

2025 WVLS Budget

WVLS Library Advisory Committee Meeting; August 15, 2024

2025 Anticipated Income

County Appropriations	\$41,185
State Aid	\$1,362,664
Grants/Receipts	\$102,737
Professional Learning	25,709
Sparsity Aide	77,028
Interest	\$20,000
All Other Income	\$2,036,772
WVLS Reserves / Carryover	444,501
WVLS P/T Accounts	197,000

V-Cat Revenue

V-Cat ILS Admin. (WVLS)	101,000
V-Cat Hardware Maint. (LW)	16,500
V-Cat Budget Balance	134,500
V-Cat Disaster Recovery	10,500
V-Cat Reserves	453,426

LEAN WI Revenue

Member Partner Shares	210,218
Other Revenue	23,054
Prepaid Service Credit	11,500
Disaster Recovery	43,719
LEAN WI Reserves	338,854
Unexpended Funds	52,000

2025 TOTAL INCOME

\$3,563,358

2025 Anticipated Expenses

Operating Expenditures	\$1,906,765
Operating WVLS	347,287
Operating WVLS (V-Cat)	101,000
Salaries	777,413
Benefits	348,650
Operating - V-Cat	134,500
Operating - LW	135,646
Operating - LW HR	45,769
Operating - LW (WVLS V-Cat)	16,500

Nonoperating Expenditures

WVLS P/T Accounts	197,000	\$1,656,593
WVLS Grant Projects	102,737	
Resource Development Fund	190,000	
IT Equipment Fund	15,000	
Reserve Fund - WVLS	190,000	
Reserve Fund - V-Cat	463,926	
Reserve Fund - LEAN WI	497,930	

2025 TOTAL EXPENSES

\$3,563,358

Balance

\$0

2025 WVLS Budget Draft; August 2024

INCOME								
		2024 Request	2024	2024	2025	CHANGE FROM	% OF	CHANGE FROM
		<u>REQUEST</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2024 BUDGET</u>	<u>2024 BUDGET</u>	<u>2024 EST. ACTUAL</u>
All Other Income		\$2,057,049.00	\$2,087,187.00	\$2,057,049.00	\$2,036,772.00	(\$20,277.00)	99.014%	(\$20,277.00)
County Appropriations		\$41,185.00	\$41,185.00	\$41,185.00	\$41,185.00	\$0.00	100.000%	\$0.00
State Aid		\$1,249,171.00	\$1,249,171.00	\$1,249,171.00	\$1,362,664.00	\$113,493.00	109.085%	\$113,493.00
Grants		\$148,553.00	\$144,659.00	\$148,553.00	\$102,737.00	(\$45,816.00)	69.158%	(\$45,816.00)
Interest		\$15,000.00	\$2,308.00	\$15,000.00	\$20,000.00	\$5,000.00	133.333%	\$5,000.00
Total:		\$3,510,958.00	\$3,524,510.00	\$3,510,958.00	\$3,563,358.00	\$52,400.00	101.492%	\$52,400.00
OPERATING EXPENDITURES								
WVLS		2024	2024	2024	2025	CHANGE FROM	% OF	CHANGE FROM
	<u>ACCOUNT</u>	<u>REQUEST</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2024 BUDGET</u>	<u>2024 BUDGET</u>	<u>2024 EST. ACTUAL</u>
121	Communications	\$8,750.00	\$5,648.00	\$8,750.00	\$8,415.00	(\$335.00)	96.171%	(\$335.00)
122	Office Supplies	\$10,552.00	\$4,421.00	\$10,552.00	\$8,597.00	(\$1,955.00)	81.473%	(\$1,955.00)
124	Postage/Delivery	\$209,770.00	\$116,310.00	\$209,770.00	\$199,466.00	(\$10,304.00)	95.088%	(\$10,304.00)
125	Staff Travel	\$22,500.00	\$14,525.00	\$22,500.00	\$24,500.00	\$2,000.00	108.889%	\$2,000.00
126	Board Travel	\$17,400.00	\$4,403.00	\$17,400.00	\$18,200.00	\$800.00	104.598%	\$800.00
129	Insurance, Dues, Audit	\$30,795.00	\$22,681.00	\$30,795.00	\$31,958.00	\$1,163.00	103.777%	\$1,163.00
134	Special Projects	\$34,100.00	\$10,000.00	\$34,100.00	\$22,250.00	(\$11,850.00)	65.249%	(\$11,850.00)
135	Workshops	\$7,500.00	\$949.00	\$7,500.00	\$7,500.00	\$0.00	100.000%	\$0.00
136	Equipment Maint./Supplies	\$9,897.00	\$2,068.00	\$9,897.00	\$5,247.00	(\$4,650.00)	53.016%	(\$4,650.00)
140	Contracts	\$55,700.00	\$27,066.00	\$55,700.00	\$55,892.00	\$192.00	100.345%	\$192.00
149	Library Materials	\$59,600.00	\$51,525.00	\$59,600.00	\$61,262.00	\$1,662.00	102.789%	\$1,662.00
166	Payroll Liabilities	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	100.000%	\$5,000.00
180	Outlay	\$30,000.00	\$8,900.00	\$15,000.00	\$0.00	(\$30,000.00)	0.000%	(\$15,000.00)
		\$501,564.00	\$268,496.00	\$481,564.00	\$448,287.00	(\$53,277.00)		(\$33,277.00)
111	Regular salaries	\$828,419.00	\$425,929.00	\$828,419.00	\$777,413.00	(\$51,006.00)	93.843%	(\$51,006.00)
113	Employee benefits	\$297,275.00	\$165,679.00	\$297,275.00	\$348,650.00	\$51,375.00	117.282%	\$51,375.00
		\$1,125,694.00	\$591,608.00	\$1,125,694.00	\$1,126,063.00	\$369.00		\$369.00
Subtotal:		\$1,627,258.00	\$860,104.00	\$1,607,258.00	\$1,574,350.00	(\$52,908.00)	96.749%	(\$32,908.00)

		2024	2024	2024	2025	CHANGE FROM	% OF	CHANGE FROM
V-CAT, LEANWI								
	<u>ACCOUNT</u>	<u>REQUEST</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2024 BUDGET</u>	<u>2024 BUDGET</u>	<u>2024 EST. ACTUAL</u>
500	V-Cat Project	\$133,100.00	\$46,902.00	\$133,100.00	\$134,500.00	\$1,400.00	101.052%	\$1,400.00
600	LEANWI	\$272,447.00	\$60,065.00	\$272,447.00	\$197,915.00	(\$74,532.00)	72.643%	(\$74,532.00)
Subtotal:		\$405,547.00	\$106,967.00	\$405,547.00	\$332,415.00	(\$73,132.00)	81.967%	(\$73,132.00)
NON-OPERATING EXPENDITURES								
Pass Through Accounts		2024	2024	2024	2025	CHANGE FROM	% OF	CHANGE FROM
	<u>ACCOUNT</u>	<u>REQUEST</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2024 BUDGET</u>	<u>2024 BUDGET</u>	<u>2024 EST. ACTUAL</u>
300	Grant Projects	\$71,525.00	\$146,859.00	\$71,525.00	\$102,737.00	\$31,212.00	143.638%	\$31,212.00
700	Pass Through Accounts	\$96,620.00	\$153,829.00	\$96,620.00	\$197,000.00	\$100,380.00	203.892%	\$100,380.00
Subtotal:		\$168,145.00	\$300,688.00	\$168,145.00	\$299,737.00	\$131,592.00	178.261%	\$131,592.00
Reserves		2024	2024	2024	2025	CHANGE FROM	% OF	CHANGE FROM
	<u>ACCOUNT</u>	<u>REQUEST</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2024 BUDGET</u>	<u>2024 BUDGET</u>	<u>2024 EST. ACTUAL</u>
164	Resource Development	\$205,000.00	\$0.00	\$100.00	\$205,000.00	\$0.00	100.000%	\$204,900.00
165	Reserve Fund	\$190,000.00	\$0.00	\$0.00	\$190,000.00	\$0.00	100.000%	\$190,000.00
500	Reserve Fund - V-Cat	\$470,007.00	\$0.00	\$470,007.00	\$463,926.00	(\$6,081.00)	98.706%	(\$6,081.00)
600	Reserve Fund - LEANWI	\$445,001.00	\$0.00	\$445,001.00	\$497,930.00	\$52,929.00	111.894%	\$52,929.00
Subtotal:		\$1,310,008.00	\$0.00	\$915,108.00	\$1,356,856.00	\$46,848.00	103.576%	\$441,748.00
GRAND TOTAL:		\$3,510,958.00	\$1,267,759.00	\$3,096,058.00	\$3,563,358.00	\$52,400.00	101.492%	\$368,616.00

\$0.00

\$414,900.00

\$0.00

\$52,400.00

2025 V-Cat Appropriations Plan Draft

(Prepared March 2024)

Estimated Reserve Balance - Jan 1, 2025	\$453,426.07	Operating Expenses	\$252,000.00
Estimated Disaster Recovery Balance - Jan 1, 2025	\$10,500.00	Non-Operating Reserves	\$453,426.07
2025 V-Cat Maintenance	\$252,000.00	Disaster Recovery	\$10,500.00
Total Funds \$ 715,926.07		Total Appropriations	\$715,926.07
		WVLS Subsidy (approximate)	\$102,445.00
		Total w/ Subsidy	\$818,371.07

Account #	Account	Appropriation	V-Cat	WVLS	(sub components)	Balance
5-6100	Human Resources	\$101,000.00				\$101,000.00
	ILS Management Expenses		\$101,000.00			\$101,000.00
	ILS Management Expenses - WVLS Subsidy (does not include equipment, supplies, rent or insurance)			\$98,870.00		
5-6210	COMMUNICATIONS	\$6,000.00				\$6,000.00
	Telephone & SMS Notifications		\$6,000.00			\$6,000.00
5-6220	MAINT. & SUPPLIES	\$250.00				\$250.00
	Supplies		\$250.00			\$250.00
5-6250	Training & Travel	\$7,500.00				\$7,500.00
	Conferences		\$5,000.00			\$5,000.00
	Continuing Education		\$2,000.00			\$2,000.00
	Workshops and Training Events		\$500.00			\$500.00
5-6290	Memberships	\$250.00				\$250.00
	IUG and other memberships		\$250.00			\$250.00
5-6340	Special Projects	\$78,426.07				\$78,426.07
	Future ILS Enhancements		\$78,426.07			\$78,426.07
5-6360	ILS Application & Platform Services	\$76,500.00				\$76,500.00
	Hardware & Equipment Maintenance		\$16,500.00			\$16,500.00
	ILS Software Maintenance		\$60,000.00			\$60,000.00
5-6400	Service Contracts	\$60,500.00				\$60,500.00
	Cataloging Utility (July 2025 - June 2026 annual term)		\$27,000.00			\$27,000.00
	Content Enhancement (cover image service)		\$9,000.00			\$9,000.00
	Database Cleanup		\$6,000.00			\$6,000.00
	Discovery Subscription		\$16,000.00			\$16,000.00
	Ecommerce Fees		\$2,500.00			\$2,500.00
	Novelist Select - WVLS Subsidy (content enrichment for ILS)			\$3,575.00		
5-6640	Resource Development	\$375,000.00				\$375,000.00
	ILS Migration / Replacement Reserve		\$375,000.00			\$375,000.00
5-6650	Non-Operating Funds	\$10,500.00				\$10,500.00
	Disaster Recovery Reserve		\$10,500.00			\$10,500.00
TOTALS			\$715,926.07	\$102,445.00		\$715,926.07

V-Cat Expense

WVLS Subsidized V-Cat Expense

Breakdown of Annual V-Cat Maintenance		2022 Budget	2023 Budget	2024 Budget	Proposed 2025 Budget	2026 Estimated Budget Projection	2027 Estimated Budget Projection	2028 Estimated Budget Projection	2029 Estimated Budget Projection	2034 Estimated Budget Projection
Budget change from previous year		2%	5%	5%	3%	6%	5%	5%	5%	
Account Name										
Human Resources	ILS Management Expenses	\$83,500	\$88,000	\$95,000	\$101,000	\$108,070	\$115,635	\$123,729	\$132,390	\$185,684
Communications	Telephone/SMS Notifications	\$5,500	\$6,000	\$6,000	\$6,000	\$6,300	\$6,615	\$6,946	\$7,293	\$9,308
Maint & Supplies	Supplies	\$250	\$250	\$200	\$250	\$263	\$276	\$289	\$304	\$388
Training & Travel	V-Cat Travel & Cont. Ed	\$7,000	\$7,500	\$7,500	\$7,500	\$7,875	\$8,269	\$8,682	\$9,116	\$11,635
Memberships	ILS User Grp. Membership	\$275	\$275	\$150	\$250	\$263	\$276	\$289	\$304	\$388
Special Projects	Special Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ILS Application & Platform Services	Hardware and Equipment Maintenance	\$15,000	\$16,000	\$16,500	\$16,500	\$16,500	\$16,500	\$17,000	\$17,000	\$17,500
	ILS Software Maintenance (May include: Telecirc/Ecommerce/Content Café/Txt Msg/SIP&API/Licenses)	\$49,500	\$50,000	\$55,000	\$60,000	\$65,000	\$66,950	\$68,959	\$71,027	\$88,924
Service Contracts	Cataloging Utility	\$27,500	\$29,000	\$30,750	\$27,000	\$28,350	\$29,768	\$31,256	\$32,819	\$41,886
	Content Enhancement (cover images)	\$7,000	\$7,700	\$8,500	\$9,000	\$9,450	\$9,734	\$10,026	\$10,326	\$11,971
	Database Clean up	\$4,000	\$6,750	\$7,000	\$6,000	\$6,300	\$6,615	\$6,946	\$7,293	\$9,308
	Discovery Subscription	\$20,000	\$17,000	\$16,000	\$16,000	\$16,500	\$16,500	\$17,000	\$17,000	\$19,000
	Ecommerce Transaction	\$2,000	\$4,000	\$2,000	\$2,500	\$2,625	\$2,756	\$2,894	\$3,039	\$3,878
Resource Development	Long Term ILS Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-Operating Funds	Contingency Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals:		\$221,525	\$232,475	\$244,600	\$252,000	\$267,495	\$279,892	\$294,016	\$307,911	\$399,870

2025 LEAN Wisconsin Budget Summary

Revision 1, Draft 1 (July 2024)

Lifecycle Reserve Balance - Jan 1, 2025 \$ 338,853.83 Disaster Recovery Balance - Jan 1, 2025 \$43,719.00 Unexpended Funds Estimate - Jan 1, 2025 \$52,000.00	Total Operating Expenses \$ 298,742.82 Non-HR Operating Expenses \$ 229,173.82 Salaries/Wages \$43,420.00 Benefits \$26,149.00
IFLS Partner Total \$ 82,089.27 NWLS Partner Total \$ 66,012.27 WVLS Partner Total \$ 102,416.27 Grant Support \$ 77,028.00 Other Revenues \$ 23,054.00 Prepaid Service Credit \$ 11,500.00	Total Reserves Balance \$ 497,929.83 Non-Operating Reserve \$99,000.00 Reserve Funds \$ 398,929.83 Carryover Action(s) \$ -
Total Funds \$ 796,672.65	Total Appropriations \$ 796,672.65

Funding Sources

Appropriation Classification	Joint	Partners			Associates
		IFLS	WVLS	NWLS	
Operating	\$168,999.82	\$48,643.00	\$53,970.00	\$27,130.00	
Non-Operating	\$99,000.00	\$0.00	\$0.00	\$0.00	
Lifecycle Reserves	\$ 329,371.43	\$ -	\$ 69,558.40	\$ -	
Totals	\$ 597,371.25	\$ 48,643.00	\$ 123,528.40	\$ 27,130.00	
Other Revenues					
Infrastructure Services	\$ 11,500.00				
CPA Recovery			\$ 2,000.00		
Cooperative Cataloging Group	\$ -				
Grants	\$ 77,028.00				
Website Svc Collaborators	\$ 21,054.00				
Starting Balances	\$ 335,790.43	\$ 17,220.00	\$ 69,778.40	\$ 11,784.00	
Totals	\$ 445,372.43	\$ 17,220.00	\$ 71,778.40	\$ 11,784.00	
Expenditures	\$ 597,371.25	\$ 48,643.00	\$ 123,528.40	\$ 27,130.00	
Less Other Revenues	\$ 445,372.43	\$ 17,220.00	\$ 71,778.40	\$ 11,784.00	
Partner Shares	\$ 50,666.27	\$ 31,423.00	\$ 51,750.00	\$ 15,346.00	

Note: Target for D/R fund is \$63,000 or approximately 20% of annual non-HR operating and average annual lifecycle renewal costs.

Note: Full accounting of the 2024 LSTA (FYE25) Sparsity Aid managed by DPI for the State of Wisconsin's FY24 period (July 1, 2024 - June 30, 2025) of \$66,243.82 (\$77,028 less \$10,784.18 expended July 2024) is incorporated into the LEANWI 2025 Appropriations Plan with approximately \$17,043 documented under 6-6210 Other as not yet designated to specific projects.