

WISCONSIN VALLEY LIBRARY SERVICE

Board of Trustees Meeting

August 17, 2024

Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is September 21, 2024.

President Tom **Bobrofsky** called the meeting to order at 9:30 AM. Roll call was taken by **Wendt** and a quorum was declared present.

Present

Tom Bobrofsky, President
Mike Otten, Treasurer
Sonja Ackerman, member
Louise Olszewski, member
Kay Palmer, Vice President*
Eileen Persike, member
Diane Peterson, member*
Judy Peterson, member
Petra Pietrzak, member*
Kari Sweeney, member* (until 11:00 AM)

Others Present

Marla Sepnafski, WVLS Director
Kristie Hauer, WVLS staff* (until 11:00 AM)
Josh Klingbeil, WVLS staff
Jamie Matczak, WVLS staff
Rachel Metzler, WVLS staff*
Brenda Walenton, WVLS staff
Kris Adams Wendt, WVLS staff
Alice Sturzl, guest

*denotes remote attendance

Excused

Jim Backus, member
Carol Bartlein, member
Jessica Bennett, member
Candice Grunseth, member

Vacant

Marathon County representative

NOTE: All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

Bobrofsky welcomed former WVLS Board president **Alice Sturzl** from Laona attending as a guest. Sturzl has the distinction of being named 2007 WLA Librarian of the year, 2015 WLA Trustee of the Year and a member of the WLA Library Hall of Fame in 2021.

CONSENT AGENDA APPROVAL

Olszewski/J. Peterson motion to approve the agenda as amended. All aye. Motion carried.

APPROVAL OF MINUTES (Exhibit 1)

J. Peterson/Olszewski motion to approve minutes of the May 18, 2024 WVLS Board meeting. All aye. Motion carried.

FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-7)

Ackerman/Persike motion to approve the financial reports and current bills as presented. All aye. Motion carried.

2025 V-CAT BUDGET (Exhibit 8)

Metzler presented highlights of the 2025 V-Cat budget which was reviewed and approved by V-Cat Council on June 6.

Otten/Ackerman motion to approve the 2025 V-Cat Budget as presented. All aye. Motion carried.

2025 MCPL/WVLS RESOURCE LIBRARY AGREEMENT (Exhibit 9)

Sepnafski reported that the only changes to the 2025 Resource Library Agreement between WVLS and MCPL, other than changing the year throughout the document, was an increase from

\$11,000 to \$12,000 in the WVLS contribution to enhance specialized collections of the resource library. It's anticipated that the MCPL Board will approve the agreement at its August 19 meeting.
Ackerman/Olszewski motion to approve the 2025 MCPL/WVLS Resource Library Agreement. All aye. Motion carried.

2025 WVLS PLAN – draft (Exhibit 10)

Sepnafski moderated a review of the 2025 WVLS System Plan with staff members taking turns speaking about changes in the respective sections for which they have primary oversight and responsibility for execution. It is anticipated that some changes may occur before final review and approval of the plan at the September 21 Board meeting.

2025 WVLS BUDGET – draft (Exhibit 11)

Walenton walked board members through the proposed 2025 budget documents supporting system plan activities, with **Klingbeil** detailing the LEANWI pages. Final review and approval of the budget will also occur on September 21.

2025 HEALTH INSURANCE (Exhibit 12a,12b)

Walenton provided an overview of health insurance plans and premiums available to WVLS staff.
J. Peterson/Otten motion to approve the 2025 health insurance cost breakdown and comparison documents as presented. All aye. Motion carried.

WI PUBLIC LIBRARY SYSTEM BACKUP AND DIGITIZATION STORAGE COLLABORATION MOU (Exhibit 13a,13b,13c)

Hauer provided background information about this important multi-system collaboration.

Ackerman/Olszewski motion to approve the WI Public Library System Backup and Digitization Storage Collaboration MOU, MOU addendum and accompanying participation agreement. All aye. Motion carried.

2026 TECHNOLOGY BUDGET PLANNING GUIDE FOR WVLS MEMBER LIBRARIES – draft (Exhibit 14)

Klingbeil introduced the 2026 Technology Planning Guide that enables member libraries to plan two years ahead for their budgeting purposes. Information for Individual library shares, included in previous guides, has been separated out into a stand-alone resource.

Olszewski/J. Peterson motion to approve the 2026 WVLS Technology Planning Guide: Narrative for WVLS Member Libraries as presented. All aye. Motion carried.

Bobrofsky declared a 10-minute recess at 11:00 AM.

REPORTS:

Resource Library (Exhibit 15): The Marathon County Public Library Resource Library Report includes the agenda and Director's Report for the July 15, 2024 MCPL Board of Trustees meeting, as well as the agenda and minutes from the April 15, May 20 and June 19 meetings. Sweeney mentioned the August 19 meeting would be held at the Hatley Branch.

WVLS Director (Exhibit 16,16a): **Sepnafski** and other WVLS staff members in attendance took turns reviewing items from the Director's Report while taking comments and questions. **Wendt** reviewed an updated list of post-primary candidates running for seats in the 11 Senate and Assembly districts covering portions of WVLS member counties, as well as providing a report from the July 26 WLA Library Development & Legislation Committee meeting.

WVLS Library Advisory Committee: The LAC held its second 2025 meeting on August 15. The agenda included discussion of collection development issues, as well as review of the draft 2025 WVLS system plan and budget recommended for approval by the WVLS Board.

V-Cat Council (Exhibit 17,17a): Highlights of the June 6 and August 1 V-Cat Council meetings were covered during the Director's Report.

NWLS/WVLS Joint ILS Consortium Exploration (Exhibit 18a,18b,18c,18d): **Metzler** provided a project update and drew the board's attention to the associated exhibits. A video summary is being produced, to be reviewed by the Board on September 21 when discussion and a possible vote will be on the agenda.

COLAND (Exhibit 19): **Otten** and **Klingbeil** shared highlights from the July 12 meeting of the Council for Libraries and Network Development (COLAND). The next COLAND meeting is on September 13 in Sheboygan.

WAPL Conference Reports from those awarded WVLS Scholarships (Exhibit 20): **Matczak** drew the Board's attention to reports from **Katelyn Sabelko** (MCPL), **Amber Brill** (Greenwood Area Library), and **Brandon Hardin** (Withee Public Library).

CONCERNS, COMMENTS, AND ANNOUNCEMENTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES: Informal discussion centered around member reports regarding local and county library funding.

CALENDAR

Wisconsin Trustee Training Week: August 19 - August 23, 2024

WVLS Board meeting: Saturday, September 21, 2024

WLA Annual Conference, KI Center, Green Bay: November 5 - November 8, 2024

ADJOURNMENT: Olszewski/Ackerman motion to adjourn. All aye. Motion carried. The meeting was adjourned at 12:45 PM.

Respectfully submitted, Kris Adams Wendt, Meeting Recorder