

**Wisconsin Valley Library Service - ACCOUNTS PAYABLE
December 2024**

Exhibit 2b

2-0000 State Aid

2-6100 Salaries

People's State Bank	December Payroll; No. 25; December 13, 2024	\$30,439.57
	December Payroll; No. 26; December 27, 2024	\$28,165.56
GJE # 97	Re-Classify KH Vacation Payout (Salary) to 9-6660 Account	(\$3,892.32)
GJE # 98	Transfer of Salary Expenses to 9-6100 Account	(\$101,369.93)
Total 2-6100 Salaries		(\$46,657.12)

2-6130 Employee Benefits

US Department of Treasury	Social Security & Medicare; Payroll No. 25; December 13, 2024	\$2,257.55
	Social Security & Medicare; Payroll No. 26; December 27, 2024	\$2,099.09
Wisconsin Retirement System	Retirement Contributions; December 2024	\$3,349.30
GJE # 97	Re-Classify KH Vacation Payout (FICA) to 9-6660 Account	(\$297.77)
GJE # 98	Transfer of Benefit Expenses to 9-6130 Account	(\$16,410.04)
Total 2-6130 Employee Benefits		(\$9,001.87)

2-6240 Delivery/Postage

Associated Bank - Credit Card	USPS; Postage for Mailing Book	\$11.40
Brenda Walenton	Reimbursement; Postage for Mailing Books	\$22.90
Waltco Delivery	Courier Service; December 2024	\$11,023.66
	Courier Service; Fuel Surcharge; December 2024	\$1,782.51
Total 2-6240 Delivery/Postage		\$12,840.47

2-6260 Board Travel

Judy Peterson	Reimbursement; WVLS BOT Executive Committee Meeting	\$67.00
Wisconsin Library Association	2025 Library Legislative Day Registration (KS)	\$45.00
Total 2-6260 Board Travel		\$112.00

2-6350 Workshops

T B Scott Free Library	Reimbursement; Staff Development Day Speaker	\$500.00
Total 2-6350 Workshops		\$500.00

2-6360 Equipment; Maintenance and Supplies

Associated Bank - Credit Card	HP Instant Ink; Printer Ink; November 2024 (SH)	\$22.14
	HP Instant Ink; Printer Ink; November 2024 (MS)	\$7.37
Quill LLC	Supplies; Ink Cartridges (7)	\$9.72
Total 2-6360 Equipment; Maintenance and Supplies		\$39.23

2-6400 Contracts

Associated Bank - Credit Card	Intuit Quickbooks: Monthly Per Employee Usage Fee; December 2024	\$105.00
Minocqua Public Library	Cataloging Project; November 24 - December 7, 2024	\$40.00
	Cataloging Project; December 8-21, 2024	\$200.00
Total 2-6400 Contracts		\$345.00

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2-6490 Library Materials

Information Today	Computers In Libraries; Subscription Renewal	\$129.95
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Total 2-6490 Library Materials	\$129.95
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Total 2-0000 State Aid	(\$41,692.34)
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3-0000 Grant Accounts

3-2025-251 LSTA Grant Projects

Alice Sturzl	Reimbursement; WLA Conference Scholarship	\$855.00
Laurie Renel-Faledas	Reimbursement; WLA Conference Scholarship	\$1,061.06
Teresa Hall	Reimbursement; WLA Conference Scholarship	\$1,111.09

Total 3-2025-251 LSTA Grant Projects	\$3,027.15
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Total 3-0000 Grant Accounts	\$3,027.15
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5-0000 V-Cat Project Accounts

5-6250 Travel/Continuing Education

Frances Simek Memorial Library	Reimbursement; Back In Circulation Conference Scholarship	\$958.24
Katrina Zimmermann	Reimbursement; V-Cat / Sierra Training in Antigo	\$49.58
	Reimbursement; V-Cat / Sierra Training in Antigo	\$44.22
	Reimbursement; V-Cat / Sierra Training in Antigo	\$44.22

Total 5-6250 Travel/Continuing Education	\$1,096.26
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5-6400 Contracts

Backstage Library Works	MARS Authority Control Processing	\$250.00
	MARS Authority Notification Subscription	\$515.00
e-solutions	E-commerce PayPal Fees; November 2024	\$165.08

Total 5-6400 Contracts	\$930.08
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Total 5-0000 V-Cat Project Accounts	\$2,026.34
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6-0000 LEAN WI Project Accounts

6-6210 Licensing and Services

CoVantage Credit Card	800.com; Toll Free Number; December 2024 (Qty 2)	\$17.70
	Amazon Web Services; Cloud Storage; November 2024	\$0.63
	GoDaddy; Domain for LWIN	\$48.34
	Microsoft; Teams Phone with Calling Plan; November 2024 (Qty 3)	\$33.00
	Microsoft 365 Audio Conferencing; November 2024 (Qty 4)	\$6.00
	ServerPilot; Management Tool; October 2024	\$61.39

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	Squarespace; Domain - WVLS - Greenwood	\$12.00
	Squarespace; Domain - WVLS - Withee	\$12.00
	Squarespace; Domain - WVLS - Crandon	\$12.00
	Squarespace; Domain - WVLS - Wabeno	\$12.00
	Squarespace; Domain - WVLS - Dorchester	\$12.00
Dept of Administration	TEACH Services; July 1 - December 31, 2024 (WVLS)	\$1,500.00
	TEACH Services; July 1 - December 31, 2024 (IFLS)	\$1,500.00
	TEACH Services; July 1 - December 31, 2024 (NWLS)	\$1,500.00
Total 6-6210 Licensing and Services		\$4,727.06

Total 6-0000 LEAN WI Project Accounts **\$4,727.06**

7-0000 Pass Through Accounts

7-0003 Courier P/T Account

Waltco Delivery	Courier Service; December 2024	\$107.03
	Courier Service; Fuel Surcharge; December 2024	\$17.31
Total 7-0003 Courier P/T Account		\$124.34

7-0007 E-Commerce P/T Account

Abbotsford Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$57.90
Antigo Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$224.99
Colby Community Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$51.25
Crandon Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$16.70
Dorchester Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$19.40
Edward Demmer Mem Lib	E-Commerce Reimbursement; June 1 - November 30, 2024	\$242.25
Frances Simek Memorial Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$251.00
Granton Community Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$15.00
Greenwood Area Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$41.80
Jean M Thomsen Mem. Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$6.70
Edith Evans Community Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$2.65
Loyal Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$12.80
Marathon County Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$10,632.73
Minocqua Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$227.83
Neillsville Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$61.55
Owen Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$56.80
Rhineland District Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$674.18
Rib Lake Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$68.85
T B Scott Free Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$366.07
Thorp Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$138.80
Tomahawk Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$412.95
Westboro Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$9.80
Western Taylor Co. Pub. Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$12.10
Wabeno Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$1.80
Withee Public Library	E-Commerce Reimbursement; June 1 - November 30, 2024	\$51.05
Total 7-0007 E-Commerce P/T Account		\$13,656.95

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7-0008 IT P/T Account

Dell Marketing	Computer Equipment; PO 22469 (Westboro)	\$5,180.00
	Computer Equipment; PO 22470 (Wabeno)	\$700.00
Total 7-0008 IT P/T Account		\$5,880.00

Total 7-0000 Pass Through Accounts **\$19,661.29**

9-0000 Other Income Accounts

9-6100 Salaries

GJE # 98	Transfer of Salary Expenses from 2-6100 Account	\$101,369.93
Total 9-6100 Salaries		\$101,369.93

9-6130 Benefits

Dept of Employee Trust Funds	Health Insurance Premium Reimbursement; Employer; December 2024 (KH)	(\$2,169.45)
	Health Insurance Premium; Employer; January 2025	\$13,823.54
Securian Financial Group, Inc	Life Insurance Premium; January 2025	\$10.67
WPS	Dental Insurance Premium; January 2025	\$893.11
GJE # 98	Transfer of Benefit Expenses from 2-6130 Account	\$16,410.04
Total 9-6130 Benefits		\$28,967.91

9-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro Monthly; December 2024 (3)	\$53.94
	Google Workspace Business Plus; November 2024 (17)	\$367.20
	Ringcentral; Fax Charges; December 2024	\$27.99
Total 9-6210 Communications		\$449.13

9-6220 Supplies

Associated Bank - Credit Card	Amazon; 25th Anniversary V-Cat Celebration Supplies	\$91.08
	25th Anniversary V-Cat Celebration Supplies	\$21.92
Erica Brewster	Reimbursement; Annual Report Workshop Refreshments	\$51.60
Marquardt Stamp & Sign	WVLS Date Stamp	\$48.95
Quill LLC	Office Supplies; AAA Batteries	\$30.55
Total 9-6220 Supplies		\$244.10

9-6250 Staff Travel

Associated Bank - Credit Card	Hyatt Regency; Staff Travel for LMCC Conference (JM)	\$597.93
	Hyatt Regency; Staff Travel for WLA Conference (BW)	\$139.00
	Hyatt Regency; Staff Travel for WLA Conference (KZ)	\$278.00
	Hyatt Regency; Staff Travel for WLA Conference (MS)	\$417.00
	Hyatt Regency; Staff Travel for WLA Conference (KAW)	\$417.00
Erica Brewster	Reimbursement; WVLS Office Day	\$254.70
	Reimbursement; WVLS Annual Report Workshop	\$122.64
	Reimbursement; Staff Holiday Gathering	\$26.80
Jamie Matczak	Reimbursement; Staff Holiday Gathering	\$120.60

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Josh Klingbeil	Reimbursement; Completed Web Design Course	\$1,125.00
Wisconsin Library Association	2025 Library Legislative Day Registration (KAW)	\$45.00
Total 9-6250 Staff Travel		\$3,543.67
9-6360 Equipment; Maintenance and Supplies		
Quill LLC	Supplies; Ink Cartridges (7)	\$333.21
Total 9-6360 Equipment; Maintenance and Supplies		\$333.21
9-6660 Payroll Liabilities		
GJE # 97	Re-Classify KH Vacation Payout (Salary & FICA) from 2-6100 and 2-6130 Accounts	\$4,190.09
Total 9-6660 Payroll Liabilities		\$4,190.09
9-7900 · Encumbered		
Associated Bank - Credit Card	Amazon; Data Dashboard Incentives (9-6340)	\$6.85
	Amazon; Data Dashboard Incentives (9-6340)	\$6.85
	Amazon; Data Dashboard Incentives (9-6340)	\$6.85
	Canva; Tote Bags to Promote Udemy (9-6220)	\$270.50
	Amazon; V-Cat Celebration Supplies (9-6220)	\$121.16
Godfrey & Kahn	Eldred Will Contest (9-6340)	\$17,607.00
Peoples State Bank 1	Payroll Direct Deposit Fee; December 2024 (9-6290)	\$40.00
Quill LLC	Supplies; AAA Batteries (9-6220)	\$0.44
TASC1	Flex Administration Fee; January 2025 (9-6290)	\$56.61
	2025 Renewal Fee (9-6290)	\$22.08
Total 9-7900 · Encumbered		\$18,138.34
Total 9-0000 Other Income Accounts		\$157,236.38
Grand Total		\$144,985.88