

Wisconsin Valley Library Service - ACCOUNTS PAYABLE - October 2024

2-0000 State Aid

2-6100 Salaries

People's State Bank	October Payroll; No. 20; October 4, 2024	\$29,601.79
	October Payroll; No. 21; October 18, 2024	\$29,357.83

Total 2-6100 Salaries	\$58,959.62
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2-6130 Employee Benefits

Dept of Employee Trust Funds	Health Insurance Premium; Employer; November 2024	\$14,778.50
Empathia, Inc	Employee Assistance Program October-December 2024	\$387.00
Securian Financial Group, Inc	Life Insurance Premium; November 2024	\$12.42
US Department of Treasury	Social Security & Medicare; Payroll No. 20; October 4, 2024	\$2,180.67
	Social Security & Medicare; Payroll No. 21; October 18, 2024	\$2,161.89
Wisconsin Retirement System WPS	Retirement Contributions; October 2024	\$3,746.02
	Dental Insurance Premium; November 2024	\$1,007.68

Total 2-6130 Employee Benefits	\$24,274.18
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2-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro Monthly, October 2024 (3)	\$53.94
	Google Workspace Business Plus; September 2024 (17)	\$367.20
	Ringcentral; Fax Charges; October 2024	\$27.78

Total 2-6210 Communications	\$448.92
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2-6240 Delivery/Postage

Associated Bank - Credit Card	USPS; Postage for Mailing a Book (Interlibrary Loan)	\$10.60
	USPS; Postage for Mailing a Book (Interlibrary Loan)	\$10.60
	USPS; Postage for Mailing a Book (Interlibrary Loan)	\$10.60
Waltco Delivery	Courier Service; October 2024	\$11,023.65
	Courier Service; Fuel Surcharge; October 2024	\$1,998.59

Total 2-6240 Delivery/Postage	\$13,054.04
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2-6250 Staff Travel

Frances Simek Memorial Library	Reimbursement; Listening Session Refreshments	\$19.45
Kristie Hauer	Reimbursement; ALSC National Institute	\$22.96

Total 2-6250 Staff Travel	\$42.41
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2-6260 Board Travel

Candice Grunseth	Reimbursement; September BOT Meeting	\$40.20
Judy Peterson	Reimbursement; September BOT Meeting	\$67.00
Petra Pietrzak	Reimbursement; September BOT Meeting	\$79.06
Tom Bobrofsky	Reimbursement; September BOT Meeting	\$80.40

Total 2-6260 Board Travel	\$266.66
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2-6290 Insurance, Dues, Audit

Peoples State Bank 1	Payroll Direct Deposit Fee; October 2024	\$40.00
TASC1	Flex Administration Fee; November 2024	\$56.61

Total 2-6290 Insurance, Dues, Audit	\$96.61
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2-6350 Workshops

Kristie Hauer	Reimbursement; WVLS Annual Youth Services Workshop Supplies	\$116.41
T B Scott Free Library	Reimbursement; WVLS Annual Youth Services Workshop Refreshments	\$266.39
Winnefox Library System	2024 Tech Days Shared Speaker Fee	\$129.88
Total 2-6350 Workshops		\$512.68

2-6360 Equipment; Maintenance and Supplies

Associated Bank - Credit Card	HP Instant Ink; Printer Ink; September 2024 (SH)	\$22.14
	HP Instant Ink; Printer Ink; September 2024 (MS)	\$7.37
Quill LLC	Ink Cartridges (8)	\$433.92
Total 2-6360 Equipment; Maintenance and Supplies		\$463.43

2-6400 Contracts

Associated Bank - Credit Card	Intuit Quickbooks: Monthly Per Employee Usage Fee; October 2024	\$96.00
Minocqua Public Library	Cataloging Project; September 15-28, 2024	\$200.00
	Cataloging Project; September 29 - October 12, 2024	\$200.00
Total 2-6400 Contracts		\$496.00

Total 2-0000 State Aid **\$98,614.55**

3-0000 Grant Accounts

3-2025-251 LSTA Grant Projects

Krista Blomberg	Reimbursement; ALSC Conference Scholarship	\$1,859.35
Total 3-2025-251 LSTA Grant Projects		\$1,859.35

Total 3-0000 Grant Accounts **\$1,859.35**

5-0000 V-Cat Project Accounts

5-6250 Travel and Continuing Education

Associated Bank - Credit Card	Liberty Juice Academy; BIBFRAME Registration (RM)	\$250.00
Katrina Zimmermann	Reimbursement; New Staff Training in Merrill	\$38.86
	Reimbursement; Aspen Training in Merrill	\$38.86
Total 5-6250 Travel and Continuing Education		\$327.72

5-6400 Contracts

Backstage Library Works	MARS Authority Control Processing; June	\$573.30
	MARS Authority Notification Subscription; June	\$515.00
	MARS Authority Control Processing; September	\$474.82
	MARS Authority Notification Subscription; September	\$515.00
e-solutions	E-commerce PayPal Fees; September 2024	\$134.85
Total 5-6400 Contracts		\$2,212.97

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Total 5-0000 V-Cat Project Accounts **\$2,540.69**

6-0000 LEAN WI Project Accounts

6-6100 Salaries

GJE #95	To Record LEANWI Portion of Salaries	\$34,450.16
	Transfer from 9-6100 Salaries	
Total 6-6100 Salaries		\$34,450.16

6-6130 Benefits

GJE #95	To Record LEANWI portion of Benefits	\$21,307.53
	Transfer from 9-6130 Salaries	
Total 6-6130 Benefits		\$21,307.53

6-6210 Licensing and Services

CoVantage Credit Card	800.com; Toll Free Number; (Qty 2) October 2024	\$17.70
	Amazon Web Services; Cloud Storage; September 2024	\$0.63
	Microsoft; Teams Phone with Calling Plan; September 2024 (Qty 3)	\$33.00
	Microsoft 365 Audio Conferencing; September 2024 (Qty 4)	\$6.00
	ServerPilot; Management Tool; August 2024	\$20.00
	Slack; Additional User Fee	\$87.71
	Squarespace; Domain - LEANWI.us	\$12.00
	Squarespace; Domain - LEANWI.info	\$22.00
	Squarespace; Domain - WVLS Colby	\$12.00
	Uptime Robot; Team 100; Annual Subscription	\$348.00
PayPal	Lend Item Annual Subscriptions	\$0.00
Total 6-6210 Licensing and Services		\$559.04

Total 6-0000 LEAN WI Project Accounts **\$56,316.73**

7-0000 Pass Through Accounts

7-0002 Workshops P/T Account

Associated Bank - Credit Card	Square Weebly; 2-Year Domain Renewal	\$33.90
Total 7-0002 Workshops P/T Account		\$33.90

7-0003 Courier P/T Account

Waltco Delivery	Courier Service; October 2024	\$107.03
	Courier Service; Fuel Surcharge; October 2024	\$19.40
Total 7-0003 Courier P/T Account		\$126.43

7-0008 IT P/T Account

Dell Marketing	Computer Equipment; PO 22459 (Abbotsford)	\$1,400.00
	Computer Equipment; PO 22460 (Owen)	\$793.00
	Computer Equipment; PO 22461 (Gilman)	\$1,425.00

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Computer Equipment; PO 22464 (MCPL)	\$2,098.26
Computer Equipment; PO 22465 (MCPL)	\$258.74
Computer Equipment; PO 22466 (WVLS-Stock)	\$960.00

Total 7-0008 IT P/T Account	\$6,935.00
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Total 7-0000 Pass Through Accounts	\$7,095.33
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9-0000 Other Income Accounts

9-6100 Salaries

GJE #95	To Record LEANWI portion of Salaries Transfer to 6-6100	(\$34,450.16)
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Total 9-6100 Salaries	(\$34,450.16)
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9-6130 Benefits

GJE #95	To Record LEANWI portion of Benefits Transfer to 6-6130	(\$21,307.53)
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Total 9-6130 Benefits	(\$21,307.53)
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9-6250 Staff Travel

Associated Bank - Credit Card	Wisconsin Library Association; WLA Annual Conference Registration (JM)	\$297.00
	EZ Cater Subway; Staff Meals; Listening Session in Medford	\$81.08
Erica Brewster	Reimbursement; Library Visit - Minoqua	\$168.84
	Reimbursement; Library Visits - Granton, Neillsville, Greenwood & Colby	\$396.64
	Reimbursement; Library Visits - Rhinelander, Antigo & Merrill	\$230.48
	Reimbursement; Library Visit - Rhinelander	\$67.34
	Reimbursement; OCLB Budget Hearing	\$67.33
Kristie Hauer	Reimbursement; WVLS Annual Youth Services Workshop in Merrill	\$106.53
Wisconsin Library Association	WLA Annual Conference Registration (KZ)	\$309.98

Total 9-6250 Staff Travel	\$1,725.22
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9-6640 Resource Development

GJE #94	Record Memorial to the Wessler Scholarship Fund (4-0000) on Behalf of Heather Eldred	\$100.00
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Total 9-6640 Resource Development	\$100.00
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9-7900 · Encumbered

Associated Bank - Credit Card	EZ Cater Subway; Refreshments; Medford Listening Session (9-6220)	\$129.74
	FS TechSmith; Camtasia/Snagit Software Annual Subscription (9-6220)	\$73.54
Frances Simek Memorial Library	Reimbursement; Listening Session Refreshments (9-6220)	\$31.08
Kristie Hauer	Reimbursement; ALSC National Institute (9-6250)	\$1,076.39
	Reimbursement; Listening Session (9-6250)	\$140.70
	Reimbursement; ALSC National Institute (9-6250)	\$15.25

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South Central Library System	2024 Tech Talk (JK & EB) (9-6250)	\$30.64
T B Scott Free Library	WVLS Marketing Support Grant (9-6340)	\$490.52
Thorp Public Library	2024 Summer Math Adventure Grant (9-6340)	\$202.54
Wisconsin Library Association	WLA Annual Conference Registration (MS) (9-6250)	\$498.00
	WLA Annual Conference Registration (KZ) (9-6250)	\$139.02
Total 9-7900 - Encumbered		\$2,827.42
Total 9-0000 Other Income Accounts		(\$51,105.05)
Grand Total		\$115,321.60