

WISCONSIN VALLEY LIBRARY SERVICE
Board of Trustees Meeting
 March 20, 2021
 Wausau, Wisconsin

NOTE: These minutes are to be regarded as the unofficial record of the meeting until the Board of Trustees has approved them. The next Board meeting is May 15, 2021.

President Tom **Bobrofsky** called the meeting to order at 9:32 AM. Roll call was taken by **Wendt** and a quorum was declared present.

Present

Tom Bobrofsky, President
 Pat Pechura, Vice-President
 Mike Otten, Treasurer
 Jim Backus, member (remote)
 Jessica Bernett, member (remote)
 Eileen Grunseth, member (remote)
 Christy Janczewski, member (remote)
 Peg Jopek, member (remote)
 Paul Knuth, member (remote)
 Louise Olszewski, member (remote)
 Diane Peterson, member
 Kari Sweeney, member (remote)
 Mandy Wright, member

Others Present

Marla Sepnafski, WVLS Director
 Josh Klingbeil, WVLS staff
 Susie Hafemeister, WVLS staff
 Jamie Matczak, WVLS staff (remote)
 Kris Adams Wendt, WVLS staff (remote)
 Katie Zimmermann, WVLS staff (remote)
 Sherry Machones, NWLS (remote)

Excused

Sonja Ackerman, member

Vacant

Marathon County representative

NOTE: All exhibits may be accessed at <https://wvls.org/bot-agenda-exhibits/>.

CONSENT AGENDA APPROVAL:

Pechura/Knuth motion to approve the agenda as printed. All aye. Motion carried.

APPROVAL OF MINUTES (Exhibit 1):

Olszewski/Grunseth motion to approve minutes from the January 16, 2021 WVLS Board meeting as presented. All aye. Motion carried.

FINANCIAL REPORTS AND CURRENT BILLS (Exhibits 2-8):

Pechura/Backus motion to approve the financial reports and current bills as presented. All aye. Motion carried.

2020 TREASURER'S REPORT - revised (Exhibit 9):

Pechura/Backus motion to approve the revised 2020 Treasurer's Report as presented. All aye. Motion carried.

REPORTS:

Resource Library (Exhibit 10): **Sepnafski** drew the Board's attention to the report included in their packets. **Sweeney** reported that MCPL is in the process of working out a reopening plan. On February 9, **Bobrofsky** again wrote to MCPL Board president **Sharon Hunter** indicating WVLS Board members were still willing and ready to meet with MCPL Board members. Hunter deferred a reply until after DPI consultant **Shannon Schultz** answered questions related to system membership at the Board's March 15 meeting. Sweeney will share a copy of the Schultz report with WVLS Board members.

WLTF: Backus reported that WLTF is “in a state of suspended animation,” except for participating on the WLA Board and the group’s Facebook page.

COLAND (Exhibit 11): **Klingbeil** shared highlights of the March 12, 2021 virtual meeting, the agenda for which is exhibit 11. The [DPI report shared at that meeting is linked here](#). It is anticipated that federal stimulus awards earmarked for library programs in the American Rescue Plan Act (ARPA) passed by Congress on March 10 will be distributed to states in a manner similar to LSTA appropriations.

Report from **WVLS Director Marla Sepnafski** (Exhibit 12): **Sepnafski** noted the following highlights from the Director’s Report before calling on staff members for updates on their assigned areas of expertise:

- In January, following the WVLS Board of Trustees meeting, an announcement of **2021 WVLS Board Appointments** was submitted to all the newspapers in the WVLS seven-county service area. The announcement also included the names of the newly elected officers and WVLS Executive Committee members.
- As Wisconsin and libraries tentatively approach a "new normal," WVLS staff recently reflected on 2020 accomplishments and explored ways to improve services in 2021. During this exercise, it was recognized that considerable progress occurred in the areas of V-Cat-related services and ILS administration, with ILS support and V-Cat committee work remaining strong throughout a very challenging year. The extraordinary achievements made by leaders in the WVLS area in 2020 is celebrated in a **2020 Top 10 Accomplishments** and shared with this report as Exhibit 12A.
- All **WVLS member public library 2020 annual reports** were submitted to DPI by the March 1 statutory deadline with no issues of noncompliance. **All 25 WVLS member libraries indicated in the system effectiveness section of the annual report that WVLS provided effective leadership in 2020.** Favorable comments were reported in the areas of consulting, customer service, ILS administration and technology support.
- Several notes of appreciation regarding the 2021 Wild Wisconsin Winter Web Conference (WWWWC) were shared with conference planner **Jamie Matczak** and are found in Exhibit 12.
- **Updates since January 16 regarding MCPL consideration of WVLS membership:**

The [January 23 Update](#) announced the January 25 meeting of the MCPL Board and that the information packet indicated discussion and possible action on the MCPL Task Force recommendation that Marathon County leave WVLS.

The [January 26 Update](#) announced that the seven-member MCPL Board struck down a motion for Marathon County to continue its membership in WVLS in a 3-4 vote. Votes to stay with WVLS were cast by Marathon County Supervisors **Gary Beastrom** and **Michelle Van Krey**, and **Kari Sweeney**, MCPL (resource library) liaison to the WVLS Board. Dissenting votes were cast by MCPL Board President **Sharon Hunter**, and trustees **Scott Winch**, **Dino Corvino** and **Jeff Campo**. The recommendation moves to the Marathon County Extension, Education and Economic Development Committee (Marathon County EEED Committee) for further study.

The [February 5 Update](#) shared news that while the Marathon Co. EEED Committee had planned to set a date for a public hearing (the next step in a process for Marathon County to withdraw from WVLS), the MCPL Board requested the Committee postpone the public hearing until further notice. The update referenced a [WSAU news post](#) in which Committee Chair Sara Guild said "*she had received an*

email request from the Library Board in the morning to postpone setting a date for the public hearing. 'They would like to continue conversations at the Library Board level to gather additional information before a public hearing is scheduled.' Guild did not have details about what type of information the Library Board would be gathering regarding the request to change library systems. But she did mention the public hearing issue could come before the Committee again. 'Once the Library Board garners whatever information they are looking for, then at that time it could come back to this committee.'"

The [February 23 Update](#) shared the MCPL Board of Trustees plan to invite DPI to its March 2021 meeting to respond to concerns they had been hearing about the impact a withdrawal by Marathon County will have on other system libraries. This action was taken following a discussion regarding agenda item: *Library System Review Process – request to DPI regarding effect of Withdrawal – For Discussion and Possible Action*. A summary follows:

Jeff Campo made a motion to invite DPI to come before the board to talk about what the effect would be for withdrawing from WVLS, specifically if Marathon County's departure would destroy the smaller libraries in the system.

Sharon Hunter stated, *"...I feel strongly we need to continue this process and move on with this process, and by that I mean, educating our patrons and the community, the county board. Sure, we can go ahead and have the public meeting, but if it's not going to go anywhere and it's going to be set backwards, why would we proceed with that? So that's why I'm thinking, let's slow down. If we don't go before the county board this year, we can do it next year. We are in no rush to leave WVLS, but we do need to do some kind of a marketing campaign to help our patrons understand why it benefits them to move with a new system. ...When we do a contract with WVLS, I feel like they are a vendor. We are contracting with them. They are to provide services to us. And if we are not happy with those services, or if we find another vendor that can do a better job, who will provide us different services, that will help us expand what we want to do, then we have a right to do that."*

Scott Winch seconded the motion.

Sharon Hunter then stated *"...at the March meeting, if we want, we can decide if we still want to move forward to the county board, or if we want to postpone, and sign the contract with WVLS for another year, and then proceed with moving forward with our motion to leave WVLS."*

A roll call vote was taken with all board members voting yes.

In preparation for its **March meeting**, MCPL administration submitted a list of questions to Shannon Schultz, DPI Public Library Administration Consultant.

- What is DPI's role when it comes to library systems?
- What is the role of a library system?
- Do all library systems operate the same?
- What is the role of a resource library?
- Can a library be a resource library to a system it is not affiliated with?
- What happens to all the libraries in Northeast Wisconsin that MCPL is currently serving as a resource library if we change system membership, and what is their step-by-step process to find a new resource library and how much inconvenience would that create for them, or not?

- WVLS and its proxies have been telling the public that our leaving for the SCLS would damage or harm the other WVLS member libraries. Is that true? Please elaborate.
- During the past 30 years, have any other libraries changed systems, and did the remaining libraries survive? Which systems and libraries can you identify that have done so?
- What structural mechanisms are in place to regulate the actions of state agency library systems when a member library chooses to explore its options for system membership? Are there any policies, procedures, or guidelines to inform or regulate the actions of that system, its board members, or proxies in that community? How would an ethics complaint be pursued against a library system for their actions if it were warranted?
- Did the PLSR have to account for the impact of any changes if libraries were to change systems, or if they were merged without consent of a member library?

The [March 12 Update](#) announced the MCPL Board's March 15 meeting and shared a reminder that DPI was invited to attend to respond to the above questions. This update also shared a letter that MCPL Board members received from Owen Public Library Director **Loralee Petersen**. It is included with this report as Exhibit 12B. An update that summarizes the information shared during this meeting will be shared once DPI's written responses to MCPL's questions is received.

- **WVLS Staff Assignment Change.** Effective February 1, WVLS ILS and Database Support Specialist **Rachel Metzler** became the WVLS representative on the WPLC (Wisconsin Public Library Consortium) board. She replaces WVLS Public Library Services Consultant **Anne Hamland**. Exhibit 12C shares more information about WPLC, including an Organization Chart, Explanation of Governance and WPLC Board Position Description.
- **Retirements.** The T.B. Scott Library (Merrill) Board of Trustees selected **Jessica Zellers** to be the new director of the library. She will replace **Stacy Stevens** who plans to retire on June 1. Jessica was a Collection Development Librarian at Western Carolina University and Content Writer for the EBSCO NoveList database. Her first day on the job will be April 19. Wisconsin Library Association Executive Director **Plumer Lovelace** resigned on February 26 to take on a new position at UW-Madison. The WLA Board has formed a search committee to find a replacement. During the March 12 COLAND (Council for Libraries and Network Development) meeting, Assistant State Superintendent **Kurt Kiefer** announced he will be retiring on July 5.

Report from Education Consultant Jaime Matczak (also reporting for Anne Hamland):

- **COVID-19 Update.** Effective Monday, March 8, WVLS recommended a **24-hour quarantine** for library materials received by courier. Libraries are free to quarantine longer than this recommendation based on staff comfort levels and/or if following local/municipal/county guidelines. Courier bins should continue to be labeled with the time and date that it was last closed. The [WVLS courier guidelines](#) have been updated to reflect this change and shared with member libraries. Due to smaller attendance for the monthly **Staying Together** gatherings in January, February, and March, these discussions will be scheduled as needed. An archive of these discussions is [here](#).
- **WVLS Newsletter Highlights.** Published in the first week of the month, the **WVLS Newsletter** showcases ways that WVLS member libraries are providing service and supporting their communities. The [March newsletter](#) shared these articles: "Virtual

Library Legislative Day a Success,” “Getting to Know: Jim Backus,” “WLA Spring Virtual Conferences,” “Three Lakes Holds Story Walk Campfire,” and “Crandon Creates Tablet Training for Seniors.” WVLS libraries are welcome to submit upcoming or past programs, and new initiatives or services to **Matczak** for future newsletters. Current and past issues of the newsletter are available on the [WVLS website](#).

- **Matczak** is teaching a continuing education course offered through the iSchool at UW-Madison. The four-week course, "**Creating a Positive Library Work Environment**," examines such topics as work culture, handling stress during a pandemic, work ethics, collaboration, work-life balance and more. This is the second time Jamie has taught this course. The 16 learners enrolled are from public and academic libraries across the U.S. Jamie will teach "**Difficult Conversations in the Library**" for the iSchool this summer.
- **Matczak** was asked by Bibliocommons Vice President of Library Engagement **Erica Reynolds** to facilitate a Happy Hour Break Out Room during Biblio Con 2021 (<https://www.bibliocommons.com/bibliocon2021-agenda>). Bibliocommons is a company based in Toronto, Canada, that develops front-end, interactive, catalog and web services for libraries. Matczak chose the theme of “Travel Dreaming” and led a discussion with attendees on travel wishes for 2021, concerns about travel safety, and former vacation destinations.
- The annual process of coordinating WVLS member library contract renewals with **Movie Licensing USA (MLUSA)** was recently completed by **Anne Hamland**. Rather than an annual contract, the renewal period is extended to run from April 2021 through December 2022. Information distributed to member libraries in early January included contract quotes for existing and new customers, and a continued outdoor movie allowance that offers select films for outdoor showings at no extra cost. Eighteen WVLS libraries are participating in this group offer in 2021-22.
- **Hamland** continues to host “**Website Office Hours**” twice a month for IFLS Library System and WVLS member library webmasters. 2021 website office hours have so far addressed such topics as Accessibility Tools and Tips, Image Optimization, Creating New Pages, Adding Linked Documents, and [Website Donation Tools](#). There were 35 participants in February. Recordings of these tutorials can be found on the [WVLS YouTube Channel](#).
- Representatives from sixteen WVLS and NWLS libraries met on February 28 to discuss 2021 **summer youth programs**. Like 2020, many programs are being loosely planned and prepared to allow for service changes at any moment. WVLS continues to offer each member library and branch a \$240 **Summer Library Program Performer Grant** to support its programming initiatives. WVLS libraries have already begun to send in signed contracts for in-person or virtual performers depending on local safety guidelines in place.
- The **Libraries Activating Workforce Development Skills (LAWDS) project** is revisiting opportunities for workforce development and library teams to meet each other virtually in 2021. These virtual opportunities are in the early planning stages with no dates set.
- **Recovery through workforce development**. In January 2020, the West Central and Northwest Workforce Development Boards approached WVLS, IFLS, and NWLS to join as partners in a \$1 million grant for opioid work in the area. Over the next four years, the northern library systems will participate on regional taskforces as a “partner to implement innovative approaches for addressing the economic and workforce-related impacts on local communities affected by the opioid and substance misuse and abuse epidemic.” More information to follow.

- **Home Internet Speed Test Project.** As a member of the Governor's Task Force on Broadband Access, the Department of Public Instruction is taking the lead on collecting data on broadband speeds to help broadband advocacy groups, researchers and the public understand the state of internet connectivity in Wisconsin.
- **Upcoming webinars. Streamline for Success: Library Programs & Services Reboot;** April 6 or 7/April 20 or April 21 (two 3-hour sessions offered two weeks apart). Sponsored by all 16 public library systems and DPI, this workshop will lead participants through perspectives on creating and implementing mission-driven library services with a design thinking lens. Participants will have an immediate opportunity to put their learning into practice in this interactive workshop and will also be able to continue working with the presenters during select open office hours.
- **Health Information Online: Finding Information You Can Trust--Train the Trainer;** April 14 and 15. These presentations will enhance participants' confidence in helping others, especially those from underserved populations at risk for low health literacy. Participants will discover how to identify and effectively use trustworthy online health information sources. **Caitlyn Mowatt** from Wisconsin Literacy will share information on such topics as: health literacy; digital health literacy; communication techniques; and community-based health online workshops.
- **Public Services Webinar Series.** WVLS, Southwest Library System and Northern Waters Library Service are excited to announce their 2021 Spring Webinar Series. Each webinar will focus on one aspect of public service and will provide one contact hour for library certification.
 - April 15; 1:00 pm ***From Plexiglass to Physical Distancing: Library Spaces in 2021.*** Speaker: Curt Beyler, Facilities Manager for the Brown County Library.
 - April 22; 1:00 pm ***Diversifying Your Collection as a Small Library*** Speaker: Elizabeth Timmins, Director of the Muehl Public Library, Seymour, WI.
 - April 29; 1:00 PM ***RA (Readers Advisory) for All: Flip the Script and Think Like a Reader [Covid Edition].*** Speaker: Becky Spratford, International Reader's Advisory Expert and Trainer.
- **2021 Wild Wisconsin Winter Web Conference Recap.** The Wild Wisconsin Winter Web Conference held on January 27-28, 2021 was a big success. There were 14 presentations over the two days, focused on marketing, library management, small libraries, and public services. Total attendance for the conference was 1,748, with an average of 125 attendees per session. In comparison, 2020 attendance was 1,222 and 2019 attendance was 1,307. Session evaluations were positive, with most speakers scoring above 8.0 (on a 10.0 scale) if attendees found the webinar helpful in their library positions. The presentations were ranked as "mostly interesting/engaging." The **NEW** "Short Stretch Breaks" sessions had 31 attendees on the first day of the conference and 25 on the second. As of March 8, there have been over 1,200 views of the webinar recordings on the conference YouTube channel. Thanks in part to a contribution from DPI, the cost per system was \$250, an incredible value.

Report from Inclusive Services Consultant Sherry Machones:

- **Machones** shared a lengthy Inclusive Services Update with member libraries in early March. The update included links addressing the appropriateness of Dr. Seuss programs and resources, accessible gaming resources, and ALA accessible COVID information from the CDC. The update also shared several continuing education opportunities, articles, and upcoming diverse holidays related to inclusive topics. Machones participated in the Compassion Resilience Training opportunity in January and February and will work with **Matczak** on a training rollout for member libraries. Machones has also been working

with a group of continuing education coordinators and Inclusive Services Consultants from systems around the state on an inclusivity training module with funding from LSTA.

Report from ILS Administrator Katie Zimmermann (also reporting for Rachel Metzler):

- **Rachel Metzler** is working with staff at the Northern Waters Library Service to add the system's collection of memory kits to the LEAN WI "lend-items" collection of literacy kits from IFLS Library System and makerspace items from WVLS. Once complete, 99 libraries in the northern half of the state will have access to specialized materials that may be used to support member libraries' programs for their communities.
- **Metzler** provided consultations for cataloging staff at libraries working on Bibliographic Records without Subject Headings. Bibliographic Record Overlay Training was offered for libraries. **Zimmermann** offered Create Lists and Rapid Update training with a focus on updating patron records when library users turn 18.
- The **V-Cat Voting Models Exploratory Committee** met on January 14 and brought a final set of recommended bylaw changes for action to the February V-Cat Council meeting.
- During the February 9 **V-Cat Bibliographic Control and Interface Committee** meeting, members reported on their experiences working with lists of bibliographic records without subject headings. The committee further developed a plan to ask libraries to address the records where they have the only attached items. Libraries have the option of updating the records or weeding the items, especially in the case of items missing on the shelf or no longer needed. WVLS is investigating the cost and feasibility of outsourcing subject heading work. Libraries may begin receiving their lists in February, with a goal of completing the project by November 30, 2021. Committee members expressed the need for help with subject headings on local or unique items. The committee also discussed outdated and potentially offensive subject headings and will begin developing a process for request and implementation. A process for requesting local and alternative subject headings was developed by **Metzler** and **Zimmermann** following the meeting.
- The **V-Cat Cooperative Circulation Committee** met on January 21 and will next meet on March 11. The Committee finalized a "best practices for service changes" document to guide libraries and discussed options for varying the schedule and frequency of telephone and text message notices. An expired cards alert and pop-up message was introduced and put in place for all libraries. This was recommended to allow due dates beyond a library card's expiration date to prevent truncated due dates for library users with nearly expired cards. After success with passing standard check out periods in 2020, the committee will consider additional circulation practices for consistency across all libraries. The committee will also review patron record fields to consider changes in training documents and promote consistent use of fields and data entry.
- During its meeting on February 4, the **V-Cat Council**:
 - appointed a nominating committee to search for a 2022 V-Cat Council Chair.
 - approved allowing due dates to be applied beyond patron card expiration date instead of truncating due date to the expiration date of the patron record.
 - adopted the bylaw changes as recommended by the Voting Models Exploratory Committee. If passed by the WVLS Board of Trustees, the bylaw changes may be in effect as early as April 2021.
 - voted to continue with the Ebsco Discovery Service through June of 2021 and re-evaluate when a discovery layer recommendation is brought to the council.
- **Discovery Layer Review and Evaluation continues.** A Discovery Layer Advisory meeting was held on January 28. Aspects of the demonstrated discovery layers (Aspen Discovery, Bibliocore, and Pika) were discussed by members of the V-Cat Bibliographic and Interface Committee, V-Cat Cooperative Circulation Committee,

and WVLS Database Advisory Group. The group expressed a desire to move forward with a layer that is focused on public libraries and meets the needs of the patrons as expressed in the library user survey. Pika and Aspen were selected as the preferred products and will be receiving and in-depth review by WVLS staff. The committee members present agreed to postpone a decision on a new discovery product until the June 2021 V-Cat Council meeting.

- **Shoutbomb Voice telephone notification and renewal system** is working well. Changes were made to increase patron privacy and accommodate quarantine and book drop check in. Some libraries have requested changes to the schedule and frequency of notices. A survey has been offered to help select schedules that will work for multiple libraries. We anticipate that preferences for the frequency and schedule of notices may change after we are through with COVID-related service adjustments.
- Ten member libraries have transitioned to the new **uniform checkout periods**, or have reached out to begin the process. For progress report list see Exhibit 12.

Report from Chief Information Officer Josh Klingbeil:

- **FY20/21 CARES Act Grants to States (G2S) – COVID Response Support.** A landing page resource <https://leanwi.org/grants/cares2020/> has been established in support of grant activities and reimbursement requests progress. The initial round of reimbursement requests from libraries has been received and is in process. Additional reimbursement rounds and new project planning and coordination is in progress to:
 - procure various peripheral equipment to support safety through technology and the safe use of technology.
 - expand wireless internet coverage and capabilities and adjust network cabling infrastructure to support rearrangement of existing and deployment of new technology resources.
 - employ managed remote public (and staff) printing capabilities.
- **Y20/21 LSTA – Technology – Increase Capacity for Technology Tools and Resources Sparsity Aid.** LEAN WI partners were awarded \$23,190 to be used for Faronics licensing alignment and subscription renewals and \$20,000 to be used for core network transport equipment expansion. Capital expenditures exceeding \$5,000 per unit for network equipment has received pre-approval through DPI. The Faronics licensing subproject is complete. Network switching capital will either be procured with assistance from this grant by the end of March 2021 or the remaining \$20,000 allocation will be repurposed toward one or more other eligible projects with a budget revision request.
- **FY21/22/23 TEACH Infrastructure – Supplemental funding support for technology infrastructure projects in schools and libraries.** Several approvals were received for applications submitted. We will be reviewing the awards, working with the awardees to coordinate projects and funding allowances, and reporting more details on this project after June 2021.

Report from Local & State Advocacy Consultant Kris Adams Wendt (Exhibit 12d):

- **WLA 2021 Library Legislative Day** was entirely virtual with a videoconference program on February 16, followed by three days of Zoom and Go-to-Meeting appointments with legislators. **Nineteen WVLS attendees** included member library staff and trustees Nancy Amacher (Withee Public Library trustee), Erica Brewster (Demmer Memorial Library, Three Lakes), Carla Chropkowski (Rhineland District Library trustee), Dominic Frandrup (Antigo Public Library), Leah Giordano (Marathon Co. Public Library), Brandon Hardin (Withee Public Library), Heidi O'Hare (Tomahawk Public Library), Laurie Ollhoff (T.B. Scott Free Library, Merrill), Virginia Roberts (Rhineland District Library), Stephanie Schmidt (Crandon Public Library); WVLS Trustees Sonja Ackerman, Tom Bobrofsky,

Louise Olszewski and WVLS staff members Anne Hamland, Josh Klingbeil, Jamie Matczak, Marla Sepnafski, Kris Adams Wendt, Katie Zimmermann.

- Three videos produced for the Library Legislative Day morning briefing by LD&L member **Vicki Teal Lovely** and her son Thomas illustrated how Wisconsin Libraries have remained essential to their communities throughout the last challenging year and included patron interviews and scenes from **WVLS member libraries in Crandon, Rib Lake, Marathon County, and Three Lakes**. [Lifelong Learning & Literacy](#) (4:50) [Access, Workforce Development & Technology](#) (4:57) [The Pillar of a Community Through a Pandemic](#) (4:22)
- **Governor Evers delivered his Executive Budget proposal** to a joint session of the legislature on February 16 where it became AB68/SB111 and moved immediately to the legislature's Joint Finance Committee (JFC). The 16 JFC members' primary responsibility is to serve as the principal legislative committee charged with the review of all state appropriations and revenues. WVLS area **Senators Mary Felzkowski and Kathy Bernier** are members of JFC. The WLA LD&L Budget Team has been meeting individually with JFC members since January. Three in person [JFC public hearings](#) have been scheduled for UW-Stout (April 9), Rhinelander's Hodag Dome (April 21) and UW-Whitewater (April 22) with a virtual session on April 28. More details are pending.
- As anticipated, the **Executive Budget** proposed an additional \$2.5 million in FY22 and \$4 million in FY23 for **public library system aid** to help local libraries innovate and increase their ability to respond to emerging community needs. The **state resource contracts** line item for the Cooperative Children's Book Center, Wisconsin Talking Book and Braille Library, and inter-library loan access to Milwaukee Public Library and UW-Madison collections reflects a modest cost-to-continue increase. **Recollection Wisconsin** received its own line item in the budget for an additional \$100,000 in FY23 over and above the Governor's recommendation to reallocate \$150,000 in FY22 and \$200,000 in FY23 from WISELearn to support public library digital archiving efforts. ([See Executive Budget DPI Section](#): doc pp. 506-07, Items 38, 40 and 41) WLA budget papers are linked here: [2021-2023 State Budget Priorities](#)
- Governor Evers is holding six weekly virtual [Badger Bounceback live discussion sessions](#) on various aspects of the Executive Budget from March 18 through April 21.

V-Cat Council (Exhibit 13): See Report from ILS Administrator **Katie Zimmermann** above.

WVLS/V-Cat Steering Committee (Exhibit 14): Zimmerman reported the V-Cat Steering Committee last met on March 18. Voting models progress and potential V-Cat By-Laws changes were discussed. (See also Exhibit 16.) A 2022 V-Cat budget draft was submitted to the V-Cat Council for review before coming before the WVLS Board of Trustees.

2020 WVLS ANNUAL REPORT – retroactive approval (Exhibits 15a,15b):

The 2020 WVLS Annual Report to DPI was submitted by the March 1 statutory deadline. The WVLS staff was commended for their work on the annual report. **Otten/Sweeney motion to retroactively approve the 2020 WVLS Annual Report. All aye. Motion carried.**

V-CAT BY-LAWS; revision approved by the V-Cat Council in February 2021 (Exhibit 16)

Knuth/Jopek motion to approve the revised V-Cat By-laws recommended by the V-Cat Council as presented in Exhibit 16. All aye. Motion carried.

DISPOSITION OF 2020 UNENCUMBERED BALANCE/2021 BUDGET REVISIONS (Exhibit 17):

Sepnafski drew the board's attention to the recommendations and details enumerated in Exhibit 17. **Pechura/Olszewski motion to accept the recommendation for disposition of 2020 unencumbered balance and corresponding 2021 budget revisions as presented. All aye. Motion carried.**

WVLS DIRECTOR EVALUATION PROCESS (Exhibit 18) and SELECTION OF EXECUTIVE COMMITTEE MEETING DATE:

Bobrofsky outlined the WVLS Director Evaluation Process to be completed at the May 15 meeting. It was suggested that the Executive Committee be polled to select a meeting date in early May to review board member input and salary comparison information from other library systems.

CONCERNS, COMMENTS AND REPORTS FROM AREA LIBRARY PERSONNEL AND TRUSTEES:

Pechura reminded board members that National Library Week is April 4-10 with Tuesday, April 6 designated as National Library Workers Day. Bobrofsky promoted the virtual WAPL Conference on May 4-7 and mentioned that the WLA Fall Conference will be held November 16-19, and that it might be in-person.

UPDATED WVLS INFORMATION (Exhibits 19, 20): An updated WVLS organization Chart and Fact Sheet were included in the board packet.

REQUEST FOR FUTURE AGENDA ITEMS: Evaluation of WVLS Executive Director, annual audit, System Information and Public Library Statistics booklet, updated WVLS Glossary of Acronyms & Library/System Related Terms.

ADJOURNMENT: Grunseth/Pechura motion to adjourn. All aye. Motion carried. The meeting was adjourned at 11:51 AM.

Respectfully submitted,
Kris Adams Wendt, Meeting Recorder