



# V-Cat Cooperative Circulation Committee Meeting

Friday, July 8th 2022  
10:00 am - 12:00 noon

Wisconsin Valley Library Service  
300 First Street - Wausau WI, 54403

Meeting Facilitator: Laurie Renel-Faledas

## Meeting Agenda

1. Call to order
2. Roll Call
3. Approval of Agenda
4. Item status survey results - 10 minutes
5. Conversion of juvenile patron records to adult - 20 minutes
6. Patron records - standardized library card application - 15 minutes
7. Processing fees - 10 minutes
8. Automatic OverDrive patron record merge - 5 minutes
9. Standardized checkout periods - high demand juvenile items - 15 minutes
10. Other items as time allows:
  - a. Create list templates
  - b. Patron record purge
  - c. High demand procedure
  - d. Fines standardization
  - e. Checkout limits standardization
11. Report from ILS Administrator
12. Request for future agenda items
13. Set next meeting date
14. Adjournment

## Meeting connection information

This meeting will be held at the WVLS office. Attendance in person is not required. Anyone planning to attend in person is asked to notify Katie Zimmermann at [ils@wvls.org](mailto:ils@wvls.org) by Wednesday, July 6th.

**Remote Meeting Link:** <https://meet.goto.com/407759789>

**Dial In:** 1 (872) 240-3412

**Meeting ID:** 407-759-789

Any person planning to attend this meeting who needs some type of special accommodations to participate should notify the WVLS office at [help@librarieswin.org](mailto:help@librarieswin.org).

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.