

Wisconsin Valley Library Service - ACCOUNTS PAYABLE - March 2024

2-0000 State Aid

2-6100 Salaries

People's State Bank	March Payroll; No. 5; March 8, 2024	\$27,888.18
	March Payroll; No. 6; March 22, 2024	\$27,729.88
Total 2-6100 Salaries		\$55,618.06

2-6130 Employee Benefits

Dept of Employee Trust Funds	Health Insurance Premium; April 2024	\$14,778.50
Securian Financial Group, Inc	Life Insurance Premium; April 2024	\$10.82
US Department of Treasury	Social Security & Medicare; Payroll No. 5; March 8, 2024	\$2,060.74
	Social Security & Medicare; Payroll No. 6; March 22, 2024	\$2,037.88
Wisconsin Retirement System	Retirement Contributions; March 2024	\$3,644.18
WPS	Dental Insurance Premium; April 2024	\$1,007.68
Total 2-6130 Employee Benefits		\$23,539.80

2-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro Monthly (Qty 3); March 2024	\$53.94
	Google Workspace Business Plus (Qty 15); February 2024	\$263.78
	Ringcentral; Fax Charges; March 2024	\$27.78
CoVantage Credit Card	GoToMeetings Business; Annual Subscription (Qty 2); Feb 11, 2014 to Feb 10, 2025	\$405.12
Total 2-6210 Communications		\$750.62

2-6220 Supplies

Accounting Systems Specialists, Inc.	Tax Forms; W-2s and 1099s	\$21.00
Marla R Sepnafski	Reimbursement; Meeting Supplies	\$18.75
Total 2-6220 Supplies		\$39.75

2-6240 Delivery/Postage

Associated Bank - Credit Card	USPS; Postage for Board Mailing (JB)	\$13.60
South Central Library System	Delivery Service; January 1, 2024 - June 30, 2024	\$6,978.00
Waltco Delivery	Courier Service; March 2024	\$11,046.95
	Courier Service; Fuel Surcharge; March 2024	\$1,947.57
	Courier Service; Vendor Sort; March 2024	\$4,009.96
Total 2-6240 Delivery/Postage		\$23,996.08

2-6250 Staff Travel

Associated Bank - Credit Card	Best Western Premier; Lodging and Parking; LLD (EB)	\$184.00
	Best Western Premier; Lodging; LLD (MS)	\$149.00
	Best Western Premier; Lodging; LLD (KAW)	\$149.00
	Best Western Premier; Lodging; LLD (BW)	\$149.00
	Best Western Premier; Lodging; LLD (JK)	\$172.10
	Maritz AT&L ALA; PLA Virtual Conference Registration (MS)	\$277.00
Jamie Matczak	Reimbursement; Lunch with Waltco Representative	\$49.47
Kris Adams Wendt	Reimbursement; WAPL Conference Registration	\$280.00
Kristie Hauer	Reimbursement; Mileage; HootCon Prep at NFLS Office	\$56.95
Marla R Sepnafski	Reimbursement; Meal; LLD	\$26.00
Wisconsin Library Association	WAPL Conference Registration (KH)	\$305.00
Total 2-6250 Staff Travel		\$1,797.52

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2-6260 Board Travel

Candice Grunseth	Reimbursement; Mileage; BOT Meeting; March 2024	\$40.20
Judy Peterson	Reimbursement; Mileage; BOT Meeting; March 2024	\$67.00
Petra Pietrzak	Reimbursement; Mileage; BOT Meeting; March 2024	\$79.06
Tom Bobrofsky	Reimbursement; Mileage; BOT Meeting; March 2024	\$80.40

Total 2-6260 Board Travel **\$266.66**

2-6290 Insurance, Dues, Audit

Peoples State Bank 1	Payroll Direct Deposit Fee; March 2024	\$40.00
TASC1	Flex Administration Fee; April 2024	\$56.61
WiLS	MyWiLS Membership; July 2024 - June 2025	\$199.00
Wisconsin Library Association	Membership Renewal (JM)	\$222.45
Wisconsin Library Association	Membership Renewal (BW)	\$172.29

Total 2-6290 Insurance, Dues, Audit **\$690.35**

2-6350 Workshops

WiLS	Lake Superior Library Symposium; Conference Sponsorship	\$100.00
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Total 2-6350 Workshops **\$100.00**

2-6360 Equipment; Maintenance and Supplies

Associated Bank - Credit Card	HP Instant Ink; February 2024 (SH)	\$49.57
	HP Instant Ink; February 2024 (MS)	\$6.32

Total 2-6360 Equipment; Maintenance and Supplies **\$55.89**

2-6400 Contracts

Accounting Systems Specialists, Inc.	January Consulting Services	\$52.50
	Tax Services for 2023	\$585.00
Associated Bank - Credit Card	Intuit Quickbooks: Monthly Per Employee Usage Fee; March 2024	\$66.00
Minocqua Public Library	Cataloging Project; February 18 - March 2, 2024	\$200.00
	Cataloging Project; March 3-16, 2024	\$200.00

Total 2-6400 Contracts **\$1,103.50**

Total 2-0000 State Aid

\$107,958.23

3-0000 Grant Accounts

3-2024-251 LSTA Grant Projects

WiLS	WPLC Data Dashboard Development	\$4,150.00
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Total 3-2024-251 LSTA Grant Projects **\$4,150.00**

Total 3-0000 Grant Accounts

\$4,150.00

5-0000 V-Cat Project Accounts

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5-6400 Contracts

e-solutions	E-commerce PayPal Fees; February 2024	\$133.09	
Total 5-6400 Contracts			\$133.09

Total 5-0000 V-Cat Project Accounts **\$133.09**

6-0000 LEAN WI Project Accounts

6-6210 Licensing and Services

CoVantage Credit Card	800.com; Toll Free Phone Service; March 2024	\$17.70	
	Amazon Web Services; Cloud Storage; February 2024	\$2.04	
	GoDaddy Domain Renewal (NWLS)	\$36.16	
	Google Domains Support; WVLS (Three Lakes)	\$12.00	
	Microsoft; Microsoft 365 Audio Conferencing (Qty 4); February 2024	\$6.00	
	Microsoft; Teams Phone with Calling Plan (Qty 2); February 2024	\$11.00	
	ScreenCast-O-Matic; Team Annual Education (Qty 25) February 1, 2024-February 1, 2025	\$420.00	
	ServerPilot; Management Tool; January 2024	\$20.00	
	Slack; Additional User	\$45.87	
	Squarespace Domain; WVLS (Laona)	\$12.00	
Total 6-6210 Licensing and Services			\$582.77

Total 6-0000 LEAN WI Project Accounts **\$582.77**

7-0000 Pass Through Accounts

7-0003 Courier P/T Account

Waltco	Courier Service; March 2024	\$214.50	
	Courier Service; Fuel Surcharge; March 2024	\$37.82	
Total 7-0003 Courier P/T Account			\$252.32

7-0008 IT P/T Account

Dell Marketing	Computer Equipment; PO 22428 (Tomahawk)	\$1,000.00	
	Computer Equipment; PO 22429 (Rhineland)	\$2,670.00	
Total 7-0008 IT P/T Account			\$3,670.00

Total 7-0000 Pass Through Accounts **\$3,922.32**

Grand Total **\$116,746.41**