

V-Cat Cooperative Circulation Committee Report - January 2023

The V-Cat Cooperative Circulation Committee met on Friday, December 9, 2022. Topics discussed included:

- ✓ **Standardized Checkout Period—discussion of high demand juvenile items:** The goal is to put the current recommended standards in place and move forward as a consortium together. The committee voted to keep the current standard checkout periods in place.
- ✓ **V-Cat High Demand Recommendation Review/V-Cat Recommendation for High Demand Items:** . The four month high demand period and the threshold for purchasing additional copies were considered for review. The following points were clarified:
 - Libraries may leave items set to high demand item types past four months if local patrons are still on the holds list for the item.
 - The recommendation allows libraries to set high demand item types on any items that are new to a particular library regardless of publication date

It was noted that there is a distinction between new and high demand. Tomahawk and Abbotsford agreed to test a model with four months set to high demand item types followed by two months set to new item types in the coming months.

The committee discussed the guideline that libraries purchase a first or additional copy when there are five local patrons are on the hold list for a title. It was noted that there is some concern about the reports sent out by WVLS. This report is in review to find a way to better communicate information about high holds with libraries. No changes were made to the V-Cat Recommendation.

- ✓ **Patron Records—Standardized library card application draft/discussion:** The committee discussed the most recent application draft. Changes will be made bases on suggestions and the committee will review the draft again at the next meeting.
- ✓ **Time ran out and the committee chose to address the following agenda items at a future meeting:**
 - Create lists templates
 - Print/Email Notices Templates review
 - **Other items as time allows**
 - Patron record purge
 - High demand procedure
 - Fines standardization
 - Checkout limits standardization

The next V-Cat Cooperative Circulation Committee meeting will be on Friday, March 10, 2023.