

# Wisconsin Valley Library Service - ACCOUNTS PAYABLE - September 2023

## 2-0000 State Aid

### 2-6100 Salaries

People's State Bank	September Payroll; No. 18; September 8, 2023	\$24,035.56
	September Payroll; No. 19; September 22, 2023	\$24,239.17

<b>Total 2-6100 Salaries</b>	<b>\$48,274.73</b>
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### 2-6130 Employee Benefits

Dept of Employee Trust Funds	Health Insurance Premiums; October 2023	\$9,043.78
Securian Financial Group, Inc	Life Insurance Premium; October 2023	\$10.82
US Department of Treasury	Social Security & Medicare; Payroll No. 18; Sept. 8, 2023	\$1,783.88
	Social Security & Medicare; Payroll No. 19; Sept. 22, 2023	\$1,799.11
Wisconsin Retirement System	Retirement Contribution; September 2023	\$3,174.15
WPS	Dental Insurance Premium; October 2023	\$709.82

<b>Total 2-6130 Employee Benefits</b>	<b>\$16,521.56</b>
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### 2-6210 Communications

Associated Bank - Credit Card	Boomerang; Pro-Monthly (Qty 3), September 2023	\$53.94
	Microsoft; 365 Audio Conferencing (Qty 2); August 2023	\$3.00
	Google; Workspace Business Plus (Qty 14); August 2023	\$252.00
	Ringcentral; Fax Charges; September 2023	\$27.82

<b>Total 2-6210 Communications</b>	<b>\$336.76</b>
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### 2-6220 Supplies

Associated Bank - Credit Card	Aldi's; WVLS LAC Meeting Refreshments	\$17.61
	Amazon; Supplies for Director's Retreat (Pens, Sticky Notes)	\$43.36
	Amazon; Office Supplies (Pens, Batteries)	\$27.93

<b>Total 2-6220 Supplies</b>	<b>\$88.90</b>
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### 2-6240 Delivery/Postage

Associated Bank - Credit Card	USPS; Postage for ILL (MCPL DVD to Tomah VA Library)	\$5.91
Waltco Delivery	Courier Service; Fuel Surcharge; September 2023	\$2,519.05
	Courier Service; September 2023	\$10,500.40
	Courier Service; Vendor Sort; August 2023	\$3,809.94

<b>Total 2-6240 Delivery/Postage</b>	<b>\$16,835.30</b>
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### 2-6250 Staff Travel

Associated Bank - Credit Card	Super 8; LAC and BoT Meetings; Lodging	\$238.00
	Candus Kampfer; QuickBooks Simplified Annual Membership (8/:	\$470.00
	ALA; Best of Core ALA Annual Conference; Registration(MS)	\$57.67
Jamie Matczak	Reimbursement; WVLS Director's Retreat; September 2023	\$150.45
Kristie Hauer	Reimbursement; Consultations at Minocqua, Tomahawk,	\$143.45
	Merrill and Hatley Libraries	
	Reimbursement; Consultations at Colby, Abbotsford,	\$134.93
	Dorchester and Stetsonville Libraries	
	Reimbursement; Consultations at Antigo, Elcho, Wabeno	\$132.97

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	and Rhinelander Libraries	
	Reimbursement; WVLS Director's Retreat; September 2023	\$74.67
Wisconsin Library Association	WLA Annual Conference; Registration (BW)	\$228.00
	WLA Annual Conference; Registration (JM)	\$228.00
	WLA Annual Conference; Registration (MS)	\$425.00
	WLA Annual Conference Registration; (KH)	\$425.00
	WLA Annual Conference Registration; (EB)	\$395.00
	WLA Annual Conference; Registration (JK)	\$435.00
	WLA Annual Conference; Registration (KZ)	\$395.00
<b>Total 2-6250 Staff Travel</b>		<b>\$3,933.14</b>
<b>2-6260 Board Travel</b>		
Eileen Grunseth	Reimbursement; WVLS BOT Meeting; September 2023	\$117.90
Judy Peterson	Reimbursement; WVLS BOT Meeting; September 2023	\$65.50
Pat Pechura	Reimbursement; WVLS BOT Meeting; September 2023	\$99.56
Petra Pietrzak	Reimbursement; WLA Annual Conference; Registration	\$330.00
Sonja Ackerman	Reimbursement; ALA Conference; Registration	\$384.00
Tom Bobrofsky	Reimbursement; WVLS BOT Meeting; September 2023	\$78.60
Wisconsin Library Association	WLA Annual Conference; Registration (KS)	\$330.00
<b>Total 2-6260 Board Travel</b>		<b>\$1,405.56</b>
<b>2-6290 Insurance, Dues, Audit</b>		
Peoples State Bank 1	Payroll Direct Deposit Fee; September 2023	\$40.00
TASC1	Flex Administration Fee; October 2023	\$53.48
Wisconsin Library Association	Annual Membership; Renewal (EB)	\$166.61
	Annual Membership; Renewal (KZ)	\$195.00
<b>Total 2-6290 Insurance, Dues, Audit</b>		<b>\$455.09</b>
<b>2-6350 Workshops</b>		
Associated Bank - Credit Card	Rev; Captioning for WVLS Webinar: Social Media: Trends and Challenges	\$81.00
Constance Kassor	Presenter; WVLS Director's Retreat	\$250.00
Laura Solomon	Presenter; WVLS Webinar: Social Media Trends 2022/23 and Beyond	\$425.00
Rachel Arndt Consulting	Facilitator; WVLS Director's Retreat	\$950.00
<b>Total 2-6350 Workshops</b>		<b>\$1,706.00</b>
<b>2-6360 Equipment Maintenance/Supplies</b>		
Dell Marketing	Technology Supplies; AC Adapters(3); PO 22403	\$149.86
<b>Total 2-6360 Equipment Maintenance/Supplies</b>		<b>\$149.86</b>
<b>2-6400 Contracts</b>		
Associated Bank - Credit Card	Intuit Quickbooks: Monthly Per Employee Usage Fee; September 2023	\$45.00
Minocqua Public Library	Cataloging Project; August 20 - September 2, 2023	\$200.00
	Cataloging Project; September 3-16, 2023	\$200.00
<b>Total 2-6400 Contracts</b>		<b>\$445.00</b>

## Wisconsin Valley Library Service - ACCOUNTS PAYABLE - September 2023

**Total 2-0000 State Aid**

**\$90,151.90**

### 5-0000 V-Cat Project Accounts

#### 5-6340 Special Projects

Amundsen Davis, LLC                      Legal Counsel; V-Cat Application Form and Process                      \$236.00

**Total 5-6340 Special Projects                      \$236.00**

#### 5-6400 Contracts

e-solutions                      E-commerce PayPal Fees; August 2023                      \$175.80

**Total 5-6400 Contracts                      \$175.80**

**Total 5-0000 V-Cat Project Accounts**

**\$411.80**

### 6-0000 LEAN WI Project Accounts

#### 6-6210 Licensing and Services

CoVantage - Credit Card                      800.com; Toll Free Phone Service; September 2023                      \$17.70

Amazon Web Services; Cloud Storage; August 2023                      \$2.04

Google Domains Support; WVLS (Rib Lake)                      \$12.00

Google Domains Support; WVLS (Stetsonville)                      \$12.00

Microsoft; Teams Phone with Calling Plan; August 2023                      \$11.00

(QTY 11)

ServerPilot; Management Tool; July 2023                      \$20.00

Slack; Pro Additional Members (2); LEANWI                      \$171.15

Northcentral Technical College                      Community Area Network                      \$5,000.00

**Total 6-6210 Licensing and Services                      \$5,245.89**

**Total 6-0000 LEAN WI Project Accounts**

**\$5,245.89**

### 7-0000 Pass Through Accounts

#### 7-0003 Courier P/T

Waltco                      Courier Service; Fuel Surcharge; September 2023                      \$97.83

Courier Service; September 2023                      \$407.77

**Total 7-0003 Courier P/T                      \$505.60**

#### 7-0008 IT P/T

Dell Marketing                      Computer Equipment; Westboro Public Library (PO 22404)                      \$97.00

**Total 7-0008 IT P/T                      \$97.00**

**Total 7-0000 Pass Through Accounts**

**\$602.60**

## Wisconsin Valley Library Service - ACCOUNTS PAYABLE - September 2023

### 9-0000 Other Income Accounts

#### 9-6360 Equipment Maintenance/Supplies

Associated Bank - Credit Card	Amazon; Technology Supplies; Laptop Chargers (3)	\$64.32
	Amazon; Technology Supplies; HDMI Cables (5)	\$25.69
	Amazon; Keyboard Shelf (KZ)	\$62.60
	Amazon; Technology Supplies; Cables	\$61.53
	Amazon; Adapter Cable	\$18.07
	HP Instant Ink; Printer Ink; August 2023 (SH)	\$20.03
	HP Instant Ink; Printer Ink; August 2023 (MS)	\$16.87
Dell Marketing	Technology Supplies; Adapters (3); PO 22403	\$5.51

Total 9-6360 Equipment Maintenance/Supplies	\$274.62
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#### 9-7900 • Encumbered

Ada Demlow	Reimbursement; WVLS Director's Retreat; September 2023	\$57.64
Carla Huston	Reimbursement; WVLS Director's Retreat; September 2023	\$65.50
Christinna Swearingen	Reimbursement; WVLS Director's Retreat; September 2023	\$148.69
Elizabeth Timmins	Reimbursement; WVLS Director's Retreat; September 2023	\$58.30
Heidi O'Hare	Reimbursement; WVLS Director's Retreat; September 2023	\$79.91
Janay Ziebell	Reimbursement; WVLS Director's Retreat; September 2023	\$96.94
Katherine Elchert	Reimbursement; WVLS Director's Retreat; September 2023	\$57.64
Laurie Renel-Faledas	Reimbursement; WVLS Director's Retreat; September 2023	\$112.66
Maxx Handel	Reimbursement; WVLS Director's Retreat; September 2023	\$61.57
Melissa Highfill	Reimbursement; WVLS Director's Retreat; September 2023	\$78.60
Peggy O'Connell	Reimbursement; WVLS Director's Retreat; September 2023	\$41.92
Peter Kotarba	Reimbursement; WVLS Director's Retreat; September 2023	\$78.60
Rita Ludvigsen	Reimbursement; WVLS Director's Retreat; September 2023	\$52.40
Teresa Hall	Reimbursement; WVLS Director's Retreat; September 2023	\$75.98
Vicky Calmes	Reimbursement; WVLS Director's Retreat; September 2023	\$42.58
Virginia Roberts	Reimbursement; WVLS Director's Retreat; September 2023	\$102.18

Total 9-7900 • Encumbered	\$1,211.11
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Total 9-0000 Other Income Accounts	\$1,485.73
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GRAND TOTAL	\$97,897.92
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