

# V-Cat ILS Evaluation and Review Committee

## Meeting Notes for Thursday, August 4, 2022

This meeting was held in the WVLS Office Meeting Room and remotely via GoToMeeting.

### 1. Call to Order

The meeting was called to order by A. Johnson at 9:32 a.m.

### 2. Roll Call

Committee Members Present (Those marked with an \* attended remotely.): A. Polinski\* (Rhineland), M. Pregler\* (Antigo), E. Brewster\* (Three Lakes), H. O'Hare (Tomahawk), K. Heiting\* (Granton), M. Handel\* (Medford), A. Johnson\* (MCPL), C. Luebbe (MCPL), R. Metzler\* (WVLS), K. Zimmermann (WVLS).

Also present: J. Johnson\* (NWLS), G. Rae\* (NWLS).

### 3. Approval of Agenda

H. O'Hare (Tomahawk) moved to approve the agenda, seconded by C. Luebbe (MCPL). Motion carried.

### 4. Roll call vote to convene into closed session for Vendor Responses to Request for Information pursuant to WI Statutes Section 19.85(1)(e)

M. Pregler (Antigo) moved to Convene into Closed Session for Vendor Responses to Request for Information pursuant to WI Statutes Section 19.85(1)(e), seconded by H. O'Hare. Roll Call vote was unanimous. Motion carried.

The meeting was convened into closed session at 9:36 a.m. The office door was closed and the virtual meeting platform locked.

### 5. Reconvene into open session

H. O'Hare moved to reconvene into open session, seconded by C. Luebbe. Meeting reconvened in open session at 11:34 a.m.

A. Johnson reported that the closed session included discussion of the Vendor Responses to the Request for Information documents, and that there was no action taken by the committee.

### 6. Possible selection of vendors to invite for demonstrations

The committee determined that more review of the RFI responses is necessary and is not ready to determine which vendors to invite for demonstrations.

### 7. Discuss ILS Evaluation Procedure

To be discussed at a future meeting.

**8. Request for Future Agenda Items**

Updates.

**9. Set Next Meeting Date**

Thursday, August 11 9:30 a.m.

**10. Adjournment**

H. O'Hare moved to adjourn, seconded by M. Handel (Medford). Motion carried. Meeting adjourned 11:37 a.m.

8/4/2022 C. Luebbe, Recorder