

Wisconsin Valley Library Service - ACCOUNTS PAYABLE

November 2024

2-0000 State Aid

2-6100 Salaries

People's State Bank	November Payroll; No. 22; November 1, 2024	\$29,706.15
	November Payroll; No. 23; November 15, 2024	\$31,051.15
	November Payroll; No. 24; November 29, 2024	\$28,665.65

Total 2-6100 Salaries	\$89,422.95
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2-6130 Employee Benefits

US Department of Treasury	Social Security & Medicare; Payroll No. 22; November 1, 2024	\$2,188.61
	Social Security & Medicare; Payroll No. 23; November 15, 2024	\$2,291.52
	Social Security & Medicare; Payroll No. 24; November 29, 2024	\$2,111.07
Wisconsin Retirement System	Retirement Contributions; November 2024	\$5,530.68

Total 2-6130 Employee Benefits	\$12,121.88
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2-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro Monthly, November 2024 (3)	\$5.39
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Total 2-6210 Communications	\$5.39
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2-6240 Delivery/Postage

Associated Bank - Credit Card	USPS; Postage for Mailing Book	\$15.39
	Amazon; Delivery Supplies (Bin Labels)	\$35.90
Waltco Delivery	Courier Service; November 2024	\$11,023.66
	Courier Service; Fuel Surcharge; November 2024	\$1,920.31

Total 2-6240 Delivery/Postage	\$12,995.26
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2-6260 Board Travel

Candice Grunseth	Reimbursement; November BOT Meeting	\$109.88
Carol Bartlein	Reimbursement; November BOT Meeting	\$71.00
Eileen Persike	Reimbursement; November BOT Meeting	\$84.42
Judy Peterson	Reimbursement; November BOT Meeting	\$67.00
Kathryn Palmer	Reimbursement; WLA Conference Travel	\$868.86
Petra Pietrzak	Reimbursement; November BOT Meeting	\$79.06
Tom Bobrofsky	Reimbursement; November BOT Meeting	\$26.80

Total 2-6260 Board Travel	\$1,307.02
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2-6290 Insurance, Dues, Audit

Peoples State Bank 1	Payroll Direct Deposit Fee; November 2024	\$40.00
Wisconsin Library Association	2024 WLA Conference - Awards & Honors Dinner Sponsorship	\$350.66

Total 2-6290 Insurance, Dues, Audit	\$390.66
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2-6350 Workshops

Cordelia Anderson Consulting, LLC	Speaker; WVLS Prerecorded Webinar "Back to Basics: Creating a Marketing Plan"	\$750.00
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Total 2-6350 Workshops	\$750.00
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2-6360 Equipment; Maintenance and Supplies

Associated Bank - Credit Card	Amazon; Supply (Coat Hooks)	\$16.08
	HP Instant Ink; Printer Ink; October 2024 (SH)	\$22.14
	HP Instant Ink; Printer Ink; October 2024 (MS)	\$7.37
Cintas Fire 636525	Annual Fire Extinguisher Inspection	\$180.85

Total 2-6360 Equipment; Maintenance and Supplies **\$226.44**

2-6400 Contracts

Associated Bank - Credit Card	Intuit Quickbooks: Monthly Per Employee Usage Fee; November 2024	\$102.00
Marathon County Public Library	Rent for WVLS Office Space; 4th Quarter	\$10,538.25
Minocqua Public Library	Cataloging Project; October 13-26, 2024	\$100.00
	Cataloging Project; October 27 - November 9, 2024	\$300.00
	Cataloging Project; November 10-23, 2024	\$200.00

Total 2-6400 Contracts **\$11,240.25**

2-6490 Library Materials

Associated Bank - Credit Card	ALA - Annual Subscription Renewals	\$325.00
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Total 2-6490 Library Materials **\$325.00**

Total 2-0000 State Aid **\$128,784.85**

3-0000 Grant Accounts

3-2025-251 LSTA Grant Projects

Krista Blomberg	VOID Krista Blomberg Check #12230 (lost)	(\$1,859.35)
Krista Blomberg	Replacement Payment for ALSC Scholarship	\$1,859.35
Leah Giordano	Reimbursement; WLA Conference Scholarship	\$135.34
Marathon County Public Library	Reimbursement; WLA Conference Scholarship (MJ)	\$449.00
	Reimbursement; WLA Conference Scholarship (LG)	\$915.00
Murray Johnson	Reimbursement; WLA Conference Scholarship	\$422.00
Sarah Moscatello	Reimbursement; WLA Conference Scholarship	\$225.00
T B Scott Free Library	Reimbursement; WLA Conference Scholarship (AB)	\$1,200.00
	Reimbursement; Power Up Conference Scholarship (AB)	\$225.00

Total 3-2025-251 LSTA Grant Projects **\$3,571.34**

Total 3-0000 Grant Accounts **\$3,571.34**

5-0000 V-Cat Project Accounts

5-6220 Supplies

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Katrina Zimmermann	Reimb; V-Cat Council Meeting Refreshments and Supplies	\$141.88	
Total 5-6220 Supplies			\$141.88

5-6400 Contracts

Backstage Library Works	Marcadia	\$8,801.55	
e-solutions	E-commerce PayPal Fees; October 2024	\$169.03	
Total 5-6400 Contracts			\$8,970.58

Total 5-0000 V-Cat Project Accounts **\$9,112.46**

6-0000 LEAN WI Project Accounts

6-6210 Licensing and Services

CoVantage - Credit Card	800.com; Toll Free Number; November 2024 (Qty 2)	\$17.70	
	Amazon Web Services; Cloud Storage; October 2024	\$0.63	
	Microsoft 365 Audio Conferencing; October 2024 (Qty 4)	\$6.00	
	Microsoft; Teams Phone with Calling Plan; October 2024 (Qty 3)	\$33.00	
	PAYPAL; Lend Items Subscription	\$100.00	
	PAYPAL; Lend Items Subscription	\$100.00	
	ServerPilot; Management Tool; September 2024	\$45.59	
	Squarespace; Domain - WVLS - Antigo	\$12.00	
	Squarespace; Domain - WVLS - Medford	\$12.00	
	Squarespace; Domain - WVLS - Colby	\$12.00	
	Squarespace; Domain - WVLS - Loyal	\$12.00	
	Squarespace; Domain - LWIN	\$12.00	
Total 6-6210 Licensing and Services			\$362.92

6-6650 Lifecycle Management

CDW Government	Rack Mount Kits (35)	\$486.50	
Total 6-6650 Lifecycle Management			\$486.50

Total 6-0000 LEAN WI Expense **\$849.42**

7-0000 Pass Through Accounts

7-0001 V-Cat P/T Account

Symbology Inc	Item Barcodes (17,000)	\$426.07	
Total 7-0001 V-Cat P/T Account			\$426.07

7-0002 Workshops P/T Account

Swank	Movie Licensing; December 2, 2024-December 1, 2025 (Qty 11)	\$3,879.00	
Total 7-0002 Workshops P/T Account			\$3,879.00

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7-0003 Courier P/T Account

Waltco Delivery	Courier Service; November 2024	\$107.03
	Courier Service; Fuel Surcharge; November 2024	\$18.64

Total 7-0003 Courier P/T Account **\$125.67**

7-0008 IT P/T Account

Associated Bank - Credit Card	Amazon; Barcode Scanner P/T	\$89.00
Dell Marketing	Computer Equipment; PO 22467 (Greenwood)	\$1,400.00
	Computer Equipment; PO 22468 (Withee)	\$1,683.76

Total 7-0008 IT P/T Account **\$3,172.76**

Total 7-0000 Pass Through Accounts **\$7,603.50**

9-0000 Other Income Accounts

9-6130 Benefits

Dept of Employee Trust Funds	Health Insurance Premium; December 2024	\$14,778.50
Securian Financial Group, Inc	Life Insurance Premium; December 2024	\$10.67
WPS	Dental Insurance Premium; December 2024	\$858.75

Total 9-6130 Benefits **\$15,647.92**

9-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro Monthly, November 2024 (3)	\$48.55
	Google Workspace Business Plus; October 2024 (17)	\$367.20
	Ringcentral; Fax Charges; November 2024	\$27.99

Total 9-6210 Communications **\$443.74**

9-6250 Staff Travel

Brenda Walenton	Reimbursement; WLA Conference Travel	\$126.63
Erica Brewster	Reimbursement; Technology Support (Owen, Gilman and Abbotford) and WVLS Office Day	\$418.65
	Reimbursement; Cybersecurity Summit Travel	\$654.35
	Reimbursement; WLA Conference Travel	\$514.96
	Reimbursement; Technology Support (Greenwood and Colby) and WVLS Office Day	\$182.24
	Reimbursement; WVLS BOT Meeting	\$285.34
Jamie Matczak	Reimbursement; Presentation at Merrill	\$151.42
	Reimbursement; WLA Conference Travel	\$21.40
	Reimbursement; LMCC Conference Travel	\$212.32
Katrina Zimmermann	Reimbursement; WLA Conference Mileage	\$105.71
Kristie Hauer	Reimbursement; WLA Conference Travel	\$190.50
	Reimbursement; WVLS Office Day	\$81.07

Total 9-6250 Staff Travel **\$2,944.59**

9-7900 - Encumbered

Associated Bank - Credit Card	Amazon; Data Dashboard Incentives (9-6340)	\$9.94
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	Amazon; Data Dashboard Incentives (9-6340)	\$9.94
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	Amazon; Data Dashboard Incentives (9-6340)	\$9.94
	Amazon; Data Dashboard Incentives (9-6340)	\$9.94
	Amazon; Data Dashboard Incentives (9-6340)	\$6.36
	Amazon; Data Dashboard Incentives (9-6340)	\$6.36
	Amazon; Data Dashboard Incentives (9-6340)	\$6.36
	Amazon; Data Dashboard Incentives (9-6340)	\$6.36
	ALA; Membership Renewal (MS) (9-6290)	\$125.00
Marathon County Public Library	Copier Charges; August-October 2024 (9-6220)	\$238.66
TASC1	Flex Administration Fee; December 2024 (9-6290)	\$56.61
Wisconsin Library Association	2024 WLA Conference - Awards & Honors Dinner Sponsorship (9-6290)	\$149.34
Total 9-7900 · Encumbered		\$644.75
Total 9-0000 Other Income Accounts		\$19,681.00
Grand Total		\$169,602.57