

**WISCONSIN VALLEY LIBRARY SERVICE****Board of Trustees Meeting**

August 13, 2022

Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is September 17, 2022.

President Tom **Bobrofsky** called the meeting to order at 9:30 AM. Roll call was taken by **Wendt** and a quorum was declared present.

**Present**

Tom Bobrofsky, President  
 Pat Pechura, Vice-President  
 Mike Otten, Treasurer  
 Jim Backus, member  
 Jessica Bernett, member\*  
 Eileen Grunseth, member\*  
 Christy Janczewski, member\* joined 9:40  
 Diane Peterson, member  
 Judy Peterson, member  
 Kari Sweeney, member\*  
 Mandy Wright, member

**Others Present**

Marla Sepnafski, WVLS Director  
 Josh Klingbeil, WVLS staff  
 Jamie Matczak, WVLS staff  
 Rachel Metzler, WVLS staff  
 Brenda Walenton, WVLS staff  
 Kris Adams Wendt, WVLS staff\*  
 Katie Zimmermann, WVLS staff  
 Susie Hafemeister, WVLS Staff  
 Heather Eldred, WVLS Director Emerita  
 Alice Sturzl  
 Judy Bobrofsky

**Excused**

Sonja Ackerman, member  
 Paul Knuth, member  
 Louise Olszewski, member

**Vacant**

Marathon County representative

\*denotes remote attendance

**NOTE:** All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

**CONSENT AGENDA APPROVAL:**

**Pechura/J. Peterson motion to approve the agenda as presented. All aye. Motion carried.**

**APPROVAL OF MINUTES** (Exhibit 1):

**Backus/Grunseth motion to approve minutes from the May 21, 2022 WVLS Board meeting as corrected. All aye. Motion carried.**

**FINANCIAL REPORTS AND CURRENT BILLS** (Exhibits 2-7):

**Pechura/J. Peterson motion to approve the financial reports and current bills as presented. All aye. Motion carried.**

**REPORTS:**

**Resource Library** (Exhibit 8): The Resource Library Report includes the agenda and Director's Report for the upcoming August 15, 2022 MCPL Board of Trustees meeting, as well as agendas and minutes from May, June and July 2022. **Sweeney** praised the second quarter WVLS report delivered by **Sepnafski** and **Anne Hamland** and remarked on the positive atmosphere at the table.

**MCPL Expectations Assessment** (Exhibit 9): **Sepnafski** provided background to the second quarter 2022 WVLS report to the MCPL Board delivered at the July 18 meeting instead of June at the MCPL Board President's request. The 10-minute brief highlighted staff accomplishments since the March presentation and featured information on the WVLS Summer Library Performer Grant, Beanstack, and virtual and in-person meetings of

youth services staff hosted by WVLS and IFLS Library System consultants. The next report will be on September 19, with a final report and status check on December 19.

**COLAND** (Exhibit 10): **Klingbeil** reported on the virtual July 8, 2022 COLAND meeting at which Dr. Barbara Van Haren was introduced as **Interim Assistant State Superintendent for the Division of Libraries and Technology**. She is filling in for former Assistant Superintendent Tessa Michaelson Schmidt, who is now director of the Cooperative Children's Book Center (CCBC). Governor Evers has appointed **Otten** to fill an unexpired COLAND public member vacancy beginning with the September 9 meeting. Otten expressed appreciation for application assistance received from WVLS staff. **Klingbeil** has been reappointed to another term.

**WVLS Director's Report** (Exhibits 11,11a): **Sepnafski** and other WVLS staff members in attendance took turns reviewing the items in [Exhibit 11](#), taking comments and questions. Sepnafski announced that longtime MCPL staff member **Mary Stachowiak** passed away earlier this morning, noting her more than three decades of service.

**V-Cat Council** (Exhibit 12): The V-Cat Council met on June 2, 2022. **Zimmerman** had previously discussed V-Cat and ILS administration projects from pages 7-8 of the Director's Report (Exhibit 11).

**WVLS Library Advisory Committee** (Exhibit 13): **Matczak** reported the WVLS Library Advisory Committee (LAC) met on Wednesday, August 10. In addition to a round table discussion on building leadership, members reviewed and recommended WVLS Board of Trustees approval of the draft 2023 WVLS System Plan and Budget, as well as the draft 2024 Technology Planning Guide. The 2023-2024 WVLS Content Marketing Calendar and system services updates were discussed.

**WAPL Conference** (Exhibit 14): WAPL Conference reports were submitted by the following WVLS scholarship recipients: **Andrea Bennett** (T.B. Scott Free Library, Merrill), **Krista Blomberg** (Rib Lake Public Library), **Katrina Kubeny** (Elcho Public School District), **Esther O'Brien** (Rhineland District Library), **Cindy Wendt** (Minocqua Public Library), and **Jessica Zellers** (T.B. Scott Free Library, Merrill).

**2023 WVLS/MCPL RESOURCE LIBRARY AGREEMENT DRAFT (Exhibit 15):**

Sepnafski explained the statutory requirement for this document and reported there are no changes to the agreement other than changing 2022 to 2023, and 2023 to 2024.

**Pechura/Grunseth motion to approve the 2023 WVLS/MCPL Resource Library Agreement. All aye. Motion carried.**

**2023 WVLS PLAN DRAFT (Exhibit 16):**

**Sepnafski** moderated a review of the 2023 WVLS System Plan with staff members taking turns speaking to changes in the respective sections for which they have primary oversight and responsibility for execution. It is anticipated that some changes may occur before final approval of the plan occurs at the September 17 meeting.

**2023 WVLS BUDGET DRAFT (Exhibit 17):**

**Sepnafski, Klingbeil and Zimmermann** walked board members through the proposed 2023 budget documents supporting previously discussed system plan activities. There are no increases in county contribution shares. Final approval of the budget will also occur on September 17.

**2024 WVLS TECHNOLOGY PLANNING GUIDE DRAFT (Exhibit 18):**

**Klingbeil** reviewed the draft 2024 Technology Budget Planning Guide which assists WVLS Member Libraries in their own budget planning.

**Pechura/Bernett motion to approve the 2024 Technology Planning Guide as presented. All aye. Motion carried.**

**2023-2024 WVLS CONTENT MARKETING CALENDAR (Exhibit 19):**

**Matczak** drew the board's attention to Exhibit 19, a work in progress that's intended as a living document providing planning guidelines for both WVLS staff and member library staff.

**2023 LSTA GRANTS** (placeholder): No report.

**CONCERNS, COMMENTS AND REPORTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES:**

**Bobrofsky** mentioned the Granton Community Library will celebrate its 10<sup>th</sup> anniversary as a co-located school and public library facility on August 18. Public librarians from Clark County staffed a library services exhibit at Wisconsin Farm Technology Days 2022 held at a farm near Loyal. **Heather Eldred** thanked WVLS trustees for their service to the libraries and communities in Clark, Forest, Langlade, Lincoln, Marathon, Oneida and Taylor Counties supporting open access to information and democracy. Alice Sturzl thanked everyone for their important work, and especially for support she has personally continued to receive since retiring from the board.

**REQUEST FOR FUTURE AGENDA ITEMS:** 2023 WVLS Plan, 2023 WVLS Budget, 2024 WVLS Technology Planning Guide.

**Next meeting dates and conferences**

WVLS V-Cat Council – Thursday, September 1, 2022

WVLS Board of Trustees – Saturday, September 17, 2022

WLA Conference (Lake Geneva) – Tuesday, November 1 – Friday, November 4, 2022

WVLS V-Cat Council – Thursday, November 3, 2022

WVLS Board of Trustees – Saturday, November 19, 2022

**ADJOURNMENT: Grunseth/Janczewski motion to adjourn. All aye. Motion carried. The meeting was adjourned at 12:08 PM.**

Respectfully submitted,  
Kris Adams Wendt, Meeting Recorder