



V-Cat Council Meeting

Thursday, February 3, 2022

9:30am – 12:00pm

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

Due to precautions concerning COVID-19 this meeting will be held by remote attendance only.

Audio tests and Conversation – 9:15 am

Meeting Agenda

Call to Order – 9:30am (Chair, Jenny Jochimson)

1. **Roll Call** (Meeting Facilitator, ILS Administrator, Katie Zimmermann)
2. **Consent Agenda** (Chair)
 - a. Review Consent Agenda Items
 - i. Approval of Agenda
 - ii. Approval of Previous Meeting Minutes: November 2021
 - b. **Action:** Approval of Consent Agenda
(Note: This can be done with one motion for both the agenda and minutes together.)
3. **Financial Reports**
 - a. **Report:** Review of Financial Reports for October-December 2021 (ILS Administrator)
 - b. **Action:** Acceptance of Financial Reports (Chair)
4. **Committees**
 - a. **Action: Appointment of Nominating Committee for 2022 V-Cat Chair Elect** (Chairperson)
 - b. **Bibliographic and Interface Committee** (Committee Chair, Chris Luebbe)
 - i. **Report**
 - ii. **Recommendation:** V-Cat Cataloging Compliance Recommendation
 - iii. **Action:** Acceptance of Recommendation
 - c. **Cooperative Circulation Committee** (Committee Chair, Tammie Blomberg)
 - i. **Report**

Break – 15 minutes (Time to socialize while the Nominating Committee meets)

(V-Cat Nominating Committee Meeting during the break – link to be shared)

- 5. Action: Election of the 2022 V-Cat Chair Elect**
- 6. Report of the ILS Admin (ILS Administrator)**
 - a. Standard Checkout Periods Update**
 - b. V-Cat ILS Evaluation and Review Report**
 - i. Progress Report
 - ii. Request Formation of V-Cat ILS Evaluation and Review Committee
 - iii. **Possible Action:** Approve Committee Formation
 - c. V-Cat Committee Membership for 2022**
 - d. Aspen Discovery Layer Report**
 - i. Report
 - e. V-Cat Training Report (ILS Administrator and ILS Support Specialist)**
 - i. **Cataloging Training**
 - ii. **Aspen Training**
 - iii. **Innovative Training Grants**
 - f. Library Card Pre-Expiration Notices Report**
 - g. Other Items to Report**
- 7. Report of ILS Support Specialist (ILS Support Specialist, Rachel Metzler)**
 - a. V-Cat Database Maintenance Report**
 - b. V-Cat Cataloging Report**
 - i. **Subject headings project**
 - ii. **Aspen formats**
 - iii. **Cataloging collaborations**
- 8. Other V-Cat Topics (V-Cat Council Representatives)**
- 9. Request for items to include on the next meeting agenda (Chair-Elect)**

10. Upcoming Meetings

- V-Cat ILS Evaluation and Review Committee Meeting – TBD in February
- V-Cat Bibliographic Control and Interface Committee Meeting – Thursday, March 3 at 10 am
- V-Cat Cooperative Circulation Committee Meeting – Thursday, March 10 at 1 pm
- V-Cat Steering Committee Meeting – TBD in February or March
- V-Cat Council Meeting – Thursday, April 7

11. Action: Adjournment (Chair-Elect)

Remote Meeting Connection Information

Remote Meeting Link: <https://global.gotomeeting.com/join/410342037>

Dial in: 1 (872) 240-3212

Access Code: 410-342-037

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<https://global.gotomeeting.com/install/410342037>

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: ils.admin@wvls.org **by the end of day Wednesday, February 2, 2022.** Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann (ils.admin@wvls.org) and Jenny Jochimson (director@abbotsford.lib.wi.us) **by the end of day Wednesday, February 2, 2022.**

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing cio@wvls.org