



V-Cat Cooperative Circulation Committee Meeting

Friday, October 11, 2024
10:00 am - 12:00 noon

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

Meeting Facilitators: Virginia Roberts & Jenny Jochimsen

Meeting Agenda

1. Call to order
2. Roll Call
3. Approval of Agenda
4. Guidelines for Book Clubs – discussion and possible action
5. Guidelines for Teacher/Institutional Applications – discussion and possible action
6. Preliminary Draft for Standard Teacher/Institutional Application
7. Guidelines for Short Term/Temporary Applications – discussion and possible action
8. Limit number of items by item type survey – discussion and possible action
9. Other items as time allows:
 - Guidelines for Staff Cards – discussion and possible action
 - Guidelines for Applications for Adults with Guardians – discussion and possible action
 - Guidelines for Student cards at school/public libraries – discussion and possible action
 - Other items from Extended checkout periods survey – discussion and possible action
 - School and class visits - discussion and possible action
 - High Demand Holds – discussion and possible action
 - Procedure for items lost in transit – discussion and possible action
 - Handling Items that are Damaged - discussion and possible action
 - Billing process for items not checked out at the owning library – discussion and possible action
 - Handling fines at a fine free library when items are checked out at other libraries – discussion and possible action
10. 2025 Committee membership and meeting dates
11. Request for Future Agenda Items
12. Set Next Meeting Date
13. Adjournment

Meeting connection information

This meeting will be held at the WVLS office. Attendance in person is not required. In the event of technical difficulties, the remote meeting arrangements may change. Call 715-261-7250 for updated information.

Join Zoom Meeting: <https://us02web.zoom.us/j/86720826264?pwd=DKMmuibTlIdbSghCNfl4hiOcz6yscX.1>

Meeting ID: 867 2082 6264

Passcode: 4DBvXQfy

Call in +1 312 626 6799 US (Chicago)

Meeting ID: 867 2082 6264

Passcode: 82614515



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Any person planning to attend this meeting who needs special accommodation to participate should notify the WVLS office at help@librarieswin.org.

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

DRAFT