



# V-Cat Council Meeting

Thursday, November 4, 2021

9:30am – 12:00pm

Wisconsin Valley Library Service  
300 First Street - Wausau WI, 54403

**Due to precautions concerning COVID-19 this meeting will be held by remote attendance only.**

**Audio tests and Conversation – 9:15 am**

## Meeting Agenda

**Call to Order – 9:30am** (Chair-Elect, Jenny Jochimson)

- 1. Roll Call and Library Director Introductions**  
(Meeting Facilitator, ILS Administrator, Katie Zimmermann)
- 2. Consent Agenda** (Chair-Elect)
  - a. Review Consent Agenda Items
    - i. Approval of Agenda
    - ii. Approval of Previous Meeting Minutes: September 2021
  - b. **Action:** Approval of Consent Agenda  
(Note: This can be done with one motion for both the agenda and minutes together.)
- 3. Financial Reports**
  - a. **Report:** Review of Financial Reports for August-September 2021 (ILS Administrator)
  - b. **Action:** Acceptance of Financial Reports (Chair-Elect)
- 4. Committees**
  - a. **Bibliographic and Interface Committee** (Committee Chair, Chris Luebbe)
    - i. **Report**
    - ii. **Recommendation:** Pre-publication Records
    - iii. **Action:** Acceptance of Recommendation

**b. Cooperative Circulation Committee** (Committee Chair, Tammie Blomberg)

**i. Report**

**5. V-Cat Strategic Plan 2021-2023**

**a. Action:** Approval of V-Cat Strategic Plan 2021-2023

**Break – 5 minutes**

**6. Report of the ILS Admin** (ILS Administrator)

**a. Standard Checkout Periods Update**

**b. V-Cat ILS Evaluation and Review Report**

**i. Search/Holds Function Report**

**ii. Recommendation:** Default to Keyword Search

**iii. Possible Action:** Accept Recommendation

**iv. Progress Report**

**v. Discussion with NWLS**

**c. Aspen Discovery Layer Report**

**i. Report**

**ii. Masquerade Mode Discussion**

**iii. Possible Action:** Set parameters for use of Masquerade Mode

**d. V-Cat Training Report** (ILS Administrator and ILS Support Specialist)

**e. Library Card Pre-Expiration Notices Report**

**f. Other Items to Report**

**7. Report of ILS Support Specialist** (ILS Support Specialist, Rachel Metzler)

**a. V-Cat Database Maintenance Report**

**b. V-Cat Cataloging Report**

**8. Other V-Cat Topics** (V-Cat Council Representatives)

**9. Request for items to include on the next meeting agenda** (Chair-Elect)

## 10. Upcoming Meetings

V-Cat Bibliographic Control and Interface Committee Meeting Tuesday, December 6 at 10 am  
V-Cat Cooperative Circulation Committee Meeting, TBD in December 2021 or January 2022  
V-Cat Council Meeting Thursday, February 3, 2022 at 9:30 am

## 11. Action: Adjournment (Chair-Elect)

## Remote Meeting Connection Information

**Remote Meeting Link:** <https://global.gotomeeting.com/join/770114029>

**Dial in:** [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code:** 770-114-029

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/770114029>

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: [ils.admin@wvls.org](mailto:ils.admin@wvls.org) **by the end of day Wednesday, November 3, 2021.** Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann ([ils.admin@wvls.org](mailto:ils.admin@wvls.org)) and Jenny Jochimson ([director@abbotsford.lib.wi.us](mailto:director@abbotsford.lib.wi.us)) **by the end of day Wednesday, November 3, 2021.**

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing [cio@wvls.org](mailto:cio@wvls.org)