



V-Cat Council Meeting

Thursday, September 1, 2022

9:30am – 12:00pm

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

This meeting will be held at the WVLS office. A limited number of seats are available. Anyone who wishes to attend in person is asked to reserve a spot by contacting Katie Zimmermann at ils@wvls.org by Tuesday, August 30. Attendance in person is not required.

Following the meeting in person attendees are welcome to gather for lunch. No business will be conducted, and no official actions will be taken during this time.

Audio tests and Conversation – 9:15 am

Meeting Agenda

Call to Order – 9:30am (Chair, Jenny Jochimson)

1. **Roll Call** (Meeting Facilitator, ILS Administrator, Katie Zimmermann)
2. **Consent Agenda** (Chair)
 - a. **Review Consent Agenda Items**
 - i. Approval of Agenda
 - ii. Approval of Previous Meeting Minutes: June 2022
 - b. **Action:** Approval of Consent Agenda
(Note: This can be done with one motion for both the agenda and minutes together.)
3. **Financial Reports**
 - a. **Report:** Review of May - July 2022 Financial Report (ILS Administrator)
 - b. **Action:** Acceptance of May - July 2022 Financial Report (Chair)
4. **Committees**
 - a. **Bibliographic and Interface Committee** (Committee Chair, Chris Luebbe)
 - i. **Report**
 - b. **Cooperative Circulation Committee** (Committee Chair, Laurie Renel-Faledas)
 - i. **Report**

c. **ILS Evaluation and Review Committee** (Committee Chair, Alexander Johnson)

i. **Report**

Break – 15 minutes

5. **Aspen Discovery Layer Report** (ILS Administrator & ILS Support Specialist, Rachel Metzler)

6. **V-Cat Training Report** (ILS Administrator & ILS Support Specialist)

a. **Report:** *Fall training schedule*

7. **Report of the ILS Admin** (ILS Administrator)

a. **Report:** Sierra Holds Consultation

i. **Recommendation:** Item Level Holds

ii. **Action:** Acceptance of Item Level Holds Recommendation

b. **Report:** Joint ILS Exploration LSTA Grant

c. **Report:** Items Statuses in Use

i. **Recommendation:** Item Status

ii. **Action:** Acceptance of Item Status Recommendation

d. **Report:** Sierra Logins

e. **Report:** Patron ID Numbers

f. **Report:** Additional ILS Admin News

8. **Report of ILS Support Specialist** (ILS Support Specialist)

a. **Report:** V-Cat Database Maintenance

b. **Report:** V-Cat Cataloging

c. **Report:** Cooperative Cataloging LSTA Grant

d. **Report:** Diacritics

i. **Recommendation:** Bibliographic Record Improvements

ii. **Action:** Acceptance of Bibliographic Record Improvements Recommendation

e. **Report:** Additional Cataloging and Database News

9. **Aspen Appetizer – Lists** (ILS Administrator)

10. **Sierra Snack – Record templates** (ILS Support Specialist)

11. **Other V-Cat Topics** (V-Cat Council Representatives)

12. **Request for items to include on the next meeting agenda** (Chair)

13. **Upcoming Meetings & Trainings**

14. **Action:** Adjournment (Chair)

Following the meeting in person attendees are welcome to gather for lunch. No business will be conducted, and no official actions will be taken during this time.

Remote Meeting Connection Information

Remote Meeting Link: <https://meet.goto.com/826279069>

Dial in: 1 (669) 224-3412

Access Code: 826-279-069

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: ils.admin@wvls.org **by the end of day Wednesday, August 31, 2022.** Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann (ils.admin@wvls.org) and Jenny Jochimson (director@abbotsford.lib.wi.us) **by the end of day Wednesday, August 31, 2022.**

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing cio@wvls.org