

Marathon County Public Library

Director's Report

August 2021

This includes the *Director's Activities* for the August 2021 Marathon County Public Library Director's Report. Attached are the agenda/minutes from May, June, July and the special meeting for August 2, 2021.

Marathon County Public Library

Director Report

August 2021

Director Activities

July 2021

- Attended Marathon County Extension, Education, and Economic Development Committee Meeting
- Held weekly team lead meetings and individual rounding with staff
- Attended Marathon County Public Library Foundation meeting
- Met with County Administration to discuss county/board responsibility overview
- Held orientation for new Library Specialist
- Met with Employee Resources to discuss personnel strategy
- Hosted Branch Coordinator meeting
- Attended Library Resource Director meeting
- IT Technician transition meeting
- Attended Library Board meeting
- Met with CCITC to discuss Wi-Fi antenna agreements
- Attended Marathon County Department Head meeting
- Met with WVLS to go over system technology membership services
- Attended Friends of the Library Board meeting

Other Updates of Note

- Action plan progress: continued individual rounding, continued weekly team lead meetings, continued bi-monthly all staff updates. Met to discuss staff development day themes-tentatively set for October 15.
- Mid-year reviews have been delivered and submitted.
- Friends of the Library hosted their seasonal four day sale on August 4-7. Friends President Sharon Behle reported that the event was very successful, with puzzles, children's books and history books being among the top sellers. This sale raised approximately \$4,700, and gained about forty new memberships.
- All open positions have been posted and are currently listed, or have closed and are being

reviewed. Interviews to commence when final applicants have been selected.

- All branch municipalities have been contacted regarding agreements. Currently, four municipalities have reviewed and signed lease and/or Wi-Fi antenna agreements.
- Work on the roof is ongoing and progressing as expected, with completion estimates at four weeks.

Library Services Report for July

News

- Inventory: Marathon: Juvenile Graphic Novels and New Juvenile Graphic Novels Spencer: Juvenile Graphic Novels, Juvenile Kits, and Juvenile Paperbacks
- Proctoring: one exam
- Adult collection weeding: Rothschild: Adult Fiction, Paperbacks, and Adult DVD Edgar: Adult DVD Spencer: Adult Audiobook Athens: Adult Fiction
- Youth collection weeding: MO (YA fiction) and SP (YA fiction)
- Renovation: Completed attaching sign holders to Adult Non-Fiction
- Virtual story times and various outdoor programming is ongoing in lieu of in-house events

Events and Programs*

Youth Services Events

- Story Times
 - July 6: Virtual Story Time – 37 total views on YouTube
 - July 13: Virtual Story Time—29 total views on YouTube
 - July 20: Virtual Story Time—26 total views on YouTube
 - July 27: Virtual Story Time –18 total views on YouTube
 - July 31: Story Time at Airport Park– 6
- Other Programs
 - July 22: Goat-a-Palooza craft and stories with Marathon County Parks and Rec – 35
 - July 1-31: Grab and Go Bug Hotel—600
 - Number of June Youth Services programs – 7 (4 virtual, 3 socially distanced “in person”)
 - Total attendance for July Youth Services programs – 751

Adult/All Ages Events

- July 1-30: Little Treasures Grab & Go: Fairy Dolls – 105 kits handed out
- July 1: Marathon County Historical Society History Chats – Favorite Pictures: Staff Favorites – 19 live viewers
- July 8: Marathon County Historical Society History Chats – Favorite Pictures: Ben’s Favorites – 15 live viewers
- July 10: Marathon County Historical Society History Speaks: Impressions of Poland w/Rick Lohr - 13 live viewers
- July 15: Marathon County Historical Society History Chats – Favorite Pictures: Gary’s Favorite –



**COUNTY OF MARATHON
WAUSAU, WISCONSIN**

OFFICIAL NOTICE AND AGENDA

**of a meeting of the Marathon County Public Library Board of Trustees,
Monday, May 17, 2021 at 12:00 noon
Library Headquarters, Wausau Community Room.**

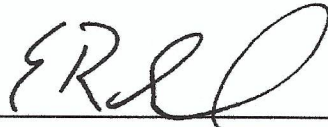
The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Library Board of Trustee members and the public to attend this meeting remotely. To this end, instead of attendance in person, Library Board of Trustee members and the public may attend this meeting by **computer or telephone conference**. If Library Board of Trustee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees. Persons wishing to attend the meeting by computer or phone may log or call into **the conference beginning ten (10) minutes prior to the start time indicated above using the following website: <https://global.gotomeeting.com/join/734474941> or number: [1 866 899 4679](tel:18668994679). Access Code for dialing in: 734-474-941.**

When you enter the conference, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

AGENDA

1. (12:00 p.m.) **Call to Order**
2. **Acknowledgement of Visitors**
3. **Approval of Minutes**
4. **Bills and Services Report**
5. (10 minutes) **Public Comments**
6. (15 minutes) **Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (10 minutes) **Re-opening conversation with Russell Mech from the Marathon County Health Department – For Discussion and Possible Action**
8. (15 minutes) **Catalog presentation by MCPL Librarian Julie Kinney – For Discussion and Informational Purposes Only**
9. (10 minutes) **Revised Meeting Room Policy – For Discussion and Possible Action**
10. (5 minutes) **\$24K donation transfer – For Discussion and Possible Action**
11. (5 minutes) **Branch Agreements updates – For Discussion and Informational Purposes Only**
12. (5 minutes) **Branch Wi-Fi agreements update – For Discussion and Possible Action**
13. (5 minutes) **Roofing update – For Discussion and Informational Purposes Only**
14. (5 minutes) **Renovations update – For Discussion and Informational Purposes Only**
15. **Announcements**
16. **Request for Future Agenda Items**

17. **Next Meeting Dates**
- Monday 06/21/2021
 - Monday 07/19/2021
 - Monday 08/16/2021
 - Monday 09/20/2021
18. **Adjournment**

Signed: 
Library Director

*All times are approximate and subject to change
"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: May 11, 2021
FAXED TIME: 3:10 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, May 17, 2021. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastro (remote), Jeff Campo, Kari Sweeney (remote), Michelle Van Krey, Scott Winch (remote), Ralph Illick

Excused: Dino Corvino

Others: Leah Giordano, Thomas O'Neill, Heather Wilde, Ben Deitz, Julie Kinney, Russell Mech, 17 remote visitors

The meeting was called to order at 12:00 by Sharon Hunter.
Sharon Hunter welcomed visitors to the meeting.

A MOTION WAS MADE BY JEFF CAMPO; SECONDED BY MICHELLE VAN KREY TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE APRIL 19, 2021 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY SCOTT WINCH; SECONDED BY JEFF CAMPO TO APPROVE THE BILLS & SERVICES REPORT FOR APRIL 2021. MOTION CARRIED.

Public Comments – None

President – There is a meeting scheduled for Wednesday, May 19 at 3:00 p.m. to be held at the courthouse. This meeting will be a closed session meeting to handle personnel matters.

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

- The staff have been very flexible, over the last week and a half we have received the rest of the furnishings.
- The shelving is in place and was moved by another vendor.
- The roof is still several weeks away from being finished.

Board Committees – No Report

Friends of the Library – The Library Director reported that the Friends have a meeting scheduled for May 24. They are looking forward to hearing more about what is finalized regarding agenda item #7. They are preparing for resuming their sales in some form of modified fashion.

MCPL Foundation – Report included in the packet. The Library Director also reported that the Foundation received an \$80,000 donation that is to be used towards large print or other visually impaired materials.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report included in the packet. Board Member Sweeney also reported that the annual WAPL conference was held May 4-7. A lot of the conversations were around things like; graceful security during difficult times, don't stand too close to me, social distancing. A lot of the topics were regarding some of the issues are currently facing staff at MCPL. There is a lot of education and discussions on the topic as to how we keep staff and patrons. As of April 19, Waltco has stopped quarantining items, however individual libraries may still be choosing to quarantine the incoming items. The WVLS Board will meet again in August, if there is anything MCPL Board Members would like to share with them you have a couple months to let me know.

Re-opening conversation with Russell Mech from the Marathon County Health Department
Russell reported that the numbers for the previous week continued to go down, we are still about half more than where we were at the end of March. With the recent peak during April, we are down to about half of that amount. Right now the trend is decreasing and the CDC has released the new guidelines for vaccinated individuals, eliminating the requirements for masks. As of last week, about 40% of Marathon County residents have had at least one dose of the vaccine and 35% have received both doses. Library Director informed everyone, that at all locations there are still masks and disinfectants available for employees and library patrons. We discussed at the April meeting about having a 25% limited level of capacity and effective June 1 reopening the doors. The only thing I would ask that we clarify at this meeting would be some of our services. We might have some patrons that would prefer to use curbside services. After discussing it with our branches, it was determined to have two hours, twice per week for curbside services only at the seven locations that do not have drive-up services. The occupancy level will be set at 25% for all locations. I do not believe here at Wausau we will hit that. We will be spacing patrons out appropriately.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY SCOTT WINCH TO OPEN UP THE HEADQUARTERS BRANCH WITH SOCIAL DISTANCING. MARATHON CITY AND WAUSAU WILL UTILIZE THE DRIVE-UP WINDOWS FOR CURBSIDE. THE SEVEN OTHER BRANCHES WOULD HAVE TWO HOUR SLOTS OF CURBSIDE TWO DAYS A WEEK, THE BRANCHES WILL NOT BE OPEN DURING THAT TIME BECAUSE OF LIMITED STAFF. MASKS AND SANITIZING MATERIALS WILL BE AVAILABLE FOR EVERYONE, BUT NOT MANADATED. MOTION CARRIED.

Catalog presentation by MCPL Librarian Julie Kinney

Julie Kinney gave a cataloging presentation. The information which was shared will be posted on the library website.

Library Director had asked Julie to present this information so we could have a better understanding as a board of what the difference is between having high standards and having little or no standards. There are things that need to be addressed. We will bring more information during upcoming meetings so we can begin to work towards a more professional catalog.

Revised Meeting Room Policy

This was previously sent out, but changes were made per Corporation Counsel and can be viewed on screen.

A MOTION WAS MADE BY MICHELLE VAN KREY; SECONDED BY SCOTT WINCH TO ACCEPT THE MEETING ROOM POLICY AS PRESENTED. MOTION CARRIED.

\$24K donation transfer

An estate donation was received by the library. By policy any donations that come to our library either go through the Friends of MCPL or the MCPL Foundation.

A MOTION WAS MADE BY JEFF CAMPO; SECONDED BY KARI SWEENEY TO APPROVE THE TRANSFER OF THE FUNDS FROM MCPL TO THE FOUNDATION. MOTION CARRIED.

Branch Agreements updates

These are only updating the current agreements that are in place. Each of the municipalities have received their copies of the agreements. We have received three of them back.

Branch Wi-Fi agreements update

Three of these have also come back, one municipality said no, one said yes with the hours of the Wi-Fi adjusted and the last one is happy with the agreement as written.

No motion was made.

Roofing update

We are thrilled, they are doing a great job. We will still have heavy equipment around for several weeks.

Renovations update

We are getting very close. We will have a grand re-opening when we have all the finishing work done.

Announcements – None

Request for Future Agenda Items – None

A MOTION WAS MADE BY GARY BEASTROM; SECONDED BY KARI SWEENEY TO ADJOURN THE MEETING AT 12:45 P.M. MOTION CARRIED.


Library Director or Designee



**COUNTY OF MARATHON
WAUSAU, WISCONSIN**

OFFICIAL NOTICE AND AGENDA

**of a meeting of the Marathon County Public Library Board of Trustees,
Monday, June 21, 2021 at 12:00 noon
Library Headquarters, Wausau Community Room.**


The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Library Board of Trustee members and the public to attend this meeting remotely. To this end, instead of attendance in person, Library Board of Trustee members and the public may attend this meeting by **computer or telephone conference**. If Library Board of Trustee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees. Persons wishing to attend the meeting by computer or phone may log or call into **the conference beginning ten (10) minutes prior to the start time indicated above using the following website: <https://global.gotomeeting.com/join/284851589> or number: [1 866 899 4679](tel:18668994679). Access Code for dialing in: 284-851-589.**

When you enter the conference, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

AGENDA

1. (12:00 p.m.) **Call to Order**
2. **Acknowledgement of Visitors**
3. **Approval of Minutes**
4. **Bills and Services Report**
5. (10 minutes) **Public Comments**
6. (15 minutes) **Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
 - A. President
 - B. Other Board Members
 - C. Library Director
 - D. Board Committees
 - E. Friends of the Library
 - F. MCPL Foundation
 - G. Wisconsin Library Trustees & Friends (WLTF)
 - H. Wisconsin Valley Library Service
7. (5 minutes) **Health Department and Reopening Update – For Discussion and Possible Action**
8. (10 minutes) **Cultural Action Plan – For Discussion and Possible Action**
9. (5 minutes) **Remodel Project Update – For Discussion and Informational Purposes Only**
10. (5 minutes) **Branch Agreement Update – For Discussion and Informational Purposes Only**
11. (10 minutes) **Director Recruitment – For Discussion and Possible Action**
12. (5 minutes) **Virtual Story Time Presentation – For Discussion and Informational Purposes Only**
13. **Announcements**
14. **Request for Future Agenda Items**

15. **Next Meeting Dates**
- Monday 07/19/2021
 - Monday 08/16/2021
 - Monday 09/20/2021
 - Monday 10/18/2021
16. **Adjournment**

Signed: 
Library Director or Designee

*All times are approximate and subject to change

"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: June 11, 2021
FAXED TIME: 12:45 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, June 21, 2021. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastrom, Jeff Campo, Dino Corvino, Kari Sweeney (remote), Michelle Van Krey, Scott Winch, Leah Giordano

Excused:

Others: Lance Leonhard, Molly Adzic, Michael Puerner, Joe Russell-von Briesen & Roper Law Firm (remote), Heather Wilde, Ben Deitz, Dan Richter, Mary Stachowiak, Brian Kowalski, 12 remote visitors

The meeting was called to order at 12:00 by Sharon Hunter.
Sharon Hunter welcomed visitors to the meeting.

A MOTION WAS MADE BY JEFF CAMPO; SECONDED BY GARY BEASTROM TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE MAY 17, 2021 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY JEFF CAMPO; SECONDED BY GARY BEASTROM TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE MAY 27, 2021 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY DINO CORVINO; SECONDED BY SCOTT WINCH TO APPROVE THE BILLS & SERVICES REPORT FOR MAY 2021. MOTION CARRIED.

Public Comments – None

A MOTION WAS MADE BY DINO CORVINO; SECONDED BY SCOTT WINCH TO REQUEST TO CONVENE IN CLOSED SESSION

- A. PURSUANT TO WIS. STATS. SEC. 19.85(1)(F) FOR THE PURPOSE OF “CONDUCTING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS, PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS OR THE INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS...WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON REFERRED TO IN SUCH HISTORIES OR DATA, OR INVOLVED IN SUCH PROBLEMS OR INVESTIGATIONS.” TO WIT: COMPLAINT OF EMPLOYEE OF MARATHON COUNTY PUBLIC LIBRARY.**
- B. PURSUANT TO WIS. STATS. SEC. 19.85 (1)(C)“CONSIDERING EMPLOYMENT, PROMOTIONS, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY,” TO WIT: LIBRARY DIRECTOR.**
- C. PURSUANT TO WIS. STAT. SEC. 19.85(1)(G) FOR THE PURPOSE OF “CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENT BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED.”**

A roll call vote was taken:

Dino Corvino – yes

Scott Winch - yes

Jeff Campo - yes

Gary Beaström - yes

Michelle Van Krey – yes

Sharon Hunter – yes

Kari Sweeney – was not present at the time of vote

MOTION TO RETURN TO OPEN SESSION and Possible Announcement(s) or Action resulting from Closed Session items

A MOTION WAS MADE BY DINO CORVINO; SECOND BY GARY BEASTROM TO RETURN TO OPEN SESSION. MOTION CARRIED.

President – We are looking for a final report from von Briesen & Roper Law Firm regarding the investigation of our staff. The report is due by July 19.

Other Board Members – No Report

Interim Director's Report – Presented in the Board packet and by Interim Director Leah Giordano.

Board Committees – No Report

Friends of the Library – The Interim Director reported the first sale went very well. The Friends raised about \$1,000 and plan to hold a monthly sale.

MCPL Foundation – No Report

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Board Member Sweeney reported that WVLS will meet on August 21. Wisconsin Trustee week will be held August 23-27. There will be webinars every day at Noon on topics to help us be better trustees for the library. You can get information at WVLS.org. If you cannot make the sessions they will be archived for later listening.

Health Department and Reopening Update

There was a discussion with the Health Department and as long as cases are continuing to decline, moving to a 50% occupancy would be ok. We would still like to wait on the in-house programming and meeting room reservations.

A MOTION WAS MADE BY MICHELLE VAN KREY; SECONDED BY JEFF CAMPO TO INCREASE OCCUPANCE TO 50% AND REVIEW AT THE NEXT MEETING IN JULY. MOTION CARRIED.

Cultural Action Plan

This is a very brief proposal with simple strategies to increase communication.

No motion was made.

Remodel Project Update

The contractor was kind enough to give an update via PowerPoint with pictures showing the progress.

Branch Agreement Update

Corporation Counsel gave an update on the branch agreements. The agreements have gone out to all of the municipalities and are starting to come back for signature. What I was hoping that the board would consider is a motion for the Library Board President and Interim Library Director to execute the branch agreements as they come in.

A MOTION WAS MADE BY SCOTT WINCH; SECONDED BY JEFF CAMPO FOR THE LIBRARY BOARD PRESIDENT AND THE INTERIM LIBRARY DIRECTOR TO SIGN THE BRANCH AGREEMENTS AS THEY COME IN. MOTION CARRIED.

Director Recruitment

Employee Resources Director gave an update that the director position has been posted on a number of sites, with the application deadline of July 6. Sharon Hunter gave a brief overview of the Personnel Committee meeting. There was some discussion of who would be involved in the interview process. The recommendation is there would be two (2) different interview panels and the candidate screening will be done through Employee Resources.

No motion was made.

Virtual Story Time Presentation

Dan Richter gave a presentation on virtual story times. The presentation showed how our virtual story times started, to where we are now and what the future can look like.

Announcements – Board Member Beastro informed us that the US Bank building in Athens is available and a group in Athens would like to purchase it for the village offices. The invitation has been made, that if the village offices move to the new building the library would be invited to also move.

Request for Future Agenda Items – None

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY DINO CORVINO TO ADJOURN THE MEETING AT 1:28 P.M. MOTION CARRIED.


Library Director

Note: These minutes subject to approval at the next Library Board meeting scheduled for July 19, 2021.



**COUNTY OF MARATHON
WAUSAU, WISCONSIN**

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Monday, July 19, 2021 at 12:00 noon
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AGENDA

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7. (5 minutes) **Health Department Update – For Discussion and Possible Action**
8. (5 minutes) **Branch Agreement Update – For Discussion and Informational Purposes Only**
9. (5 minutes) **Director Recruitment Update – For Discussion and Possible Action**
- 10.(25 minutes) **Library Board Trustee Presentation with Shannon Schultz from DPI – For Discussion and Informational Purposes Only**
11. **Announcements**
12. **Request for Future Agenda Items**

13. **Next Meeting Dates**
- Monday 08/16/2021
 - Monday 09/20/2021
 - Monday 10/18/2021
 - Monday 11/15/2021
14. **Adjournment**

Signed: 
Library Director or Designee

*All times are approximate and subject to change
"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and
FAXED TO: Other Media Groups
FAXED BY: H. Wilde
FAXED DATE: July 13, 2021
FAXED TIME: 2:50 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
DATE: _____
TIME: _____

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, July 19, 2021. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastrom, Jeff Campo, Dino Corvino, Kari Sweeney, Michelle Van Krey, Scott Winch, Leah Giordano

Excused:

Others: Ben Deitz, Mary Stachowiak, Heather Wilde, Molly Adzic, Joshua Klingbeil, Brian Kowalski, Mike Leischner, Lance Leonhard, Mike Puerner, Shannon Schultz, Marla Sepnafski, 10 remote visitors

The meeting was called to order at 12:00 by Sharon Hunter.
Sharon Hunter welcomed visitors to the meeting.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY JEFF CAMPO TO APPROVE THE PERSONNEL COMMITTEE MINUTES FROM THE JUNE 21, 2021 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY MICHELLE VAN KREY; SECONDED BY GARY BEASTROM TO APPROVE THE BOARD OF TRUSTEE MINUTES FROM THE JUNE 21, 2021 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY JEFF CAMPO; SECONDED BY MICHELLE VAN KREY TO APPROVE THE PERSONNEL COMMITTEE MINUTES FROM THE JULY 9, 2021 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY KARI SWEENEY; SECONDED BY GARY BEASTROM TO APPROVE THE PERSONNEL COMMITTEE MINUTES FROM THE JULY 15, 2021 MEETING. MOTION CARRIED.

A MOTION WAS MADE BY MICHELLE VAN KREY; SECONDED BY KARI SWEENEY TO APPROVE THE BILLS & SERVICES REPORT FOR JUNE 2021. MOTION CARRIED.

Public Comments – None

President – We interviewed five candidates last week and we've narrowed it down to two candidates. We are anticipating that we will have interviews on August 2, in the afternoon with the full board. Please mark your calendars. We will need another member on the personnel committee, if you are interested please let me know.

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Interim Director Leah Giordano.

- July 16 attended the Resource Library Director meeting. They talked about ARPA funding.
- At the last board meeting, trustee Beastron mentioned the Athens building. I have a little bit of an update from the Village of Athens Clerk. There was a group of individuals that are willing to raise money to purchase the vacant U.S. Bank building. If they are able to raise the funds then we would have further discussion.

Board Committees – No Report

Friends of the Library – Interim Director Giordano reported the Friends held their second member's only sale was successful with \$800-\$900 raised. There were 14 new Friends member's with the sale. They will be having their big four day sale August 4-7, which is open to anyone in the community.

MCPL Foundation – Interim Director Giordano reported the Foundation met on July 8. The Foundation received an invoice for the furnishings and agreed to fund the additional pieces needed to complete renovations.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Board Member Sweeney reported that the 2021-2023 biannual budget was approved earlier in July, the budget was increase for state and regional public library services. Wisconsin Trustee training week is August 23-27.

Health Department Update

I reached out to the Health Department to get recommendations. We are in the lower range to moderate as far as cases. We are comfortable and interested opening up to full occupancy, with opening meeting rooms to smaller groups. We would still like to wait on the in-house programming and possibly have optional in-house programming starting in the fall at those branches that have more room and feel comfortable.

A MOTION WAS MADE BY SCOTT WINCH; SECONDED BY MICHELLE VAN KREY TO RETURN TO FULL OCCUPANCY ON AUGUST 1, REMOVING OFFICIAL BLOCKS OF CURBSIDE SERVICES AT FACILITIES, OFFERING MEETING ROOM SPACES WITH LIMITED OCCUPANCY IN THE ROOMS AND TAKE A LOOK AT IN-HOUSE PROGRAMMING OPTIONS STARTING IN FALL. MOTION CARRIED.

Branch Agreement Update

We have three signed branch agreements.

Director Recruitment

There are two finalists, Employee Resources will be reaching out to them to offer them a second interview. We would like all of the trustees on the second interview as well as Molly and Heather.

No motion was made

Library Board Trustee Presentation with Shannon Schultz from DPI

Shannon Schultz gave a short presentation to the trustees on their responsibilities. A question was asked if the library has any memorandum of understandings in place with the County.

County Administrator Leonhard, Corporation Counsel Puerner and Employee Resources Director Adzic discussed the agreements from 2011 and 2012. Agreements should be periodically reviewed.

A MOTION WAS MADE BY GARY BEASTROM; SECONDED BY KARI SWEENEY TO REQUEST TO CONVENE IN CLOSED SESSION

- A. PURSUANT TO WIS. STATS. SEC. 19.85(1)(F) FOR THE PURPOSE OF “CONDUCTING FINANCIAL, MEDICAL, SOCIAL OR PERSONAL HISTORIES OR DISCIPLINARY DATA OF SPECIFIC PERSONS, PRELIMINARY CONSIDERATION OF SPECIFIC PERSONNEL PROBLEMS OR THE INVESTIGATION OF CHARGES AGAINST SPECIFIC PERSONS...WHICH, IF DISCUSSED IN PUBLIC, WOULD BE LIKELY TO HAVE A SUBSTANTIAL ADVERSE EFFECT UPON THE REPUTATION OF ANY PERSON REFERRED TO IN SUCH HISTORIES OR DATA, OR INVOLVED IN SUCH PROBLEMS OR INVESTIGATIONS.” TO WIT: COMPLAINT OF EMPLOYEE OF MARATHON COUNTY PUBLIC LIBRARY.**
- B. PURSUANT TO WIS. STAT. SEC. 19.85(1)(G) FOR THE PURPOSE OF “CONFERRING WITH LEGAL COUNSEL FOR THE GOVERNMENT BODY WHO IS RENDERING ORAL OR WRITTEN ADVICE CONCERNING STRATEGY TO BE ADOPTED BY THE BODY WITH RESPECT TO LITIGATION IN WHICH IT IS OR IS LIKELY TO BECOME INVOLVED.”**

A roll call vote was taken:

Kari Sweeney – yes

Michelle Van Krey – yes

Jeff Campo – yes

Scott Winch – yes

Gary Beastrom – yes

Dino Corvino – yes

Sharon Hunter – yes

MOTION TO RETURN TO OPEN SESSION and Possible Announcement(s) or Action resulting from Closed Session items

A MOTION WAS MADE BY SCOTT WINCH; SECOND BY GARY BEASTROM TO RETURN TO OPEN SESSION. MOTION CARRIED.

Announcement(s) from Closed Session

The Board of Trustees has decided to accept the report from von Briesen & Roper Law Firm. It will be available upon request.

Announcements – None

Request for Future Agenda Items – The next trustee meeting has been rescheduled for August 23.

A MOTION WAS MADE BY SCOTT WINCH; SECONDED BY JEFF CAMPO TO ADJOURN THE MEETING AT 2:02 P.M. MOTION CARRIED.


Library Director or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for August 23, 2021.



COUNTY OF MARATHON
WAUSAU, WISCONSIN

OFFICIAL NOTICE AND AGENDA

A meeting of the Marathon County Public Library Board of Trustees
Monday, August 2, 2021 at 12:45 p.m.
Library Headquarters, Wausau Community Room.

AGENDA

1. Call to Order by Chair – Open Session
2. MOTION TO GO INTO CLOSED SESSION (Roll call vote suggested)
 1. Pursuant to Wis. Stat. § 19.85(1)(c) for the purpose considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or authority: namely interviewing and considering applications for employment for the position of library director.
3. MOTION TO RETURN TO OPEN SESSION (Roll Call Not Necessary) and Possibly Announcement(s) or Action Resulting from Closed Session items.
4. Request for Future Agenda Items
5. Next Meeting Dates
6. Adjournment

/s/ Sharon Hunter

Library Board President or Designee

*All times are approximate and subject to change

“Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213.”

FAXED TO: Wausau Daily Herald, City Pages, and
 FAXED TO: Other Media Groups
 FAXED BY: H. Wilde
 FAXED DATE: July 28, 2021
 FAXED TIME: 2:40 p.m.

NOTICE POSTED AT COURTHOUSE

BY: _____
 DATE: _____
 TIME: _____

Meeting of the Marathon County Public Library Board of Trustees
Monday, August 2, 2021, at 12:45 p.m.
Library Headquarters, Wausau Community Room

Present: Sharon Hunter, Gary Beastrom, Jeff Campo, Dino Corvino, Kari Sweeney,
Michelle Van Krey, Scott Winch

Excused:

Others: Lance Leonhard, Molly Adzic, Heather Wilde

The meeting was called to order at 12:45 p.m. by Sharon Hunter.

A MOTION WAS MADE BY SCOTT WINCH; SECONDED BY DINO CORVINO TO REQUEST TO CONVENE IN CLOSED SESSION

A. PURSUANT TO WIS. STAT. § 19.85(1)(C) FOR THE PURPOSE CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF A PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR AUTHORITY: NAMELY INTERVIEWING AND CONSIDERING APPLICATIONS FOR EMPLOYMENT FOR THE POSITION OF LIBRARY DIRECTOR.

A roll call vote was taken:

Gary Beastrom – yes
Dino Corvino – yes
Jeff Campo – yes
Kari Sweeney – yes

Michelle Van Krey – yes
Scott Winch – yes
Sharon Hunter – yes

A MOTION WAS MADE BY GARY BEASTROM; SECOND BY DINO CORVINO TO RETURN TO OPEN SESSION. MOTION CARRIED.

Announcements from closed session

We have agreed as a board to repost the position and have the position filled by January 2022.

Request for Future Agenda Items – None

Next Meeting Dates – None

A MOTION WAS MADE BY MICHELLE VAN KREY; SECONDED BY GARY BEASTROM TO ADJOURN THE MEETING AT 1:49 P.M. MOTION CARRIED

/s/ Sharon Hunter
Library Board President or Designee

Note: These minutes subject to approval at the next Library Board meeting scheduled for August 23, 2021.