



V-Cat Council Meeting

Thursday, February 2, 2023

9:30am – 12:00pm

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

This meeting will be held at the WVLS office. A limited number of seats are available. Anyone who wishes to attend in person is asked to reserve a spot by contacting Katie Zimmermann at ils.admin@wvls.org by Tuesday, January 31. Attendance in person is not required.

Following the meeting in person attendees are welcome to gather for lunch. No business will be conducted, and no official actions will be taken during this time.

Audio tests and Conversation – 9:15 am

Meeting Agenda

Call to Order – 9:30am (Chair, Jenny Jochimsen)

1. **Roll Call** (Meeting Facilitator, ILS Administrator, Katie Zimmermann)
2. **Consent Agenda** (Chair)
 - a. Review Consent Agenda Items
 - i. Approval of Agenda
 - ii. Approval of Previous Meeting Minutes: November 2022
 - b. **Action:** Approval of Consent Agenda
(Note: This can be done with one motion for both the agenda and minutes together.)
3. **Financial Reports**
 - a. **Report:** Review of Financial Reports for October-December 2022 (ILS Administrator)
 - b. **Action:** Acceptance of Financial Reports (Chair)
 - c. **Report:** Ecommerce
 - d. **Report:** Revised 2023 Appropriations Plan
 - e. **Action:** Acceptance of Revised 2023 Appropriations Plan
4. **Committees**
 - a. **V-Cat Nominating Committee**
 - i. **Action:** Appointment of Nominating Committee for 2023 V-Cat Chair Elect (Chairperson)

- b. **Bibliographic and Interface Committee** (Committee Chair, Chris Luebbe)
 - i. **Report/Minutes**
- c. **Cooperative Circulation Committee** (Committee Chair, Laurie Renel-Faledas)
 - i. **Report/Minutes**
- d. **ILS Evaluation and Review Committee** (Committee Chair, Alexander Johnson)
 - i. **Report/Minutes**

Break – 15 minutes (Time to socialize while the Nominating Committee meets)

(V-Cat Nominating Committee Meeting during the break – link to be shared as needed)

- 5. **Action: Election of the 2023 V-Cat Chair Elect**
- 6. **2023 V-Cat Committee Membership**
- 7. **NICE (Northern Wisconsin ILS Consortium Exploration) Project Report** (ILS Administrator)
- 8. **Report of the ILS Admin** (ILS Administrator)
- 9. **V-Cat Training Report** (ILS Administrator and ILS Support Specialist)
 - a. **Spring 2023 V-Cat Training Schedule**
 - b. **Fall 2023 V-Cat Training Schedule**
- 10. **Report of ILS Support Specialist** (ILS Support Specialist, Rachel Metzler)
 - a. **V-Cat Database Maintenance Report**
 - b. **V-Cat Cataloging Report**
 - c. **LSTA Cooperative Cataloging Grant Report**
- 11. **Other V-Cat Topics** (V-Cat Council Representatives)
- 12. **Request for items to include on the next meeting agenda** (Chair)
- 13. **Recommendation Review** – Damaged and Missing Pieces and Marking Damaged Items that Circulate (ILS Administrator)
- 14. **Aspen Appetizer** – Topic TBD (ILS Administrator and ILS Support Specialist)
- 15. **Sierra Snack** – Topic TBD (ILS Administrator and ILS Support Specialist)
- 16. **Request for items to include on the next meeting agenda** (Chair)
- 17. **Upcoming Meetings** (Chair)
 - a. **2023 V-Cat Meeting Planner**
 - b. **Next V-Cat Council Meeting** – Thursday, April 6
- 18. **Action: Adjournment** (Chair)

Remote Meeting Connection Information

Remote Meeting Link: <https://meet.goto.com/826279069>

Dial in: 1 (669) 224-3412

Access Code: 826-279-069

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: ils.admin@wvls.org **by the end of day Wednesday, February 1, 2023.** Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann (ils.admin@wvls.org) and Jenny Jochimsen (director@abbotsford.lib.wi.us) **by the end of day Wednesday, February 1, 2023.**

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing cio@wvls.org