Elements of Reopening	PROLOGUE: 3/17/2020 - 4/26/2020	1 CHAPTER: 4/27/20 - 5/25/20	1.5 CHAPTER: 5/26/20 - 6/28/20	2 CHAPTER: 6/29/2020 - 7/12/20	3 CHAPTER: 7/13/20 -	4 CHAPTER	5 CHAPTER	6 CHAPTER	7 CHAPTER
Entrance/Exit into buildings	No public in buildings; virtual services offered only	No public in buildings; virtual services offered only	No public in buildings; virtual services offered only	No public in building, except for controlled access for by appointment computer usage (which may happen in alternate spaces)	Controlled, limited # of patrons in building for browsing, check-outs, computer usage (by appt), (for limited amounts of time) (#s of people based on building size and occupancy guidelines). (Capacity up to 25%, including staff)	Controlled, limited # of patrons in building for browsing, check-outs, computer usage (by appt), (for limited amounts of time) (#s of people based on building size and occupancy guidelines) (Capacity up to 50%, including staff)	Controlled, limited # of patrons in building for browsing, check-outs, computer usage (by appt), (for limited amounts of time) (#s of people based on building size and occupancy guidelines) (Capacity up to 75%, including staff?)	Recommended physical distancing, not enforced. No time limits on visit lengths.	No physical distancing required. No time limits on visit lengths
Check-outs (including due dates, fines, etc.)	Due dates extended, fines suspended, no "in person" circulation. Modified online card registration to provide instant access to BCL digital resources.	Due dates extended to 6/15, fines suspended, no "in person" circulation	Due dates extended to 7/1, fines suspended, no "in person" circulation	Due dates extended to 7/15, fines suspended, no "in person" circulation	Regular due dates and fines resume, "in person" circ via self-check-outs and circ desks	Regular due dates and fines resume, "in person" circ via self-check-outs and circ desks	Regular due dates and fines resume, "in person" circ via self-check-outs and circ desks	Regular due dates and fines resume, "in person" circ via self-check-outs and circ desks	Regular due dates and fines resume, "in person" circ via self-check-outs and circ desks
Materials handling (including bookdrops, returns, deliveries)	Book drops open, returns quarantined for 96 hours, delivery via Lib Maintenance	Book drops open, returns quarantined for 96 hours, delivery via Lib Maintenance	Book drops open, returns quarantined for 96 hours, delivery via Lib Maintenance	Book drops open, returns quarantined for 96 hours, delivery via Lib Maintenance	Book drops open, returns quarantined for 96 hours, delivery via Waltco	Book drops open, returns quarantined for 96 hours, delivery via Waltco	Book drops open, returns quarantined for (96?) hours, delivery via Waltco	Book drops open, returns quarantined for (?) hours, delivery via Waltco	Book drops open, no material quarantines, state ILL resumes
Holds pickup	SUSPENDED	Limited contactless, scheduled pick-up -- ASH, CEN, KRE, WH	Expanded contactless, scheduled pick-up -- (ASH, CEN, EAS, KRE, PUL, SW, WH, WRI)	Continued contactless, scheduled pick-up	Continued contactless, scheduled pick-up (decrease the # of timeslots). "Regular" pickup available.	Contactless, scheduled pick-up at Central only. "Regular" pickup available at all locations.	Contactless, scheduled pick-up at Central only. "Regular" pickup available at all locations.	Contactless, scheduled pick-up at Central only. "Regular" pickup available at all locations.	Contactless, scheduled pick-up at Central only. "Regular" pickup available at all locations. State ILL resumes.
Selection/Ordering/Processing	Continued activity, under the direction of Collection Development Manager. Purchase additional e-content	Continued activity, under the direction of Collection Development Manager. Purchase additional e-content	Continued activity, under the direction of Collection Development Manager. Purchase additional e-content	Continued activity, under the direction of Collection Development Manager. Purchase additional e-content	Continued activity, under the direction of Collection Development Manager.	Continued activity, under the direction of Collection Development Manager.	Continued activity, under the direction of Collection Development Manager.	Continued activity, under the direction of Collection Development Manager.	Continued activity, under the direction of Collection Development Manager.
Internet Access (including public computers and laptops)	SUSPENDED, except for wifi	SUSPENDED, except for wifi	SUSPENDED, except for wifi	Limited Access, computer usage by appointment. Wifi available.	Limited Access, computer usage by appointment. Wifi available.	Limited Access - desktops and laptops (time limits), computer usage. Wifi available.	Limited Access - desktops and laptops (time limits), computer usage (physical distancing in place). Wifi available.	Regular (almost) Access - desktops and laptops, computer usage (physical distancing in place), wifi	Regular Access - desktops and laptops, computer usage, wifi
Technology Help/Support	SUSPENDED	SUSPENDED	SUSPENDED	Support may be available under restrictions (if possible)	Support available under restrictions (if possible)	Support available under restrictions (if possible)	Support available under restrictions (if possible)	Support available under restrictions (if possible)	Support available
Bookmobile	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	Community Stops Holds pickup (outside the bookmobile only)	Community Stops Holds pickup (outside the bookmobile only), programming with registration	Community Stops Holds pickup (outside the bookmobile only), programming with registration	All stops operational, programming offered
Programs	"IN PERSON" PROGRAMMING SUSPENDED. Virtual programming available through website and social media	"IN PERSON" PROGRAMMING SUSPENDED. Virtual programming available through website and social media	"IN PERSON" PROGRAMMING SUSPENDED. Virtual programming available through website and social media	"IN PERSON" PROGRAMMING SUSPENDED. Virtual programming available through website and social media	"IN PERSON" PROGRAMMING SUSPENDED. Virtual programming available through website and social media	"IN PERSON" PROGRAMMING SUSPENDED. Virtual programming available through website and social media	"In Person" Programming with registration. Continued virtual programming	"In Person" Programming with registration. Continued virtual programming	In Person and Virtual Programming Offered
Meeting Rooms/Think Tanks	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	Limited Access = capacity determined by physical distancing requirements, only if space isn't needed to support staff work, etc.	Limited Access = capacity determined by physical distancing requirements, only if space isn't needed to support staff work, etc.	Limited Access = capacity determined by physical distancing requirements, only if space isn't needed to support staff work, etc.	Regular use of meeting spaces
Outreach	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	Resume deposit collections and outreach delivery	Regular delivery
Shared Public Items/Materials (including toys, puzzles, staplers, 3-hole punches, etc.)	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	Resume offering some (larger) toys, puzzles, and staplers, etc.	All items offered
Accepting Book Donations	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	??	??	Book donations accepted	Book donations accepted
Volunteers	SUSPENDED	SUSPENDED	SUSPENDED	SUSPENDED	Friends Book Sale volunteers only, limited quantities for limited times,	Volunteers = limited quantities for limited times, (would contribute to overall capacity of space/library)	Volunteers = limited quantities for limited times, (would contribute to overall capacity of space/library)	Volunteers = would contribute to overall capacity of space/library.	Regular volunteer schedules

COLOR CODES:
SUSPENSION

NO RESTRICTIONS - FULL SERVICES