

# GET UP TO SPEED QUICKLY!

## Introduction

- View [Introduction to WVLS](#) video
- Become a member of the Wisconsin Library Association (WLA) and Wisconsin Association of Public Libraries (WAPL). WVLS completes membership application and pays annual membership fee.
- Review WVLS Board meeting information, including agenda, minutes of the prior meeting, and Director's Report; [WVLS Board of Trustees & Committees](#)



## Communication Tools

### State Listservs, Blogs, Newsletters

- Upon appointment, a WVLS trustee email address is created for each trustee new to the WVLS Board.
- Each WVLS trustee is automatically added to the WLA email list using the WVLS trustee's email address reported in the WLA membership application. This grants trustees access to WLA announcements and its newsletter.
- Subscribe to the Wisconsin Public Library listserv [WISPUBLIB](#) to receive email correspondence between public library staff board, and Friends, and to receive announcements via DPI's [WI Wisconsin Libraries for Everyone](#) blog.

### Regional Listservs, Blogs, Newsletters

- Upon appointment, a WVLS trustee email address is created for each trustee new to the WVLS Board.
- Using the WVLS Trustee email address, the new WVLS trustee is added to the WVLS Board of Trustees email list so as to receive WVLS board and service announcements.
- Using the WVLS Trustee email address, the new trustee is added to *Monday Mentions* email list to receive WVLS and state news, and continuing education opportunities each week.
- Subscribe to the *WVLS Monthly Newsletter* [here](#).

### Contact WVLS for Support

- WVLS Staff <https://wvls.org/contact-hours/>
- WVLS Help Desk (computer/network/V-Cat-related support) Send email to: [help@librarieswin.org](mailto:help@librarieswin.org)

## Outreach to Libraries

- Reach out to public library directors in your county to request receipt of agendas and minutes of library board meetings
- Reach out to county library board chair to request receipt of meeting agendas and minutes

- List of emails for each public library director in your county  
Library Director's Name; Library Director's Email Address

## Continuing Education

### State Calendar of Opportunities

- [Professional Learning for Library Staff | Wisconsin Department of Public Instruction](#)

### Invitation to Attend WLA Conferences and Events

- November 5 - 8, 2024 - Wisconsin Library Association Fall Conference (WLA); Green Bay
- February 11, 2025, WLA's Library Legislative Day (LLD)

### Invitation to Attend WVLS-Sponsored Continuing Education Events - Upcoming

- January 22-23, 2025 - Annual Wild Wisconsin Winter Web Conference
- January 24-25, 2024 - Annual Wild Wisconsin Winter Web Conference – Archives  
<https://wvls.org/category/continuing-education/>
- Spring 2024 Webinar Series
- Fall 2024 Webinar Series
- August 19-23, 2024 Wisconsin Trustee Training Week
- August 2023 Wisconsin Trustee Training Week - Archives;  
<https://www.wistrusteetraining.com/recordings>
- September 2023 Annual Tech Days for Wisconsin's Libraries - Archives;  
<https://techdayswisc.org/resources>

### WVLS-Sponsored Continuing Education Events – Archived

- [Archived Recordings of Webinars](#)
- [Archived Recordings of Wild Wisconsin Winter Web Conference Webinars](#)
- [Archived Recordings of Wisconsin Trustee Training Week Webinars](#)

## Networking Opportunities

- Attend WLA/WAPL Conferences, and in-person workshops; See above for dates
- Attend WLA's Library Legislative Day held annually; February 11, 2025

# CALENDAR OF EVENTS

June 2024 – July 2025

## CALENDARS

- [WVLS Calendar](#)
- [Wisconsin Public Libraries Professional Learning Calendar](#)

## June 2024

## July 2024

- WVLS Office Closed – Thursday, July 4, 2024

## August 2024

- Attend WVLS Board of Trustees meeting – August 17, 2024; <https://wvls.org/about-wvls/board-council-committees/bot-agenda-materials/>
- Attend Wisconsin Trustee Training Week August 19-23, 2024

## September 2024

- WVLS Office Closed – Monday, September 2, 2024
- Attend WVLS Board of Trustees meeting – September 21, 2024; <https://wvls.org/about-wvls/board-council-committees/bot-agenda-materials/>

## October 2024

## November 2024

- Attend Wisconsin Library Association Conference; November 5-8, 2024; Green Bay
- Attend WVLS Board of Trustees meeting – November 16, 2024; <https://wvls.org/about-wvls/board-council-committees/bot-agenda-materials/>
- WVLS Office Closed – Thursday and Friday, November 28-29, 2024

## December 2024

- County appointments/reappointments to WVLS Board of Trustees
- WVLS Office Closed – Tuesday and Wednesday, December 24-25, 2024

## January 2025

- WVLS Office Closed – Wednesday, January 1, 2025
- Attend Wild Wisconsin Winter Web Conference; January 22-23, 2025

## February 2025

- Attend WVLS Board of Trustees meeting – February 15, 2025; <https://wvls.org/about-wvls/board-council-committees/bot-agenda-materials/>
- Consider attending Library Legislative Day; February 11, 2025

## March 2025

- Attend WVLS Board of Trustees meeting – March 15, 2025; <https://wvls.org/about-wvls/board-council-committees/bot-agenda-materials/>
- WVLS Office Closed – Friday, March 29, 2024

## April 2025

- Attend WAPL Spring Conference; DTBD
- Appointment of new library board members made by the municipality/county
- WVLS Office Closed – Friday, April 18, 2025

## May 2025

- Attend WVLS Board of Trustees meeting – May 17, 2025; <https://wvls.org/about-wvls/board-council-committees/bot-agenda-materials/>
- WVLS Office Closed – Monday, May 26, 2025

## June 2025

## July 2025

- WVLS Office Closed – Friday, July 4, 2025