



Technology Lifecycle Service

Procurement Request Form

2022 Revision 2 (2022.2 - June)

All prices are estimates based on current or recent standing quotes

Desktop Computers

WVLS now supports two configurations of Dell OptiPlex 3000 series desktop computers in our standard configuration suite. The Micro Form Factor (MFF) model is compact and has standalone or display-stand mounting options. The new Ultra Form Factor (UFF) model is an ultra-compact model that comes built directly into an “all-in-one” stand. WVLS has moved to the OptiPlex 5000 series for the Small Form Factor (SFF) model which includes a DVD-RW drive and is a bit larger than the 3000 series MFF model though still much smaller than traditional towers/desktops.

Desktop models include:

- Windows 10 Pro
- Intel i5 processor
- 8GB DDR4 Memory
- 256GB SSD
- Display Port / HDMI
- 5 Year Warranty
- Staff or Patron Staging
- Fully supported by WVLS

[Dell OptiPlex Desktop MFF](#)

\$704.53 each est.

Qty Requested: _____

- 12th Gen i5
- WiFi

[Dell OptiPlex Desktop SFF](#)

\$716.23 each est.

Qty Requested: _____

- 12th Gen i5
- DVD-RW Drive

[Dell OptiPlex Desktop UFF](#)

\$725.62 each est.

Qty Requested: _____

- 11th Gen i5
- WiFi

Laptop Computers

WVLS supports two configurations of Dell Latitude laptop computers in our standard configuration suite. The Latitude 5500 series includes a slimmed down 15-inch frame and screen enclosure size, more compact than previous models supported by WVLS. The Latitude 5400 series “Executive” config supports a smaller frame, smaller 14” screen size, and is lighter in weight. It was developed with the help of library directors to strike a meaningful balance between capability, mobility, and overall cost.

Laptop models include:

- Windows 10 Pro
- Intel i5 processor
- 256GB SSD
- HDMI and DisplayPort
- 5 Year Warranty
- Staff or Patron Staging
- Fully supported by WVLS

[Dell Latitude 5520 Standard Laptop](#) — \$ 895.16 each est. — Qty Requested: _____

- 15” Body and display
- 8GB DDR4 Memory
- Backlit keyboard
- Thunderbolt 4 (with Power and Display Port)

Add 2 years extended battery — \$52.55 each est. — Qty Requested: _____
service (for years 2 – 3).

Add WD19 Thunderbolt Dock — \$205.77 each est. — Qty Requested: _____

[Dell Latitude 5520 Executive Laptop](#) — \$1,751.99 each est. — Qty Requested: _____

- 15” Lightweight body and display
- 16GB DDR4 Memory
- Backlit keyboard
- Thunderbolt 4 (with Power and Display Port)

Add WD19 Thunderbolt Dock — \$205.77 each est. — Qty Requested: _____

Note: As of 4th quarter 2021, there are still global disruptions and shortages on laptop supply chains. Issues with standing quotes in our multi-system Dell Premier Portal are still being resolved but we are again able to order against current standing quotes as of mid-November 2021.

Laptop Computers

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Laptop models include:

- Windows 10 Pro
- Intel i5 processor
- 256GB SSD
- HDMI and DisplayPort
- 5 Year Warranty
- Staff or Patron Staging
- Fully supported by WVLS

Note: As of June 2022, recent updates to standing quotes for laptops are still in review. We expect to publish a new revision of this procurement form in early July with updates for laptops. WVLS hosts a limited supply of pre-ordered laptops of the configuration and pre-inflation pricing below which can be procured while supplies last.

Limited Supply at Pre-inflation pricing

[Dell Latitude 5520 Standard Laptop](#) \$ 895.16 each est. Qty Requested: _____

- 15” Body and display
- 8GB DDR4 Memory
- Backlit keyboard
- Thunderbolt 4 (with Power and Display Port)

~~Add 2 years extended battery service (for years 2 – 3). \$52.55 each est. Qty Requested: _____~~

Add WD19 Thunderbolt Dock \$205.77 each est. Qty Requested: _____

Displays

WVLS supports two standard models of Dell displays. The E series displays are an economical solution to display replacement at stations where the computer ports (USB, audio, etc) are directly accessible or not needed for operation. The P series displays include a USB hub and audio passthrough ports to make it easier for patrons (or staff) to access those ports from computers mounted behind the display or otherwise not easily physically accessible to the user. There are mounts and stands available for the MFF style desktop computers to secure them to the backs of displays or to stand them up on a surface.

Display models:

[Dell Pro \(P series\) Displays](#)

(3 Year Warranty)

24" P2422H \$235.31 each est. Qty Requested: _____

22" P2222H \$216.23 each est. Qty Requested: _____

[Dell Economy \(E series\) Displays](#)

(3 Year Warranty)

24" E2422H \$163.79 each est. Qty Requested: _____

22" E2220H \$82.45 each est. Qty Requested: _____

~~[Dell Video Conferencing Display](#)~~

~~(3 Year Warranty)~~

~~24" P2418HZ \$216.81 each est. Qty Requested: _____~~

* P2418HZ is currently unavailable with no estimate for return of availability as of this revision.

OptiPlex MFF Mounting Options (availability currently unknown)

~~[Micro All-in-One Stand](#)* \$61.89 each est. Qty Requested: _____~~

~~[Micro Vertical Stand](#) \$11.0 each est. Qty Requested: _____~~

* Compatible with most modern Dell displays and VESA compatible displays

Receipt Printers and Barcode Scanners

Starting in 2020, WVLS is including supported receipt printers and barcode scanners for procurement. We will continue providing tech support for Epson TM-T90, Epson TM-L90, Zebra GC420T, and the Star TSP1XX series receipt printers but have moved to a new model of Zebra ZD2XXT series printers for procurement and support moving forward. We are supporting the QuickScan QD2430 barcode scanner which reads a variety of surface types well.

Receipt Printers:

Zebra Label Printer (1 Year Warranty)
[Model ZD220T](#) \$450.00 each est. Qty Requested: _____

Barcode Scanners:

Datalogic Barcode Scanners (1 Year Warranty)
[Model QD2430](#) \$190.00 each est. Qty Requested: _____

Lifecycle Procurement

The Lifecycle Procurement option empowers libraries to adopt a lifecycle management strategy for computers without a heavy upfront cost burden. The cost of the computer or equipment is spread across its typical lifespan and matches its warranty. This model enables libraries to achieve more stability with fiscal planning, providing an even cost distribution without having to try to schedule some percentage of computers to be replaced each year. A library may choose to replace equipment after its lifecycle, or to hold off on replacement if the equipment is functional.

Computers

Dell OptiPlex Desktop MFF	\$156.00/year each	(5 year lifecycle)
Dell OptiPlex Desktop SFF	\$159.00/year each	(5 year lifecycle)
Dell OptiPlex Desktop UFF	\$160.00/year each	(5 year lifecycle)
Dell Latitude 5520 Laptop	\$195.00/year each	(5 year lifecycle)
Dell Latitude 5420 Laptop	\$370.00/year each	(5 year lifecycle)

Displays

24" P2422H	\$85.00/year each	(3 year lifecycle)
22" P2222H	\$79.00/year each	(3 year lifecycle)
24" E2420H	\$60.00/year each	(3 year lifecycle)
22" E2220H	\$31.00/year each	(3 year lifecycle)
24" P2418HZ	\$80.00/year each	(3 year lifecycle)
Micro All-in-One Stand	\$25.00/year each	(3 year lifecycle)

Authorized requestors, please fill in the quantities desired for computers or equipment. Leave quantities blank for items not being procured. Complete the procurement authorization below, then **scan and email the completed form to help@librarieswin.org**. WVLS will generate an estimate for confirmation prior to purchase and processing. **Please Note:** faxes are not actively monitored, physical receipt via courier may lead to significant delays in process.

[] Check this box if interested in discussing the Lifecycle Procurement option.

Authorized

Requester: _____

Library: _____

Signed: _____

Date: _____