Fall 2024 Training Schedule

All fall 2024 trainings are online only unless noted.
Registration and online meeting links will be added soon.

V-Cat Sierra Cataloging Training – Attaching Items

Thursday, September 12 10:00 am – Noon | link to register | link to attend

This training will introduce and review the process of attaching item records to existing bibliographic records in the V-Cat Sierra database. It is open to all library staff who catalog materials or add items in Sierra.

Who should attend? Library staff new to adding items in Sierra or anyone interested in refresher training.

V-Cat Sierra Cataloging Training - MARC Alerts

Thursday, September 26 10:00 am – Noon | link to register | link to attend

This training will introduce and review the process of adding MARC Alert bibliographic records to the V-Cat Sierra database. It is open to all library staff who catalog.

Who should attend? Library staff new to cataloging in V-Cat or interested in a refresher training.

V-Cat IN PERSON Training Day

Thursday, October 17 9:30 am – 12 pm IN PERSON | link to register

9:15-9:30 Refreshments and Conversation

9:30-12:00 V-Cat Sierra Z39.50 Cataloging Training & Q & A

Attendees will learn how to use Z39.50 to connect to OCLC to search, analyze, and save bibliographic records to the V-Cat Sierra database. Prior to attending, library staff must attend a MARC Alert training or receive permission from Rachel.

Who should attend? Library staff new to cataloging in V-Cat or interested in a refresher training.

12:00-12:45 Lunch (provided by V-Cat)

12:45 -2:45 V-Cat Resource Sharing and Holds

Attendees will learn about a variety of key components to resource sharing among V-Cat libraries including handling damaged items according to V-Cat guidelines, handling items with holds that cannot be filled, tips for updating items from high demand item types to regular item types and more. As time allows, we'll cover additional holds and resource sharing questions including tips for placing and managing holds, tips for managing paging lists, tips for managing the holdshelf, and additional holds and resource sharing questions.

Who should attend? Library staff who work with circulation, holds placement and management, damaged items, and updating high demand item types.

Aspen Patron Experience & Collection Showcase Training

Tuesday, October 29 10:00 am – Noon | link to register | Link to attend

Learn tips and tricks to help your patrons use Aspen. This will be a full tour of Aspen from the patron's perspective along with additional information about how to showcase your library's collections with browse categories and collection spotlights.

Who should attend? Library staff new to Aspen or interested in a refresher training.

V-Cat Reports the Easy Way

Thursday, November 21 10:00 am – Noon | link to register | Link to attend

Attendees will learn the basics of Sierra Create Lists and how to use saved queries and saved exports to quickly create common reports and export record data to Excel. Attendees will also learn the basics of circulation reports with Sierra's Web Management reports

Who should attend? Library staff who want to learn the easy way to create record lists to review patron, item, or bibliographic record information for record updates, weeding, and collection development. Library staff interested in running their own circulation reports.

Contact WVLS at help@librarieswin.org to request additional training and tutorial topics.