

WISCONSIN VALLEY LIBRARY SERVICE**Board of Trustees Meeting**

August 19, 2023

Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is September 16, 2023.

President Tom **Bobrofsky** called the meeting to order at 9:30 AM. Roll call was taken by **Wendt** and a quorum was declared present.

Present

Tom Bobrofsky, President
 Mike Otten, Treasurer
 Sonja Ackerman, member
 Jim Backus, member
 Carol Bartlein, member*
 Eileen Grunseth, member
 Louise Olszewski, member
 Kay Palmer, member*
 Diane Peterson, member*
 Judy Peterson, member
 Petra Pietrzak, member
 Kari Sweeney, member*

Others Present

Marla Sepnafski, WVLS Director
 Erica Brewster, WVLS staff*
 Susie Hafemeister, WVLS staff
 Kristie Hauer, WVLS staff
 Jamie Matczak, WVLS staff
 Rachel Metzler, WVLS staff*
 Brenda Walenton, WVLS
 Kris Adams Wendt, WVLS staff
 Katie Zimmermann, WVLS staff
 Judy Bobrofsky, guest

*denotes remote attendance

Excused

Jessica Barnett, member
 Pat Pechura, Vice-President

Vacant

Marathon County representative

NOTE: All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

Bobrofsky introduced two recent additions to the WVLS staff, Data and Technology Services Consultant **Erica Brewster** and Public Library Services Consultant **Kristie Hauer** which provided an opportunity for them to tell the Board more about themselves.

CONSENT AGENDA APPROVAL

Bobrofsky noted that action items have been moved to the top of the agenda ahead of reports. **Olszewski/Ackerman motion to approve the agenda as amended. All aye. Motion carried.**

APPROVAL OF MINUTES (Exhibit 1)

J. Peterson/Grunseth motion to approve minutes from the May 20, 2023 WVLS Board meeting. All aye. Motion carried.

FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-7)

Olszewski/ Pietrzak motion to approve the financial reports and current bills as presented. All aye. Motion carried.

2024 V-CAT BUDGET – draft (Exhibit 8)

Zimmermann reported that the 2024 V-Cat budget draft presented at the May 20 Board meeting was approved by the V-Cat Council at its June 1 meeting.

Otten/Ackerman motion for final approval to the 2024 V-Cat Budget as presented. All aye. Motion carried.

2024 MCPL/WVLS RESOURCE LIBRARY AGREEMENT – draft (Exhibit 9)

Sepnafski reported that the only changes to the 2024 Resource Library Agreement between WVLS and MCPL, other than substituting 2024 throughout the document, was payment of rent quarterly rather than twice a year and an increase from \$10,000 to \$11,000 in the WVLS contribution to enhance specialized collections of the resource library. It was anticipated MCPL board would approve the agreement at its August 21 meeting.

Ackerman/Sweeney motion to approve the 2024 MCPL/WVLS Resource Library Agreement as presented. All aye. Motion carried.

2024 WVLS PLAN – draft (Exhibit 10)

Sepnafski moderated a review of the 2024 WVLS System Plan with staff members taking turns speaking to changes in the respective sections for which they have primary oversight and responsibility for execution. It is anticipated that some changes may occur before final approval of the plan occurs at the September 16 Board meeting.

2024 WVLS BUDGET – draft (Exhibit 11)

Walenton walked board members through the proposed 2024 budget documents supporting previously discussed system plan activities. There are no increases in county contribution shares. Final approval of the budget will also occur on September 16.

2023-2024 LSTA GRANTS (Exhibits 12,12a)

Zimmermann presented information regarding the NWLS/WVLS Improved Discovery Solutions LSTA Grant Pre-Application and NWLS/WVLS Improved Discovery Solutions LSTA Grant Memorandum of Understanding.

Backus/Grunseth motion to approve the NWLS/WVLS Improved Discovery Solutions LSTA Grant Pre-Application as presented. All aye. Motion carried.

Grunseth/Otten motion to approve the NWLS/WVLS Improved Discovery Solutions LSTA Grant Memorandum of Understanding as presented. All aye. Motion carried.

SOCIAL MEDIA POLICY – draft (Exhibit 13)

Matczak presented the draft WVLS Social Media Policy.

Ackerman/Olszewski motion to approve the WVLS Social Media Policy as presented. All aye. Motion carried.

REPORTS:

Resource Library (Exhibit 14): The Marathon County Public Library Resource Library Report includes the agenda and Director's Report for the upcoming August 21 MCPL Board of Trustees meeting, as well as agendas and minutes from May, June and July 2023. **Sweeney** provided updates on continuing citizen interest in library collection development.

WVLS Director's Report (Exhibits 15,15a,15b): **Sepnafski** and other WVLS staff members in attendance took turns reviewing items in the Director's Report while taking comments and questions. **Wendt** reviewed two exhibits associated with the successful Wisconsin Library Association campaign to secure an increase of \$6 million for public library system aid in the 2023-2025 biennial state budget. Thanks to advocacy by librarians, trustees and library supporters, WVLS will receive an additional \$340,479 in 2024 and 2025 in its share of the allocation to be divided among Wisconsin's 15 regional public library systems.

NWLS/WVLS Joint ILS Consortium Exploration (Exhibit 16): **Zimmermann** presented key takeaways from the Northern Wisconsin ILS Consortium Exploration (NICE) Team

Feasibility Report and shared an associated [15-minute video presentation](#). Project documents are posted to the [NICE website](#).

COLAND (Exhibit 17): **Otten** has been reappointed to a full term as a public member of the Council for Libraries and Network Development (COLAND). He shared the July 14 agenda, May 12 minutes and highlights from the most recent COLAND meetings.

V-CAT Council (Exhibit 18): Highlights of the June 1 V-Cat Council meeting were covered by **Zimmermann** during the Director's Report.

2022 WVLS Statistics Booklet (Exhibit 19): Paper copies of the revised format [2022 WVLS Statistics Booklet](#) were distributed.

2023 ALA Conference Report (Exhibit 20): **Matczak** shared the report from WVLS scholarship recipients **Annette Miller** and **Leah Giordano** who attended the 2023 ALA Annual Conference and Exhibition in Chicago on June 22-27. Giordano is the Director of the Marathon Co. Public Library and Miller is the Tomahawk Public Library Children's Librarian.

CONCERNS, COMMENTS AND ANNOUNCEMENTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES: Printed copies of the Kerber Rose 2022 audit report were distributed to Board members. Future copies will be digital copies. Topics shared in the round robin discussion included technology anecdotes, AED defibrillator acquisition and training at Withee Public Library, and library service presentations by Clark County librarians and members of the Clark County Library Board to the Clark County Board of Supervisors.

REQUEST FOR FUTURE AGENDA ITEMS: Final approval of the 2024 WVLS System Plan and Budget, and discussion on attendance at the Wisconsin Library Association Fall Conference in Middleton.

Calendar

Wisconsin Trustee Training Week: Monday - Friday, August 21 – 25, 2023

WVLS Board of Trustees meeting: Saturday, September 16, 2023

ADJOURNMENT: Grunseth/Ackerman motion to adjourn. All aye. Motion carried. The meeting was adjourned at 12:05 PM.

Respectfully submitted, Kris Adams Wendt, Meeting Recorder