



V-Cat Council Meeting

Thursday, April 7, 2022

9:30am – 12:00pm

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

This meeting will be held at the WVLS office. A limited number of seats are available. Anyone who wishes to attend in person is asked to reserve a spot by contacting Katie Zimmermann at ils@wvls.org by Tuesday, April 5th. Attendance in person is not required.

Audio tests and Conversation – 9:15 am

Meeting Agenda

Call to Order – 9:30am (Chair, Jenny Jochimson)

1. **Roll Call** (Meeting Facilitator, ILS Administrator, Katie Zimmermann)
2. **Consent Agenda** (Chair)
 - a. Review Consent Agenda Items
 - i. Approval of Agenda
 - ii. Approval of Previous Meeting Minutes: February 2022
 - b. **Action:** Approval of Consent Agenda
(Note: This can be done with one motion for both the agenda and minutes together.)
3. **Financial Reports**
 - a. Report: Review of Revised December 2021 Financial Report (ILS Administrator)
 - b. **Action:** Acceptance Revised December 2021 Financial Report (Chair)
 - c. Report: Revised 2022 V-Cat Appropriations Plan and Financial Reports for January-February 2022 (ILS Administrator)
 - d. **Action:** Acceptance of Revised 2022 V-Cat Appropriations Plan and January-February 2022 Financial Reports (Chair)
4. **Committees**
 - a. **Bibliographic and Interface Committee** (Committee Chair, Chris Luebbe)
 - i. Report
 - b. **Cooperative Circulation Committee** (Committee Chair, Laurie Renel-Faledas)

- i. Report

- c. **ILS Evaluation and Review Committee** (ILS Administrator)
 - i. Report

- d. **V-Cat Steering Committee** (ILS Administrator)
 - i. Report
 - ii. Proposed 2023 V-Cat Budget

Break – 15 minutes

- 5. **Report of the ILS Admin** (ILS Administrator)
 - a. **Top 10 Accomplishments of 2021**
 - b. **Aspen Discovery Layer Report**
 - i. Report
 - ii. Articles and Databases
 - a. EBSCO Integration
 - b. **Action:** Continue or Terminate EBSCO Discovery Service
 - c. **V-Cat Training Report** (ILS Administrator and ILS Support Specialist)
 - d. **Library Card Pre-Expiration Notices Report**
 - e. **Other Items to Report**

- 6. **Report of ILS Support Specialist** (ILS Support Specialist, Rachel Metzler)
 - a. **V-Cat Database Maintenance Report**
 - b. **V-Cat Cataloging Report**
 - i. Subject headings project
 - ii. Aspen formats
 - iii. Other Items to Report

- 7. **Other V-Cat Topics** (V-Cat Council Representatives)

- 8. **Request for items to include on the next meeting agenda** (Chair)

9. Upcoming Meetings

V-Cat ILS Evaluation and Review Committee Meeting – Thursday, April 14 at 9:30

V-Cat Bibliographic Control and Interface Committee Meeting – Thursday, May 3 at 10 am

V-Cat ILS Evaluation and Review Committee Meeting – Thursday, May 12 at 9:30 (May be rescheduled due to WAPL conference)

V-Cat Cooperative Circulation Committee Meeting – Friday, May 13 at 10 (May be rescheduled due to WAPL conference)

V-Cat Council Meeting – Thursday, June 2 at 9:30

V-Cat Steering Committee Meeting – TBD in August

10. Action: Adjournment (Chair)

Remote Meeting Connection Information

Remote Meeting Link: <https://meet.goto.com/823631709>

Dial in: 1 (646) 749-3122

Access Code: 1 (646) 749-3122

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: ils.admin@wvls.org **by the end of day Wednesday, April 6, 2022.** Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann (ils.admin@wvls.org) and Jenny Jochimson (director@abbotsford.lib.wi.us) **by the end of day Wednesday, April 6, 2022.**

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing cio@wvls.org