



Recommendation: Seek Legal Counsel for V- Cat Library Card Application and Patron Record Questions

Recommendation:

WVLS ILS Administration Staff recommend that V-Cat Council approve the use of Special Project funds to seek legal counsel for the proposed Library Card Application Form and questions related to V-Cat patron record information.

Explanation:

WVLS ILS Administration Staff and V-Cat Cooperative Circulation Committee have been discussing various aspects of patron records and library card applications that would benefit from legal counsel. Some of the concerns we would like reviewed include:

- Language and signature requirements on the library card application
- Language acknowledging parent / guardian responsibilities and permissions
- Language acknowledging / authorizing communication via email, telephone and text message
- How to handle patron code 4 designations in special cases for patrons with multiple addresses
- Legal implications for online applications
- Whether 16-17 year old patrons can be held responsible for lost/damaged library materials
- Whether written permission is legally necessary for linking patrons in Sierra