



V-Cat Council Meeting

Thursday, June 2, 2022
9:30am – 12:00pm

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

This meeting will be held at the WVLS office. A limited number of seats are available. Anyone who wishes to attend in person is asked to reserve a spot by contacting Katie Zimmermann at ils@wvls.org by Tuesday, May 31st. Attendance in person is not required.

Following the meeting in person attendees are welcome to gather for lunch (details are yet to be determined). No business will be conducted, and no official actions will be taken during this time.

Audio tests and Conversation – 9:15 am

Meeting Agenda

Call to Order – 9:30am (Chair, Jenny Jochimson)

1. **Roll Call** (Meeting Facilitator, ILS Administrator, Katie Zimmermann)
2. **Consent Agenda** (Chair)
 - a. Review Consent Agenda Items
 - i. Approval of Agenda
 - ii. Approval of Previous Meeting Minutes: April 2022
 - b. **Action:** Approval of Consent Agenda
(Note: This can be done with one motion for both the agenda and minutes together.)
3. **Financial Reports**
 - a. Report: Review of March - April 2021 Financial Report (ILS Administrator)
 - b. **Action:** Acceptance of March - April 2021 Financial Report (Chair)
4. **Committees**
 - a. **Bibliographic and Interface Committee** (Committee Member, TBD)
 - i. Report
 - ii. Recommendation: Revised On order and pre-publication records recommendation
 - iii. **Action:** Approve Revised On order and pre-publication records recommendation

b. Cooperative Circulation Committee (Committee Member, Kitty Roesler)

i. Report

c. ILS Evaluation and Review Committee (Committee Chair, Alexander Johnson)

i. Report

5. Proposed 2023 V-Cat Budget

a. Review Proposed 2023 V-Cat Budget (ILS Administrator)

b. **Action:** Approval of Proposed 2023 V-Cat Budget (Chair)

Break – 15 minutes

6. Aspen Discovery Layer Report (ILS Administrator & ILS Support Specialist, Rachel Metzler)

7. V-Cat Training Report (ILS Administrator & ILS Support Specialist)

8. Report of the ILS Admin (ILS Administrator)

a. LSTA Grant Opportunities

b. Other Items to Report

9. Report of ILS Support Specialist (ILS Support Specialist)

a. V-Cat Database Maintenance Report

b. V-Cat Cataloging Report

10. Aspen Appetizer – Searching for items available on the shelf at the library

11. Sierra Snack – Notices

12. Other V-Cat Topics (V-Cat Council Representatives)

13. Request for items to include on the next meeting agenda (Chair)

14. Upcoming Meetings

V-Cat ILS Evaluation and Review Committee Meeting – Thursday, June 9 from 9:30 – 11:30
V-Cat Bibliographic Control and Interface Committee Meeting – Tuesday, July 12 from 10 am – Noon
V-Cat ILS Evaluation and Review Committee Meeting – Thursday, July 14 from 9:30 – 11:30
V-Cat Cooperative Circulation Committee Meeting – Friday, July 8 from 10 am – Noon
V-Cat Steering Committee Meeting – TBD
V-Cat Bibliographic Control and Interface Committee – Tuesday, August 2 from 10 am – Noon
V-Cat ILS Evaluation and Review Committee Meeting – Thursday, August 11 from 9:30 – 11:30
V-Cat Cooperative Circulation Committee Meeting – Friday, August 12 from 10 am – Noon
V-Cat Council Meeting – Thursday, September 1 from 9:30 am – Noon

15. Action: Adjournment (Chair)

Following the meeting in person attendees are welcome to gather for lunch (details are yet to be determined). No business will be conducted, and no official actions will be taken during this time.

Remote Meeting Connection Information

Remote Meeting Link: <https://meet.goto.com/826279069>

Dial in: 1 (669) 224-3412

Access Code: 826-279-069

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: ils.admin@wvls.org **by the end of day Wednesday, June 1, 2022.** Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann (ils.admin@wvls.org) and Jenny Jochimson (director@abbotsford.lib.wi.us) **by the end of day Wednesday, June 1, 2022.**

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing cio@wvls.org