



Recommendation: Item Level Holds Do Not Automatically Transfer

Recommendation:

WVLS ILS Administration Staff recommend that Sierra be configured so that unfilled item level holds and pages do not automatically transfer to another attached item.

Explanation:

Currently when an item level hold is placed and paged it first pages at the owning location. If the item level hold is not filled within the first 36 hours after paging it will be automatically transferred to another available item on the same bibliographic record.

In our experience, item level holds are most often used by staff who want to have a specific copy pulled for programming or collection management purposes. At this time the only way to do this is to place a hold without paging for the item. In that case, the item will not appear on a paging list.

To allow for item level holds that appear on paging lists and do not transfer, automatic transferring must be turned off for item level pages.

If this change is made, item level holds placed by patrons on titles with multiple volumes (such as magazines), will page at the owning location and will not transfer automatically.

Items will appear on the item level paging list one time. However, if the 'Do Not Clear' box is checked items may appear on the item level paging list for up to one week. Library staff may want to check periodically for unfilled item level pages using a saved query in create lists.

This change is not expected to affect bibliographic/title level holds or paging lists.