



Recommendation: outsource the improvement of bibliographic records.

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WVLS ILS Administration Staff recommend that V-Cat Council allocate \$5,500 in Special Project funds to outsource the improvement of bibliographic records.

Explanation:

WVLS is reviewing records for potential errors and has identified approximately 5,000 records with diacritic encoding errors. The review is not complete, and the number of records may increase. At this time WVLS has found that a manual overlay of a matching record may be necessary to correct diacritic encoding errors.

Records may be overlaid in a batch with Backstage. This process is similar to the one used for the subject headings project. There is a \$500 setup fee and a cost of \$.50 per record searched or \$1.00 per record matched, whichever is less. To clarify, if the match rate is 50% or above, the cost will be \$.50 per record searched. If the match rate is below 50% the cost will be \$1 per match.

It is possible that WVLS ILS Administration Staff may identify additional bibliographic records that could be improved by overlaying records in a batch. Allocating \$5,500 would allow for improvement of up to 10,000 records.

If V-Cat chooses not to approve funds to outsource the improvement of bibliographic records, WVLS will prepare a record list and libraries with attached items will be expected to manually overlay matching records.