

## 2022 WVLS Budget - *Draft*

WVLS Library Advisory Committee Meeting; August 18, 2021

### 2022 Anticipated Income

County Appropriations	<b>\$41,185</b>
State Aid	<b>\$1,050,558</b>
Grants/Receipts	<b>\$1,000</b>
Interest	<b>\$10,000</b>
All Other Income	<b>\$1,521,430</b>
WVLS Reserves / Carryover	339,000
WVLS P/T Accounts	80,000
<b>V-Cat Revenue</b>	
V-Cat ILS Administration	83,500
V-Cat Hardware Maintenance	15,000
V-Cat Budget Balance	123,025
V-Cat Disaster Recovery	10,500
V-Cat Reserves	449,861
<b>LEAN WI Revenue</b>	
Member Partner Shares	186,740
Grants / Other Revenue	2,000
Prepaid Service Credit	18,000
Estimated Unexpended 2021	18,000
Disaster Recovery	16,724
LEAN WI Reserves	124,900
<b>WVLS IT Revenue</b>	
Libraries WIN Services	54,180

**2022 TOTAL INCOME**

**\$2,624,173**

### 2022 Anticipated Expenses

<b>Operating Expenditures</b>	<b>1,535,660</b>
Operating WVLS	408,013
Salaries	535,000
Benefits	260,100
Operating - V-Cat	123,025
Operating - LEAN WI	140,342
Operating - WVLS IT	69,180
<b>Nonoperating Expenditures</b>	<b>1,088,513</b>
WVLS P/T Accounts	80,000
Resource Development Fund	150,000
IT Equipment Fund	10,000
Reserve Fund - WVLS	162,130
Reserve Fund - V-Cat	460,361
Reserve Fund - LEAN WI	226,022

**2022 TOTAL EXPENSES**

**\$2,624,173**

**Balance**

**\$0**



## WVLS Library Advisory Committee Meeting - August 18, 2021

2022 WVLS Budget - <i>Draft</i>								
<b>INCOME</b>								
		2021	2021	2021	2022	CHANGE FROM	% OF	CHANGE FROM
		<u>ACTUAL</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2021 BUDGET</u>	<u>2021 BUDGET</u>	<u>2021 EST. ACTUAL</u>
All Other Income		\$1,701,170.94	\$1,568,222.00	\$1,701,170.94	\$1,521,430.00	(\$179,740.94)	89.434%	(\$179,740.94)
County Appropriations		\$41,184.00	\$41,185.00	\$41,185.00	\$41,185.00	\$1.00	100.002%	\$0.00
State Aid		\$908,691.00	\$908,691.00	\$908,691.00	\$1,050,558.00	\$141,867.00	115.612%	\$141,867.00
Grants		\$289,483.00	\$0.00	\$289,483.00	\$1,000.00	(\$288,483.00)	0.345%	(\$288,483.00)
Interest		\$10,000.00	\$12,458.00	\$14,000.00	\$10,000.00	\$0.00	100.000%	(\$4,000.00)
<b>Total:</b>		<b>\$2,950,528.94</b>	<b>\$2,530,556.00</b>	<b>\$2,954,529.94</b>	<b>\$2,624,173.00</b>	<b>(\$326,355.94)</b>	<b>88.939%</b>	<b>(\$330,356.94)</b>
<b>OPERATING EXPENDITURES</b>								
<b>WVLS</b>		2021	2021	2021	2022	CHANGE FROM	% OF	CHANGE FROM
	<u>ACCOUNT</u>	<u>ACTUAL</u>	<u>7 MONTHS</u>	<u>EST. ACTUAL</u>	<u>REQUEST</u>	<u>2021 BUDGET</u>	<u>2021 BUDGET</u>	<u>2021 EST. ACTUAL</u>
121	Communications	\$5,050.00	\$1,924.00	\$5,050.00	\$10,166.00	\$5,116.00	201.307%	\$5,116.00
122	Office Supplies	\$4,391.00	\$950.00	\$4,391.00	\$4,391.00	\$0.00	100.000%	\$0.00
124	Postage/Delivery	\$170,300.00	\$95,829.00	\$170,300.00	\$184,300.00	\$14,000.00	108.221%	\$14,000.00
125	Staff Travel	\$20,000.00	\$945.00	\$20,000.00	\$20,000.00	\$0.00	100.000%	\$0.00
126	Board Travel	\$10,000.00	\$670.00	\$10,000.00	\$10,000.00	\$0.00	100.000%	\$0.00
129	Insurance, Dues, Audit	\$39,922.00	\$22,128.00	\$39,922.00	\$26,122.00	(\$13,800.00)	65.433%	(\$13,800.00)
134	Special Projects (Enc)	\$3,000.00	\$175.00	\$3,000.00	\$3,000.00	\$0.00	100.000%	\$0.00
135	Workshops	\$16,348.00	\$4,740.00	\$16,348.00	\$16,000.00	(\$348.00)	97.871%	(\$348.00)
136	Equipment Maint./Supplies	\$4,484.00	\$1,208.00	\$4,484.00	\$4,484.00	\$0.00	100.000%	\$0.00
140	Contracts	\$54,150.00	\$17,139.00	\$54,150.00	\$53,450.00	(\$700.00)	98.707%	(\$700.00)
149	Library Materials	\$66,665.00	\$32,584.00	\$66,665.00	\$67,100.00	\$435.00	100.653%	\$435.00
166	Payroll Liabilities	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	100.000%	\$5,000.00
180	Outlay	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$0.00	100.000%	\$4,000.00
300	Grant Projects	\$21,875.00	\$0.00	\$21,875.00	\$0.00	(\$21,875.00)	0.000%	(\$21,875.00)
800	IT Support	\$9,802.96	\$9,802.96	\$9,802.96	\$0.00	(\$9,802.96)	0.000%	(\$9,802.96)
111	Regular salaries	\$532,062.98	\$296,365.00	\$532,062.98	\$535,000.00	\$2,937.02	100.552%	\$2,937.02
113	Employee benefits	\$255,330.00	\$132,685.00	\$255,330.00	\$260,100.00	\$4,770.00	101.868%	\$4,770.00
<b>Subtotal:</b>		<b>\$1,222,380.94</b>	<b>\$617,144.96</b>	<b>\$1,213,380.94</b>	<b>\$1,203,113.00</b>	<b>(\$19,267.94)</b>	<b>98.424%</b>	<b>(\$10,267.94)</b>



# WVLS Library Advisory Committee Meeting - August 18, 2021

V-CAT, LEAN WI, WVLS IT		2021	2021	2021	2022	CHANGE FROM	% OF	CHANGE FROM
	ACCOUNT	ACTUAL	7 MONTHS	EST. ACTUAL	REQUEST	2021 BUDGET	2021 BUDGET	2021 EST. ACTUAL
500	V-Cat Project	\$122,525.00	\$7,992.00	\$122,525.00	\$123,025.00	\$500.00	100.408%	\$500.00
600	LEAN WI	\$235,427.00	\$99,153.00	\$235,427.00	\$140,342.00	(\$95,085.00)	59.612%	(\$95,085.00)
800	IT Services and Programs	\$13,625.00	\$7,771.00	\$13,625.00	\$69,180.00	\$55,555.00	507.743%	\$55,555.00
<b>Subtotal:</b>		<b>\$371,577.00</b>	<b>\$114,916.00</b>	<b>\$371,577.00</b>	<b>\$332,547.00</b>	<b>(\$39,030.00)</b>	<b>89.496%</b>	<b>(\$39,030.00)</b>
<b>NON-OPERATING</b>								
Pass Through Accounts		2021	2021	2021	2022	CHANGE FROM	% OF	CHANGE FROM
	ACCOUNT	ACTUAL	7 MONTHS	EST. ACTUAL	REQUEST	2021 BUDGET	2021 BUDGET	2021 EST. ACTUAL
300	Grant Projects	\$266,608.00	\$0.00	\$266,608.00	\$0.00	(\$266,608.00)	0.000%	(\$266,608.00)
700	Pass Through Accounts	\$50,000.00	\$79,148.00	\$85,000.00	\$80,000.00	\$30,000.00	160.000%	(\$5,000.00)
800	IT Pass Through Accounts	\$86,856.00	\$5,563.00	\$25,000.00	\$0.00	(\$86,856.00)	0.000%	(\$25,000.00)
<b>Subtotal:</b>		<b>\$403,464.00</b>	<b>\$84,711.00</b>	<b>\$376,608.00</b>	<b>\$80,000.00</b>	<b>(\$323,464.00)</b>	<b>19.828%</b>	<b>(\$296,608.00)</b>
Reserves		2021	2021	2021	2022	CHANGE FROM	% OF	CHANGE FROM
	ACCOUNT	ACTUAL	7 MONTHS	EST. ACTUAL	REQUEST	2021 BUDGET	2021 BUDGET	2021 EST. ACTUAL
164	Resource Development	\$160,000.00	\$0.00	\$200.00	\$160,000.00	\$0.00	100.000%	\$159,800.00
165	Reserve Fund	\$170,000.00	\$0.00	\$0.00	\$162,130.00	(\$7,870.00)	95.371%	\$162,130.00
500	Reserve Fund - V-Cat	\$451,158.00	\$0.00	\$0.00	\$460,361.00	\$9,203.00	102.040%	\$460,361.00
600	Reserve Fund - LEAN WI	\$149,624.00	\$0.00	\$0.00	\$226,022.00	\$76,398.00	151.060%	\$226,022.00
800	Reserve Fund - WVLS IT	\$22,325.00	\$0.00	\$0.00	\$0.00	(\$22,325.00)	0.000%	\$0.00
<b>Subtotal:</b>		<b>\$953,107.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	<b>\$1,008,513.00</b>	<b>\$55,406.00</b>	<b>105.813%</b>	<b>\$1,008,313.00</b>
<b>GRAND TOTAL:</b>		<b>\$2,950,528.94</b>	<b>\$816,771.96</b>	<b>\$1,961,765.94</b>	<b>\$2,624,173.00</b>	<b>\$16,028.00</b>	<b>88.939%</b>	<b>\$968,935.00</b>
					\$0.00			



Breakdown of Annual V-Cat Maintenance		2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Budget change from previous year		14%	0%	9%	3%	0%	3%	2%
Account Name								
Human Resources	ILS Maintenance Staff	\$60,000	\$62,500	\$64,500	\$67,000	\$72,232	\$80,000	\$83,500
Communications	Telephone/SMS notices	\$2,200	\$2,200	\$4,000	\$2,200	\$2,200	\$5,500	\$5,500
Maint & Supplies	Supplies	\$500	\$250	\$250	\$250	\$250	\$250	\$250
Training & Travel	V-Cat Travel & Cont. Ed	\$8,000	\$7,000	\$7,000	\$7,000	\$7,000	\$8,500	\$7,000
Memberships	ILS User Grp. Membership	\$250	\$250	\$275	\$275	\$275	\$275	\$275
Special Projects	Special Projects	\$17,500	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$0
ILS Application & Platform Services	Hardware and Equipment Maintenance	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
	ILS Software Maintenance (May include: Telecir/Ecommerce/Content Café/Txt Msg/SIP-API/Licenses)	\$40,000	\$42,000	\$58,000	\$61,000	\$64,000	\$49,000	\$49,500
	Ecommerce Fees	\$0	\$0	\$0	\$1,000	\$1,000	\$2,000	
Service Contracts	Cataloging Utility	\$32,000	\$30,000	\$27,500	\$27,500	\$27,500	\$27,500	\$27,500
	Content Enhancement (cover images)						\$7,000	\$7,000
	Database Clean up	\$6,000	\$6,500	\$6,000	\$6,000	\$4,000	\$4,000	\$4,000
	Discovery Subscription	\$0	\$14,000	\$14,000	\$15,000	\$15,250	\$18,500	\$20,000
	Ecommerce Transaction Fees							\$2,000
Resource Development	Long Term ILS Replacement Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0
Non-Operating Funds	Contingency Fund	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$0	\$0
						-\$1,232		
Totals:		\$188,950	\$188,200	\$205,025	\$210,725	\$210,975	\$217,525	\$221,525