



# V-Cat Council Meeting

Thursday, November 2, 2023

9:30am – 12:00pm

Wisconsin Valley Library Service  
300 First Street - Wausau WI, 54403

*This meeting will be held at the WVLS office. Remote meeting connection information is available below. **Council members should contact Katie Zimmermann at [ils.admin@wvls.org](mailto:ils.admin@wvls.org) by Tuesday, October 31 to confirm attendance online or in person.***

*Following the meeting, in person attendees are welcome to gather for lunch. No business will be conducted, and no official actions will be taken during this time.*

**Audio tests and conversation – 9:15 am**

## Meeting Agenda

**Call to Order – 9:30am** (Chair, Peggy O' Connell)

1. **Roll Call** (ILS Administrator, Katie Zimmermann)
2. **Consent Agenda** (Chair)
  - a. Review Consent Agenda Items
    - i. Approval of Agenda
    - ii. Approval of Previous Meeting Minutes: September 2023
  - b. **Action:** Approval of Consent Agenda  
(Note: This can be done with one motion for both the agenda and minutes together.)
3. **Financial Reports**
  - a. **Report:** Review of Financial Reports for August - September 2023 (ILS Administrator)
  - b. **Action:** Acceptance of Financial Reports (Chair)
4. **Committees**
  - a. **Bibliographic and Interface Committee** (Committee Chair, Chris Luebbe)
    - i. **Report**
  - b. **Cooperative Circulation Committee** (Committee Co-Chair Jenny Jochimsen)
    - i. **Report**
    - ii. **Recommendation:** V-Cat Library Card Application and Patron Record Guidelines
    - iii. **Action:** Approval of V-Cat Library Card Application and Patron Record Guidelines

- c. **ILS Evaluation and Review Committee** (Committee Chair, Alexander Johnson)
  - i. **Report and Recommendation**
  - ii. **Discussion and Possible Action**
- 5. **NICE (Northern Wisconsin ILS Consortium Exploration) Project Report** (ILS Administrator)
  - a. **Report**

**Break – 15 minutes**

- 6. **Report of the ILS Administrator** (ILS Administrator)
  - a. **Report**
- 7. **V-Cat Training Report** (ILS Administrator and ILS Support Specialist)
- 8. **Report of ILS Support Specialist** (ILS Support Specialist)
  - a. **Report**
  - b. **Recommendation:** Updated Volume Field Recommendation
  - c. **Action:** Approval of Updated Volume Field Recommendation
  - d. **Recommendation:** Updated Multi-Item Sets Recommendation
  - e. **Action:** Approval of Updated Multi-Item Sets Recommendation
- 9. **Recommendation Review** – TBD (ILS Administrator)
- 10. **Aspen Appetizer** – TBD (ILS Administrator and ILS Support Specialist)
- 11. **Sierra Snack** – Patron Messages (ILS Administrator and ILS Support Specialist)
- 12. **Request for items to include on the next meeting agenda** (Chair)
- 13. **2024 Meeting Planner** (Chair)
- 14. **2024 Committee Members** (ILS Administrator)
- 15. **Action:** Adjournment (Chair)

## **Remote Meeting Connection Information**

**Zoom Meeting Link:**

<https://us02web.zoom.us/j/83000102904?pwd=TWpLY1hBR0xhQ1lickJDRWlxWE51UT09>

**Meeting ID:** 830 0010 2904

**Passcode:** mRcHis2m OR 36475177

**Dial in:** 305 224 1968 OR 312 626 6799

**Dial in Passcode:** 36475177

Find your local number: <https://us02web.zoom.us/u/kjBYlOwsy>

In the event of technical difficulties, remote meeting arrangements may change. Council members are asked to check their email for an updated meeting link. Attendees may also call 715-261-7250 for updated information.

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

**Council members should contact Katie Zimmermann at [ils.admin@wvls.org](mailto:ils.admin@wvls.org) by the end of the day on Tuesday, October 31 to confirm attendance online or in person.**

Proxy assignment notifications must be made prior to the start of the meeting. To ensure notifications are documented and noted, please make an effort to submit by email to both Katie Zimmermann ([ils.admin@wvls.org](mailto:ils.admin@wvls.org)) and Peggy O'Connell ([director@minocqualibrary.org](mailto:director@minocqualibrary.org)) by the end of day Wednesday, November 1, 2023.

Any person planning to attend this meeting who needs special accommodations in order to participate, should notify the WVLS office at [help@librarieswin.org](mailto:help@librarieswin.org)