delta Air; Flight for Innovative Users Group Conference (RM)	436.20
02/19/2024	Associated Bank - Card...	Innovative Users Group; Conference Registration (RM)	480.00
04/01/2024	Rachel Metzler	Travel Reimbursement; IUG Conference (158 Miles)	462.96
04/15/2024	Associated Bank - Card...	Marriott Detroit; Staff Travel Hotel for IUG Conference (RM)	1,099.40
08/19/2024	Rachel Metzler	Reimbursement; Merrill V-Cat Training (88.6 Miles)	59.36
10/14/2024	Associated Bank - Card...	Liberty Juice Academy; BIBFRAME Registration (RM)	250.00
10/14/2024	Katrina Zimmermann	Reimbursement; New Staff Training in Merrill (58 miles)	38.86
10/14/2024	Katrina Zimmermann	Reimbursement; Aspen Training in Merrill (58 miles)	38.86
12/09/2024	Katrina Zimmermann	Reimbursement; V-Cat / Sierra Training in Antigo (74 miles)	49.58
12/23/2024	Frances Simek Memorial...	Reimbursement; Back In Circulation Conference Scholarship	958.24
12/23/2024	Katrina Zimmermann	Reimbursement; V-Cat / Sierra Training in Antigo (66 miles)	44.22
12/23/2024	Katrina Zimmermann	Reimbursement; V-Cat / Sierra Training in Antigo (66 miles)	44.22
Total 5-6250 Travel/Cont Ed Expense			4,617.10
5-6290 Insurance, Dues			
01/08/2024	Innovative Users Group	IUG Membership Dues for ID #1522 - 3/1/2024-3/1/2025	220.00
Total 5-6290 Insurance, Dues			220.00
5-6340 Special Projects			
02/05/2024	Amundsen Davis, LLC	V-Cat - Application and Process Advice	678.50
06/24/2024	ByWater Solutions	Aspen Test Server June 23, 2024-January 23, 2025	1,750.00
Total 5-6340 Special Projects			2,428.50
5-6360 Hard/Software, Equip Ma			
04/17/2024		To Record V-Cat Portion of IT Expenses	16,500.00
08/05/2024	Innovative Interfaces, Inc	ILS Application & Platform Services - September 1, 2024-A...	1,240.55
08/05/2024	Innovative Interfaces, Inc	ILS Application & Platform Services Core Bundle- Septemb...	52,986.55
Total 5-6360 Hard/Software, Equip Ma			70,727.10
5-6400 Contracts			
01/08/2024	ByWater Solutions	Aspen3 Support & Hosting January 23, 2024-January 22, 2...	15,000.00
01/12/2024	e-solutions	E-commerce PayPal Fees; December 2023	174.29
02/09/2024	e-solutions	E-commerce PayPal Fees; January 2024	169.58
03/08/2024	e-solutions	E-commerce PayPal Fees; February 2024	133.09
04/05/2024	e-solutions	E-commerce PayPal Fees; March 2024	196.57
05/01/2024	Backstage Library Works	MARS Authority Control Processsing	301.47
05/01/2024	Backstage Library Works	MARS Authority Notification Subscription	515.00
05/17/2024	e-solutions	E-commerce PayPal Fees; April 2024	195.48
06/14/2024	e-solutions	E-commerce PayPal Fees; May 2024	160.55
07/12/2024	e-solutions	E-commerce PayPal Fees; June 2024	170.05
07/22/2024	OCLC	Cataloging & Metadata Subscription, 7/01/24-6/30/25	24,103.46
08/05/2024	Innovative Interfaces, Inc	Service Contract Sierra Content Cafe Subscription- Septe...	8,395.77
08/09/2024	e-solutions	E-commerce PayPal Fees; July 2024	163.53
09/06/2024	e-solutions	E-commerce PayPal Fees; August 2024	178.91
10/04/2024	e-solutions	E-commerce PayPal Fees; September 2024	134.85
10/14/2024	Backstage Library Works	MARS Authority Control Processsing	573.30
10/14/2024	Backstage Library Works	MARS Authority Notification Subscription	515.00
10/14/2024	Backstage Library Works	MARS Authority Control Processsing & e-records	474.82

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Accrual Basis

Wisconsin Valley Library Service
Account QuickReport
January through December 2024

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/14/2024	Backstage Library Works	MARS Authority Notification Subscription	515.00
11/15/2024	e-solutions	E-commerce PayPal Fees; October 2024	169.03
11/25/2024	Backstage Library Works	Marcadia	8,801.55
12/13/2024	e-solutions	E-commerce PayPal Fees; November 2024	165.08
12/23/2024	Backstage Library Works	MARS Authority Control Processing	250.00
12/23/2024	Backstage Library Works	MARS Authority Notification Subscription	515.00
Total 5-6400 Contracts			61,971.38
Total 5-0000 V-Cat Expenses			239,701.13
TOTAL			<u>239,701.13</u>