



**TO:** Executive Committee, WISCONSIN VALLEY LIBRARY SERVICE  
**FROM:** Marla Sepnafski, Director

## CALL TO MEETING

A meeting of the WVLS Executive Committee will be held on Monday, **November 11, 2024 at 10:00 a.m.** virtually and in the WVLS Office, 300 N. First Street, Wausau.

### AGENDA:

1. Call to order
2. Roll call
3. Adoption of Agenda (*exhibit 1*) – discussion and action
4. Probate Notice - Estate of Former WVLS Director (*exhibits 2a, 2b*) – discussion and possible action
5. Calendar
  - ...Saturday, November 16, 2024 - WVLS Board of Trustees meeting
  - ...Saturday, January 18, 2025 – WVLS Board of Trustees meeting
  - ...Tuesday, February 11, 2025 – WLA's Library Legislative Day, Madison
  - ...Saturday, February 15, 2025 – WVLS Board of Trustees meeting
6. Adjournment

### PLEASE NOTE:

- **WVLS Executive Committee members who are unable to attend are asked to call 715/261-7250 by 3:00 p.m., Friday, Nov. 8th.**
- The proceedings of the meeting will be taped.
- Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the WVLS office at 715/261-7250.
- This agenda has been sent to official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida and Taylor counties.
- For virtual attendance, connect at
- <https://us02web.zoom.us/j/82065383291?pwd=7YcyagovnEYTozxpMdv9uoOlrYY84.1>
- To participate by phone: Call: +1 312 626 6799 Meeting ID: 820-6538-3291 Passcode: 17601482

**WISCONSIN VALLEY LIBRARY SERVICE**  
**Executive Committee Meeting**  
November 11, 2024  
WVLS Office  
Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is November 16, 2024

President Tom **Bobrofsky** called the meeting to order at 10:05 a.m. Roll call was taken by Marla **Sepnafski** and a quorum was declared.

**Present**

- Tom Bobrofsky, President\*
- Kathryn Palmer, Vice-President
- Michael Otten, Treasurer
- Louise Olszewski, member\*
- Kari Sweeney, member

**Others Present**

- Marla Sepnafski, WVLS Staff
- Joshua Klingbeil, WVLS Staff

**Absent**

- Diane Peterson, member
- Judy Peterson, member

\*denotes virtual attendance

**ADOPTION OF AGENDA**

**L. Olszewski/K. Sweeney moved to accept the agenda as posted. All aye. Motion carried.**

**PROBATE NOTICE**

M. Sepnafski presented an overview of matters related to a former employee’s final will and estate

A lengthy discussion ensued about aspects of the probate process and potential action by the WVLS Board.

**K Sweeney/K Palmer moved to appoint M. Sepnafski to investigate legal counsel to bring back to the WVLS Executive Committee for further discussion. All aye. Motion carried.**

**ADJOURNMENT: L Olszewski/M Otten moved to adjourn. All aye. Motion carried.**

The meeting was adjourned at 11:13 a.m.

Respectfully submitted,

Marla Sepnafski, Meeting Recorder