

V-Cat Cooperative Circulation Committee Report – November 2023

The V Cat Cooperative Circulation met at 10:05 on Friday, October 13, 2023. The committee reviewed the standardized library card application draft and received an update from legal counsel. Following, the committee updated and added to the draft V-Cat Library Card Application and Patron Record Guidelines. There was good discussion regarding what identification may be used and what other alternate proof of address is acceptable. The committee voted to present the documents to V-Cat Counsel for approval.

The survey to gather extended checkout periods practices and practices limiting the number of items by item type had 21 respondents. This appeared to be a large enough sample to discuss at an upcoming meeting.

The committee did not have enough time to take up the remaining agenda items:

- Extended checkout periods survey - discussion
- Consider standards for the patron blocks table – limit number of items by item type survey – discussion
- Consider home pickup loan rules for high demand item types

The next V-Cat Cooperative Circulation Committee meeting is scheduled for Friday, December 8, at 10 am