



1) Wild Wisconsin Winter Web Conference Registration Now Open

Registration is now open for the [13th Annual Wild Wisconsin Winter Web Conference](#), held January 22-23, 2025. Fourteen sessions will be available in four different tracks, including Internal Communications, Management, Reference and Reader's Advisory(R&RA) and Small Libraries.

Thanks to support from Wisconsin public library systems, along with the Department of Public Instruction, registration for this conference is free. All fourteen conference sessions will be captioned and recorded for people unable to attend the live events. Each webinar is worth 1 contact hour for public library certification. For more information on the conference, contact Jamie Matczak at jmatczak@wvls.org.

2) This Week

- **Procurement Requests:** To ensure staff/public computer orders are billed in the 2024 budget cycle (before the end of 2024), please place any procurement requests by Monday, December 2. Any orders placed after this date will be billed in 2025. [Place a request here](#).
- **Item Deletions and Batch Check-ins**
The last date for item deletions and batch check-in for 2024 will be Friday, December 6. This allows time for any item records that are unable to be deleted to be cleared before the end of the year. Anything marked for deletion by 9 a.m. Friday morning will be included in this process.

3) What's New

- **WVLS December Newsletter:** Features include: an anniversary party, TotTimes, memory kits, and more. [View it here](#).
- **December Web Trainings:** Several web training sessions are happening this month, including AltText Practice, Website 201 and Using Styles to Create Accessible Word Documents. The sessions last 60 minutes and are recorded. [Read more information and register](#).
- **Digital Byte:** In this Digital Byte, Kristie Hauer, Assistant Director for the Nicolet Federated Library System, discusses patron privacy in public libraries. Learn why it is crucial, common examples of records or private information, Wisconsin State Statutes covering privacy, and more. [Watch it here](#).

4) Annual Report Training Registration Open

Join WVLS for a two-part session on navigating the 2024 Annual Report on Thursday, December 12. Session 1: Section-by-Section Review of the Annual Report: 9 a.m. – 12 p.m. Learn about important changes to the 2024 annual report with DPI Data Analyst & State Data Coordinator, Melissa Aro and review the annual report highlights section-by-section with WVLS staff.

Session 2: Team workshop your annual report 1 – 3 p.m.

Review specific questions and activities related to your library's annual report. Discuss how to turn your annual report statistics into talking points and advocacy pieces using the pilot DPI Data Dashboard (WVLS Data Dissections), WVLS Statistics Booklet, and WVLS Data Dashboard.

[Check out the blog post](#) for more information and to register. Registration is appreciated by Tuesday, December 10.

5) Streamlining WVLS Email Communications

Monday Mentions was created in 2018 to reduce the number of emails WVLS members receive from WVLS staff. While every effort is made to include most correspondence in Monday Mentions, there are occasions when individual emails need to be sent.

At the September 2024 WVLS Listening Session, it was suggested that emails from WVLS staff include action words in the subject line to alert members of the information being shared. Watch for more information in next week's *Monday Mentions*.

6) Upcoming Webinars

The Maine State Library maintains a national calendar of continuing education opportunities. Typically, these are webinars not coordinated by consultants in Wisconsin. Every week, a few webinars are listed in this section of *Monday Mentions*, based on cost, topic and potential interest.

Because the amount of webinars listed has been increasing, WVLS encourages member librarians to [check out the calendar on a weekly basis](#). This will also ensure that opportunities won't be missed. Reminders will be given periodically about this calendar. Contact Jamie Matczak (jmatczak@wvls.edu) with questions.

7) Next Ryan Dowd Training

Mental Illness Short Course: High Risk and Low Risk Situations
Thursday, December 12; 1 p.m.

This training will cover:

- What the research says about mental illness and violence
- Three warning flags that a situation is high risk
- Two tools you can use in low-risk situations

Contact Jamie at WVLS (jmatczak@wvls.org) for the registration link. The recording of the live training will be available for four weeks.

8) Lake Superior Libraries Mid-Winter Unsymposium

This year's event will take place at Superior Public Library in Superior on Friday, January 10, 2025. The afternoon unsymposium will feature networking, discussion, collaborative learning, and problem-solving! As an un-conference, participants will brainstorm and determine the day's topics together.

The event is free although [registration](#) is required.