



V-Cat Council Meeting

Thursday, September 5, 2024
9:30am – 12:00pm

Wisconsin Valley Library Service
300 North First Street, Wausau WI 54403

This meeting will be held at the WVLS office. Remote meeting connection information is available below.

Audio tests and Conversation – 9:15 am

Meeting Agenda

Call to Order – 9:30am (Chair, Janay Ziebell)

1. **Roll Call** (ILS Administrator, Katie Zimmermann)
2. **Meeting Reminders** (Chair)
3. **Consent Agenda** (Chair)
 - a. Review Consent Agenda Items
 - i. Approval of Agenda
 - ii. Approval of Previous Meeting Minutes: August 2024
 - b. **Action:** Approval of Consent Agenda
(Note: This can be done with one motion for both the agenda and minutes together.)
4. **Financial Reports**
 - a. **Report:** Review of Financial Reports for May - July 2024 (ILS Administrator)
 - b. **Action:** Acceptance of Financial Reports (Chair)
5. **NICE (Northern Wisconsin ILS Consortium Exploration) Project Report** (ILS Administrator)
 - a. **Report** (ILS Administrator)
 - i. Information about Northern Waters Library Network vote
 - ii. Review of NICE Report documents presented at August meeting as needed:
 1. NICE Key Takeaways and Report June 2024
 2. NICE Why Merge? June 2024
 3. NICE Benefits and Common Questions
 4. V-Cat NICE 2025 DRAFT Budget Estimates
 5. Letter from Wisconsin Department of Instruction
 - b. **Discussion** (Chair)

Possible Action: Approval of NICE Project Recommendations and ILS Merger

6. Committees

a. Bibliographic and Interface Committee (Committee Chair, Chris Luebbe)

i. Report

b. Cooperative Circulation Committee (Committee Co-Chair, Virginia Roberts/Jenny Jochimsen)

i. Report

c. ILS Evaluation and Review Committee

i. Report Review – August 2023 (Committee member TBD)

ii. Possible Action: Convene into closed session for ILS Vendor Responses to Request for updated quotes pursuant to WI Statutes Section 19.85(1)(e)

1. Possible Action: Reconvene into open session

iii. Possible Action: Approval of V-Cat ILS Evaluation and Review Committee Recommendation

7. Report of the ILS Admin (ILS Administrator)

8. V-Cat Training Report (ILS Administrator and ILS Support Specialist)

a. Fall 2024 Training Schedule

b. Scholarship opportunity: Back in Circulation Conference hosted by The Information School at UW-Madison

9. Report of ILS Support Specialist (ILS Support Specialist, Rachel Metzler)

a. Report

b. Updated Procedure for Potentially Counterfeit Materials

10. Recommendation Review / Aspen Appetizer / Sierra Snack TBD (ILS Administrator)

11. Request for items to include on the next meeting agenda (Chair)

12. Upcoming Meetings (Chair)

V-Cat Cooperative Circulation Committee - Wednesday, September 18

V-Cat Bibliographic / Interface Committee - Tuesday, October 8

V-Cat Council - Thursday, November 14 (note date change due to WLA conference)

13. Action: Adjournment (Chair)

Remote Meeting Connection Information

Remote Meeting Link:

<https://us02web.zoom.us/j/84366696495?pwd=zIAokklSP4hEdCxxjelxFbmFbpy2uP.1>

Dial in: 1 312 626 6799

Meeting ID: 843 6669 6495

Passcode: BwxJz9JS

Dial In Passcode: 80109312

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email (ils.admin@wvls.org) **by the end of day Wednesday, September 4, 2024**. Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann (ils.admin@wvls.org) and Janay Ziebell (director@neillsville.lib.wi.us) **by the end of day Wednesday, September 4, 2024**.

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing cio@wvls.org