# LIST OF FILES INCLUDED WITH THE 2020 ANNUAL REPORT

- A. Section V. Public Library System Income
  - 1) Federal Aid Program (#4)
  - 2) Contract Income (#5)
  - 3) 2019-2020 Receipts from Member Libraries (#5)
- B. Section VI. Public Library System Expenditures
  - 1) Public Library System Contract Expenditures (#4)
  - 2) WVLS Payments to Member Public Libraries 2020 (Reported on each WVLS Member Public Library's Annual Report in Section V under #3, #5, and #7)
- C. Section VII. System Member County Appropriations for Library Service (Spreadsheet/Copies for WVLS Counties 2020-21)
- D. WVLS Staff Report and WVLS Staff Activities/Statistics 2020
- E. Section VIII. Library System Annual Report Addenda
- F. Section IX. Collaborative Activities
- G. Section XII. System Membership Current Plan of Library Service for WVLS Counties (Clark, Forest, Langlade, Lincoln, Marathon, Oneida, Taylor)

## V. Public Library System Income

## 4. Federal Aid – Name Program, Project # and Amount of Grant

| Total Grants                       |         | \$421,184.00 |
|------------------------------------|---------|--------------|
| 2020-21 LSTA Sparsity Aid Grant    | #21-251 | \$ 23,190.00 |
| 2020 LSTA Cyber-Security Grant     | #20-254 | \$ 9,916.00  |
| 2020 LSTA Connectivity Grant       | #20-253 | \$ 18,750.00 |
| 2020 LSTA Technology Grant         | #20-252 | \$ 42,398.00 |
| 2020 LSTA Inclusive Services Grant | #20-251 | \$326,930.00 |

## V. Public Library System Income

5. Contract Income from other governmental units, library agencies, library systems, etc.

| V-Cat Project – Annual Maintenance Fees                    |                   |   |
|--|-------------------|---|
| Abbotsford Public Library                                  | \$                | 4,022.35  |
| Antigo Public Library                                      | \$                | 11,788.20   |
| Colby Public Library                                       | \$                | 7,336.59  |
| Crandon Public Library                                     | \$                | 3,572.31  |
| Dorchester Public Library                                  | \$                | 2,642.16  |
| Gilman Public Library                                      | \$                | 2,152.25  |
| Granton Community Library                                  | \$                | 3,340.34  |
| Greenwood Public Library                                   | \$                | 2,181.47  |
| Laona Public Library (Paid by School District – see below) | \$                | 7,336.59<br>3,572.31<br>2,642.16<br>2,152.25<br>3,340.34<br>2,181.47<br>.00<br>3,124.36 |
| Loyal Public Library                                       | \$                | 3,124.36  |
| Marathon County Public Library (Wausau)                    | Φ                 | 14,131.04   |
| Medford Public Library                                     | \$                | 11,746.17   |
| T.B. Scott Library (Merrill)                               | \$                | 16,840.27   |
| Minocqua Public Library                                    | \$                |   |
| Neillsville Public Library                                 | \$                | 4,422.60  |
| Owen Public Library  | \$                | 3,428.48<br>17,636.06   |
| Rhinelander District Library                               | \$                | 17,636.06   |
| Rib Lake Public Library                                    | \$                | 3,299.47  |
| Stetsonville Public Library                                | \$                | 1,585.00  |
| Thorp Public Library                                       | \$ \$ \$ \$ \$ \$ | 4,387.77  |
| Three Lakes Public Library                                 | \$                | 4,589.54  |
| Tomahawk Public Library                                    | \$                | 8,964.93  |
| Wabeno Public Library***                                   | \$                | 1,047.94  |
| Westboro Public Library                                    | \$                |   |
| Withee Public Library                                      | \$                |   |
| Total for 2019 V-Cat Annual Maintenance Fee                | \$2               | 208,792.63***   |
| School District of Laona – Pays V-Cat Maintenance          | \$                | 2,181.87  |
| Total V-Cat Annual Maintenance                             | \$2               | 210,974.50  |

\*\*\*Note: School District of Laona pays the Edith Evans Community Library (Laona) V-Cat maintenance to WVLS in the amount of \$2,181.87. The total for V-Cat Maintenance for 2020 is \$208,792.63 from Libraries + \$2,181.87 from School = \$210,974.50.

## WVLS Member Receipts (Without V-Cat maintenance) \$169,949.10

| IFLS – Indianhead Federated Library Service<br>\$217.00<br>\$54,951.30  | \$  | 55,168.30  |
|---|---|--|
| Northern Waters Library Service  \$ 50.00 \$ 217.00 \$ 500.00 \$ 49,714.34  | \$  | 50,481.34  |
| Department of Public Instruction  | \$  | 1,311.80   |
| \$ 91.80<br>\$500.00  |   |  |
| \$720.00  |   |  |
| Miscellaneous Income from Library Systems Winding Rivers Library System Southwest Wisconsin Library System Bridges Library System Kenosha Public Library Lakeshores Library System Milwaukee County Federated Library System Monarch Library System NEWI – Includes MCLS, NFLS, OWLS, WLS Arrowhead Library System South Central Library System Southwest Wisconsin Library System (Parnership) | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | 217.00<br>217.00<br>217.00<br>217.00<br>217.00<br>217.00<br>868.00<br>217.00<br>217.00<br>500.00<br>3,321.00 |
| TOTAL #5 CONTRACT INCOME  | \$4   | 491,206.04   |

2019-2020 Receipts from Member Libraries

|                | V-Cat               | V-CAT            |                 | Computers and     | i.               | Movie             | WPLC Buying | 7-114 0000 1         | Blue 2019   |
|----------------|---------------------|------------------|-----------------|-------------------|------------------|-------------------|-------------|----------------------|-------------|
| Jan - Decembel | Maintenance<br>2020 | Supplies<br>2020 | Network Support | Equipment<br>2020 | Delivery<br>2020 | LICENSING<br>2020 | 2020        | 7-0000 MISC.<br>2020 | DIACK 2020  |
| Abhoteford     |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
| 50000          | \$4,022.35          | \$82.49          | \$1,625.00      | \$3,188.90        |                  | \$223.00          | \$561.96    | \$350.00             | \$10,053.70 |
| Antigo         |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$11,788.20         |                  | \$5,500.00      | \$4,283.49        |                  | \$336.00          | \$3,859.00  |                      | \$25,766.69 |
| Colby          |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$7,336.59          | \$160.68         | \$1,625.00      |                   |                  | \$223.00          | \$1,079.83  |                      | \$10,425.10 |
| Crandon        |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$3,572.31          | \$73.83          | \$1,600.00      |                   |                  | \$223.00          | \$1,073.20  |                      | \$6,542.34  |
| Dorchester     |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$2,642.16          | \$65.17          | \$1,550.00      |                   |                  |                   | \$252.03    |                      | \$4,509.36  |
| Gilman         |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$2,152.25          | \$43.44          | \$1,575.00      |                   |                  | \$300.00          | \$338.36    |                      | \$4,409.05  |
| Granton        |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$3,340.34          | \$15.19          | \$1,500.00      |                   |                  |                   | \$173.61    | \$198.00             | \$5,227.14  |
| Greenwood      |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$2,181.47          | \$21.72          | \$1,550.00      |                   |                  | \$223.00          | \$658.82    | \$2,998.69           | \$7,633.70  |
| Laona          |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                |                     | \$30.39          | \$1,575.00      |                   |                  | 8                 | \$258.31    |                      | \$1,863.70  |
| Loyal          |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$3,124.36          |                  | \$1,575.00      | \$1,793.56        |                  |                   | \$447.25    |                      | \$6,940.17  |
| Medford        |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$11,746.17         | \$130.31         | \$2,050.00      |                   |                  | \$284.00          | \$2,737.65  |                      | \$16,948.13 |
| Merrill        |                     |                  |                 |                   |                  |                   |             |                      | \$0.00      |
|                | \$16,840.27         | \$43.45          | \$2,750.00      |                   |                  | \$336.00          | \$4,622.22  | \$500.00             | \$25,091.94 |
| Minocqua       |                     | \$151.93         |                 |                   |                  |                   |             |                      | \$151.93    |
|                | \$12,673.08         | \$21.72          | \$2,300.00      |                   | \$362.80         | \$284.00          | \$3,477.76  | \$496.98             | \$19,616.34 |

2019-2020 Receipts from Member Libraries

| Neillsville           |              |            |             |                          |                        |            |             |             | \$0.00                     |
|-----------------------|--------------|------------|-------------|--------------------------|------------------------|------------|-------------|-------------|----------------------------|
|                       | \$4,422.60   |            | \$1,650.00  |                          |                        |            | \$1,075.48  |             | \$7,148.08                 |
| Owen                  | \$3,428.48   | \$43.44    | \$1,525.00  | \$589.89                 |                        | \$356.00   | \$536.98    | \$599.85    | \$7,079.64                 |
| Rhinelander           | \$17,636.06  | \$521.06   | \$2,650.00  | \$2,858.72               | \$531.29               | \$336.00   | \$5,215.84  | \$4,000.00  | \$531.29<br>\$33,399.08    |
| Rib Lake              | \$3,299.47   | \$43.45    | \$1,650.00  |                          |                        | \$223.00   | \$386.46    |             | \$0.00                     |
| Stetsonville          | \$1,585.00   | \$74.27    | \$1,575.00  | \$161.00                 |                        | \$223.00   | \$166.33    |             | \$0.00<br>\$3,784.60       |
| Thorp                 | \$4,387.77   | \$75.97    | \$1,575.00  |                          |                        | \$223.00   | \$674.03    |             | \$6.935.77                 |
| Three Lakes           | \$4,589.54   | \$217.10   | \$1,700.00  | \$5,749.00               | \$181.40               | \$223.00   | \$759.90    |             | \$0.00<br>\$13,419.94      |
| Tomahawk              | \$8,964.93   | \$195.37   | \$1,750.00  | \$6,141.39               |                        | \$284.00   | \$2,023.56  |             | \$0.00<br>\$19,359.25      |
| Wabeno                | \$1,047.94   |            | \$1,525.00  | \$1,546.80               |                        |            | \$143.48    |             | \$0.00<br>\$4,263.22       |
| Wausau                | \$74,737.84  | \$868.79   | \$6,900.00  | \$2,325.27<br>\$8,213.61 | \$1,597.86<br>\$362.80 |            | \$28,751.02 | \$984.00    | \$3,923.13<br>\$120,818.06 |
| Westboro              | \$1,501.38   | \$30.39    | \$1,575.00  |                          |                        | \$223.00   | \$87.03     |             | \$0.00<br>\$3,416.80       |
| Withee                | \$1,772.07   |            | \$1,525.00  |                          |                        | \$273.00   | \$211.15    | 86.66\$     | \$3.881.20                 |
| TOTAL<br>\$378,741.34 | \$208,792.63 | \$2,910.16 | \$52,375.00 | \$36,851.63              | \$3,217.55             | \$4,796.00 | \$59,571.26 | \$10,227.50 | \$378,741.73               |

## VI. WVLS Expenditures

## 4. System Contract Expenditures

(Following is a brief description of contracts, i.e. recipient, amount and purpose) WVLS State Aide - \$173,266

## Courier Services

- Waltco, Inc. provided in-system courier service with sorting. Total: \$150,159
- South Central Library System provided courier service for WVLS to libraries outside the WVLS area. Total: \$13,527

## **Other Related State Aide**

City County Information Technology provided Telephone Support. Total:
 \$1,080

## **Audit**

WVLS contracted with Kerber & Rose to audit WVLS's financial activities.
 Total: \$8,500

## **ALL OTHER - \$244,337**

## <u>V-Cat Project (Member Libraries Contract with WVLS) – Total:</u> \$131,084

- Innovative Interfaces WVLS administers the Sierra automated system
  through Innovative Interfaces and is responsible for troubleshooting Sierra
  software/hardware problems at the central site (WVLS) and at member
  libraries; training member libraries in the use of the Sierra system; cataloging
  library materials; and maintaining records of all V-Cat financial activities.
  Total: \$64.610
- EBSCO (Discovery Services). Total: \$14,754
- OCLC. (Cataloging Service). Total: \$40,888
- Shoutbomb (Phone Messaging Service to V-Cat patrons). Total: \$10,832

## Network Contract Expenditures – Total: \$101,103

- DOA for the provision of and maintenance on T1 Lines for system public libraries participating in the WVLS Network. Total: \$6,000
- Chippewa Valley Technical College. Data Center Services for WVLS. Total:
   \$42,398
- UW Madison WiscNet Internet Access and Email Support. Total: \$47,705
- NTC WCAN Network. Total: \$5,000

## Miscellaneous Service Contracts - Total: \$12,150

- Waltco, Inc. provided in-system courier service. Total: \$12,150

|                                  | WVLS PA                     | YMENTS TO         | MEMBER PL                                     | WVLS PAYMENTS TO MEMBER PUBLIC LIBRARIES | RIES                  |  |           |        |
|----------------------------------|-----------------------------|-------------------|---|--|-----------------------|--|-----------|--------|
|                                  | 203                         | 20 Public Libra   | 2020 Public Library Annual Report - Section V | rt - Section V                           |                       |  |           |        |
|                                  |                             | Question #3a      | E   | Question #3c                             | Question #5           | Question #7  | #1        |        |
|                                  | WVLS<br>Innovation<br>Grant | SLP<br>Performers | WLA, Meeting<br>or Workshop                   | TEACH Grant                              | MCPL/MVLS<br>Contract | E-Commerce   | 90        | TOTAL  |
| Abbotsford Public Library        |                             |                   |   |  |                       | \$ 7   | 78.95 \$  | 78.95  |
| Antigo Public Library            |                             |                   |   |  |                       | \$ 510   | 510.56 \$ | 510.56 |
| Colby Public Library             |                             |                   |   |  |                       | 6<br>\$  | \$ 06.86  | 98.90  |
| Crandon Public Library           |                             |                   |   |  |                       | \$   | \$ 09.69  | 29.60  |
| Dorchester Public Library        |                             |                   |   |  |                       | €  | 9.40 \$   | 9.40   |
| Edith Evans Comm Library - Laona |                             |                   |   |  |                       | \$   | 32.40 \$  | 32.40  |
| Edward U Demmer - Three Lakes    |                             |                   |   |  |                       | \$ 13.   | 133.82 \$ | 133.82 |
| Frances Simek - Medford          |                             |                   |   |  |                       | \$ 22(   | 226.16 \$ | 226.16 |
| Granton Community Library        |                             |                   |   |  |                       | 8  | 19.65 \$  | 19.65  |
| Greenwood Public Library         |                             |                   |   |  |                       | 9 \$   | 62.80 \$  | 62.80  |
| Jean M Thomsen - Stetsonville    |                             |                   |   |  |                       | \$ 20  | 26.40 \$  | 26.40  |
| Loyal Public Library             |                             |                   |   |  |                       | \$   | 16.25 \$  | 16.25  |
| MCPL                             |                             | \$ 1,600.00       |   |  | \$ 42,153.00          | \$ 9,986.75  |           | 53     |
| Photocopy Charges                |                             |                   |   |  |                       | a distanti de de la compansión de la cipación de se de la compansión de la | 69        |        |
| Collection Grant                 |                             |                   |   |  | \$ 10,000.00          |  | -         | 10,    |
| Minocqua Public Library          |                             | \$ 240.00         |   |  |                       | \$ 420   | 420.75 \$ | 660.75 |
| Neillsville Public Library       |                             | \$ 240.00         |   |  |                       | \$ 5.  | 57.56 \$  | 297.56 |
|                                  |                             |                   |   |  |                       |  |           |        |

|   | WVLS PA                                     | YMENTS TO       | WVLS PAYMENTS TO MEMBER PUBLIC LIBRARIES      | JBLIC LIBRA    | RIES                  |              |     |           |
|---|---|-----------------|---|----------------|-----------------------|--------------|-----|-----------|
|   | 200   | 20 Public Libra | 2020 Public Library Annual Report - Section V | rt - Section V |                       |              |     |           |
|   |   | Question #3a    | ď   | Question #3c   | Question #5           | Question #7  |     |           |
|   | WVLS<br>Innovation<br>Grant                 | SLP             | WLA, Meeting<br>or Workshop                   | TEACH Grant    | MCPL/WVLS<br>Contract | E-Commerce   |     | TOTAL     |
| Owen Public Library   |   |                 |   |                |                       | \$ 42.75     | 69. | 42.75     |
| Rhinelander District Library  |   | \$ 240.00       | \$ 100.00                                     |                |                       | \$ 663.10    | 69  | 1,003.10  |
| WLA Scholarship   |   |                 |   |                |                       |              | 69. |           |
| Rib Lake Public Library   | \$ 1,477.84                                 | \$ 240.00       |   |                |                       | \$ 53.15     | 69. | 1,770.99  |
| T.B. Scott Library  |   | \$ 240.00       |   |                |                       | \$ 665.27    | 69. | 905.27    |
| Thorp Public Library  |   |                 |   |                |                       | \$ 17.95     | 69. | 17.95     |
| Tomahawk Public Library   | \$ 4,805.57                                 | \$ 50.00        |   |                |                       | \$ 365.95    | 69. | 5,221.52  |
| Wabeno Public Library   |   |                 |   |                |                       | \$ 3.60      | 69. | 3.60      |
| Westboro Public Library   |   |                 |   |                |                       | \$ 52.95     | 69. | 52.95     |
| Western Taylor County   |   |                 |   |                |                       | \$ 64.70     | 69. | 64.70     |
| Withee Public Library   |   |                 |   |                |                       | \$ 3.10      | 69. | 3.10      |
| TOTAL   | \$ 6,283.41                                 | \$ 2,850.00     | \$ 100.00                                     | · •            | \$ 52,942.71          | \$ 13,672.47 | 69. | 75,848.59 |
| WVLS INNOVATION GRANT - Report under Section V #3a State Funds      | nder Section V                              | #3a State Fund  | <u>s</u>                                      |                |                       |              |     |           |
| SLP PERFORMERS - Report under Section V #3a State Funds             | tion V #3a State                            | e Funds         |   |                |                       |              |     |           |
| MEETING/WORKSHOP - Report under Section V #3a State Funds           | Section V #3a S                             | state Funds     |   |                |                       |              |     |           |
| TEACH GRANT - Report under Section V #3c Other State Funded Program | V #3c Other St                              | ate Funded Pro  | gram  |                |                       |              |     |           |
| MCPL/WVLS CONTRACT - Report unde                                    | - Report under Section V #5 Contract Income | Contract Incor  | me_   |                |                       |              |     |           |
| E-COMMERCE - Report under Section V #/ Other Operating Income       | v #/ Otner Ope                              | rating income   |   |                |                       |              |     |           |

**COUNTY APPROPRIATIONS** 

2020 WVLS Annual Report - Section VII - System Member County Appropriations for Library Service

|          | 료         | Funding for In-County Public<br>Libraries | Cou | nty Public   | Fur | Funding to Public Libraries in Other In-System | blic<br>n-Sys |         | Libr | Funding to Public<br>Libraries in Non-System | No P | ublic<br>-System    | J    | Funding Directly to<br>WVLS | irec<br>LS | tly to    |            |      |               |
|----------|-----------|---|-----|--------------|-----|--|---------------|---------|------|--|------|---------------------|------|-----------------------------|------------|-----------|------------|------|---------------|
| ,        |           |   |     |              |     | Counties                                       | ities         |         |      | Counties                                     | ties | 10                  |      |                             |            |           |            |      |               |
|          |           | 2020                                      |     | 2021         |     | 2020   |               | 2021    | . •  | 2020   |      | 2021                | N    | 2020                        | 7          | 2021      |            | TC   | TOTAL         |
| Clark    | \$        | 492,612                                   | \$  | 476,381      | \$  | 2,725  | \$            | 3,474   | S    | \$ 70,810                                    | S    | \$ 77,511           | S    | 3,888                       | S          | \$ 3,888  | S          | -    | 1,131,289     |
| Forest   | \$        | 77,712                                    | \$  | 95,593       | ·s> | 10,332   | ₩.            | 10,372  | \$   | 4,020  | S    | 3,438               | \$   | 1,381                       | S          | 1,381     | <b>. .</b> |      | 204,229       |
| Langlade | \$        | 306,690                                   | \$  | 306,690      | ₩.  | 7,380  | ·S            | 6,653   | ₩.   | 1  | S    | 1                   | S    | 2,737                       | ₩.         | 2,737     | ·s>        |      | 632,887       |
| Lincoln  | \$        | 626,405                                   | S   | 639,661      | Ś   | 16,946   | <b>.</b>      | 19,074  | ·s>  | ı  | \$   | 1                   | S    | 4,177                       | \$         | \$ 4,177  | \$         | 1    | 1,310,440     |
| Marathon | ·s>       | 3,747,938                                 | ·V  | \$ 3,764,482 | \$  |  | \$            | 1       | \$   |  | S    | 1                   | \$ 1 | \$ 18,727                   | S.         | \$ 18,727 | \$         | 7,   | 7,549,874     |
| Oneida   | <b>\$</b> | 380,638                                   | ·s  | 385,443      | ₩.  | 42,350   | S             | 38,687  | \$   | 6,839  | ·S   | 5,691               | \$   | 7,807                       | \$         | \$ 7,807  | ₩.         |      | 875,262       |
| Taylor   | ₩.        | 419,145                                   | \$  | 419,174      | S   | 30,038   | S             | 23,177  | \$   | 11,101                                       | \$   | 12,822              | S    | 2,468                       | S          | 2,468     | ₩.         | 000  | 920,393       |
| TOTAL    | S         | 6,051,140 \$ 6,087,424                    | \$  | 5,087,424    | \$  | 109,771  | Ś             | 101,437 | \$   | \$ 92,770                                    | ❖    | \$ 99,462 \$ 41,185 | \$ 7 | 11,185                      | \$ 4       | \$ 41,185 | ·S-        | 12,6 | \$ 12,624,374 |
|          |           |   |     |              |     |  |               |         |      |  |      |                     |      |                             |            |           | \$         | 12,6 | \$ 12,624,374 |

## 2020 Public Library System Annual Report Addenda Section VIII. Library System Evaluation and Certification of Compliance

System

Wisconsin Valley Library Service

## **Resource Library Agreement**

Other agreements

A 2020 MCPL/WVLS Resource Library Agreement was filed with DPI iin the fall 2019. A draft 2021 MCPL/WVLS Resource Library Agreement was not submitted to the MCPL Board for discussion.

## Reference Referral and Interlibrary Loan

Other reference referral and interlibrary loan services

Please refer to pages 1-3 in the attached 2020 WVLS Staff Report for activities related to this statutory service requirement.

Comments

#### **Inservice Training**

Other inservice training or professional consultant services

Please refer to pages 4-17 in the attached 2020 WVLS Staff Report for activities related to this statutory service requirement.

Comments

## **Delivery and Communication**

Other delivery and communication services

Please refer to pages 17-22 in the attached 2020 WVLS Staff Report for activities related to this statutory service requirement.

Comments

#### **Service Agreements**

Other service agreements

Please refere to sections on Cotinuing Education and Consultation, Collection Development, Inclusive Services and Technology in the attached 2020 WVLS Staff Report for activities related to this statutory requirement.

Comments

Please refere to sections on Cotinuing Education and Consultation, Collection Development, Inclusive Services and Technology in the attached 2020 WVLS Staff Report for activities related to this statutory requirement.

#### **Inclusive Services**

Summary of significant specific services or inclusive services initiatives

The Northern Waters Library System and WVLS started a collaborative venture in 2018 in which NWLS assumed inclusive services consulting for WVLS, and WVLS assumed continuing education on behalf of NWLS. Please refer to pages 29-31 in the attached 2020 WVLS Staff Report for activities related to this statutory requirement. There was a big marketing push for Beanstack, which was acquired through a LSTA Inclusive Services Grant.

Agency(ies) with which the system had the most contact

During the COVID-19 pandemic, primary contact was with other systems and with DPI. As the focus across the state was to provide increased access to wireless service since the public could not access library buildings, LEAN WI partners applied for a LSTA grant to extend WiFi access outside of library buildings.

Continuing education about inclusive services Topics and speakers

WVLS and NWLS did not host a workshop on this topic in 2020. However, several Inclusive Services CE opportunities were provided during the pandemic by outside entities, and promoted in "Inclusive Services Updates" to member libraries and via other WVLS communications channels.

Comments

## Other Types of Libraries

Other system services to other types of libraries

Please refer to pages 31-33 in the attached 2020 WVLS Staff Report for activities related to this statutory service requirement.

Other Comments

## **Other Service Programs**

Other service programs List and evaluate

Please refer to pages 22-29 in the attached 2020 WVLS Staff Report for Collection Development and Youth Services activities.





## **Collaborative Activities**

2020 Annual Report Summary

## 2020 Annual Report information for Section IX. Collaborative Activities

## Facet – LEAN WI Technology Services Partnership:

#### **Activities Summary:**

In the area of Technology Resources and Service, Indianhead Federated Library System (IFLS), Northern Waters Library Service (NWLS), and Wisconsin Valley Library Service (WVLS) collaborate directly within a technology services partnership called Libraries and Enterprise Applications Nexus of Wisconsin (LEAN WI). During 2020, most of the technology services collaboration between the partnering systems and our public library members were through the LEAN WI partnership directly or indirectly. The joint collection of technology applications and services are referred to as Libraries Win.

During 2020, one branch location was closed within the Antigo Public library due to change in ownership of the facilities which had been hosting that service outlet. The LEAN WI collaboration included 117 public libraries and branch locations in twenty-five counties, centralizing and consolidating valuable technology management, engineering, and support skill sets and significant capital investments into a single, shared-resource platform. Library systems collaborate with member libraries to share the skills of a smaller, stable pool of highly skilled technology professionals across the membership. The LEAN WI partnership enables each partner system to leverage a broader skill set and additional depth for more durable servicing.

COVID-19 mitigation measures and technology support responses paused or caused delays with planned projects across the spectrum, including the statewide backup and archive project. There was increase in remote work support services and additional funding to support public library operations, with continuation and expansion of broadband access as a key priority.

The human resources overhead for LEAN WI services shrunk during 2020 with two technology support roles going empty and remaining unfilled through December 2020. The combined human resources and operational overhead for LEAN WI services is estimated to be approximately \$770,000 (about \$34,000 lower overall than was planned for 2020). The combined replacement value of this service platform for public library collaborators is estimated to be approximately \$42.8 million. The offset cost benefit value of the LEAN WI partnership is estimated at approximately \$41.8 million. The LEAN WI partnership is one of equitability and thus, represented an average estimated cost benefit of approximately \$13.9 million per partner system in 2020.

#### **Cost Benefit Element(s)**

Activity: Technology Services (LEAN WI Partners and Library Members)

Amount: \$31,904,000.

**Average:** \$10,635,000. (per partner)

**Activity**: Website Services (LEAN WI Partners and Library Members)

Amount: \$1,309,000.

Average: \$436,000. (per partner)

Activity: Makerspace Kits Shared Lending Pool (LEAN WI Partners and Library Members)

Amount: \$2,170,000.

Average: \$723,300. (per partner)

Activity: Backup and Archive (LEAN WI Partners and Library Members)

Amount: \$6,643,000.

Average: \$2,214,300. (per partner)

Please note, this summary table reflects broad cost benefit categories and replacement context. It is for library system administrative staff to be able to better visualize the broad categories and values as well as their gross and net replacement values.

|  | Human<br>Resources | Application<br>Services | Totals        |
|--|--------------------|-------------------------|---------------|
| LEAN WI Est. Operational Overhead        | \$ 500,000         | \$ 280,000              | \$ 770,000    |
| Tech Services - Libraries                | \$ 26,750,000      | \$ 5,154,000            | \$ 31,904,000 |
| Website Program - Libraries              | \$ 1,284,000       | \$ 25,000               | \$ 1,309,000  |
| Makerspace Program - Libraries           | \$ 1,770,000       | \$ 400,000              | \$ 2,170,000  |
| Backup and Archive – Libraries           | \$ 2,755,000       | \$ 3,888,000            | \$ 6,643,000  |
| Est. Replacement Value - Total           | \$ 33,074,000      | \$ 9,756,000            | \$ 42,830,000 |
| <b>LEAN WI Offset Cost Benefit Value</b> | \$ 32,574,000      | \$ 9,476,000            | \$ 41,992,000 |

## **Facet – Advanced Networking:**

#### **Activities Summary:**

WVLS is a member of the Wausau Community Area Network (WCAN) and IFLS is a member of the Chippewa Valley Inter-Networking Consortium (CINC) allowing each system to dedicate a 1,000 Mbps circuit to the LEAN WI shared data center. Equivalent circuits are estimated to have a base cost of approximately \$1500 per month each. Assuming E-Rate discounts, the estimated annual cost for leasing and maintaining such a circuit and supporting equipment independently would be approximately \$15,000. The average cost of membership and maintenance for the WCAN and CINC is approximately \$3,500 annually, resulting in a direct estimated cost benefit to each system for participation in regional collaborative networks of approximately \$11,500 in 2020.

The BadgerNet Network is a service contracted under the Wisconsin Dept. of Administration (DOA) with significant operations and funding program management efforts performed by the DOA's Technology for Educational Achievement (TEACH) program on behalf of schools and libraries. Additionally, the Wisconsin Dept. of Public Instruction's Division for Libraries and Technology put in significant effort, coordinating with DOA, TEACH, and Library Systems to ensure this massive statewide collaborative effort runs as smoothly and

efficiently as possible. This is an annually recurring element of collaboration effecting a direct individual cost benefit to library systems and libraries and enables further collaborative value between library systems and member libraries. In 2020, LEAN WI partners initiated an upgrade process with TEACH and BadgerNet to increase the capacity of one BadgerNet circuit to 5Gbps. It is estimated that an equivalent replacement service (assuming E-Rate discounts and ideal circumstances for all aspects of service) would have caused a minimum net cost increase of approximately \$45,000 for the head-end circuits and approximately \$3,000 per BadgerNet member site on average. This results in an estimated direct net cost benefit of approximately \$375,000 for LEAN WI partners and member libraries.

Each LEAN WI partner is a member and partner of the private, non-profit research and educational network services provider, WiscNet. Each system contributes a \$1,500 membership fee annually to participate in a variety of valuable peer information sharing opportunities and to leverage various technology services. As a member, each partner is eligible for network services, which includes Internet transiting services with no upper limits to throughput. The cost of WiscNet network services is approximately \$10,000 per year per partner. Comparatively, 10 Gigabit transit services listed under State of Wisconsin contract 505004-O14-BCNMGSRVCS-O1 are not expressly priced, but scale to approximately \$8,000-\$10,000 per month or \$96,000 to \$120,000 per year.

WiscNet network services include several benefits (such as assigning large blocks of public IP addresses and providing service at multiple connection points) not available from other vendors, or available or additional cost. These secondary benefits have an approximate value of \$20,000 per year across LEAN WI partners. WiscNet does not charge any additional fees for library members behind the LEAN WI converged Wide Area Network (WAN) resulting in a minimum collaborative cost benefit value of \$1500 per library. Partners also share access to a highly discounted data center facility leased through WiscNet with rack space and power costs at approximately \$15,000 in 2020 or roughly \$5,000 per LEAN WI partner. Equivalent self-managed or outsourced facilities vary widely in cost from approximately \$12,000 to \$40,000+ per LEAN WI partner.

Advanced Networking collaborations represented \$234,300 for NWLS and \$245,800 for IFLS and WVLS in estimated cost benefits in 2020.

#### **Cost Benefit Element(s)**

**Activity**: Community Area Networks (LEAN WI Partners {IFLS, WVLS}, CCITC, CVTC, NTC, several K12 districts and many other members)

Amount: \$23,000.

Average: \$11,500. (per partner – IFLS, WVLS)

Activity: BadgerNet Network (DOA-DET/TEACH, DPI, LEAN WI Partners, Library Members)

Amount: \$375,000.

Average: \$125,000. (per partner)

Activity: WiscNet Partnership (LEAN WI Partners, Library Members, WiscNet)

Amount: \$340,000.

Average: \$113,300. (per partner)

#### **WPLC Collaboration**

Wisconsin Public Library Consortium. The WPLC's premier collaboration is Wisconsin's Digital Library. Partnering systems funded the cost of a digital library platform at approximately \$18,000, a cost that would have been assessed to each system had they decided to have their own platform. In 2020, WVLS subsidized the Wisconsin Digital Library project by funding the \$5,605 WPLC Partner fee. WVLS has also established a "bill behind" process using the known numbers from the prior year (e.g., 2019 for 2020) so as to give libraries more than one full year to plan for and include the \$150K addition to the \$1M buying pool in their budgets as well as for any associated increases. Subtracting the WVLS member WPLC fee of \$5,605 and 2020 member library costs of \$60,043 from addition content of approximately \$1,150,000 the benefit of the collaboration was \$1,084,352 in 2020.

## **Databases / Professional Materials**

Were each member library to purchase the databases, journals and professional resources WVLS annually makes available to all member library staff and trustees, the approximate average cost to each library would be \$10,000 (with the inclusion of the new subscription to Gale Courses), or \$250,000 total. Also, if each library were to have their own database and journal subscriptions, approximately one hour/week (\$25) would be spent on development of training materials, educating staff and patrons, evaluating products, vendor negotiations, and product development. \$25 x 52 (weeks) x 25 (libraries) = \$32,500. Lastly, WVLS subsidized an OverDrive Advantage Collection from 2017-2020 at \$20,000; a cost which the libraries would have each assumed had they not belong to WVLS. Value of this Collaboration to member libraries: \$500,000. Total is \$782,500.

## **V-Cat / ILS Administration**

Were each member public library to have a stand-alone system, the total cost calculation assumes a minimum of 6 hours/week on product enhancements, performing upgrades, communications with vendor/s, monitoring listservs, running reports, database cleanup and attending training/conferences. At \$60/hour minimally (wages plus benefits), the benefit of system ILS administration is approximately \$468,000. In 2020 member libraries paid WVLS \$75,066 to administer the ILS. Total Benefit for this facet was \$392,934. Additionally, each library's contract with current ILS vendor, including all modules and features used currently, cataloging utility and discovery subscription could be averaged at approximately \$20,000 per member with a cumulative benefit of \$500,000. In 2020, the cost to libraries for these contracts was \$78,891 (ILS, Discovery Layer, E-Commerce). Total Benefit for this facet was \$421,109. Total is \$814,043.

## **Continuing Education**

WVLS partnered with all 15 public library systems in 2020. The Wild Wisconsin Web Conference held in January 2019 provided high-quality webinars to WVLS colleagues, as well as to colleagues across the state and nation. This collaboration saved approximately \$15,000 in speaker fees and staff time for planning/hosting/marketing for each system (or \$240,000). WVLS also partnered with all 15 public library systems for the August 2020 Wisconsin Trustee Training Week. This event saved the system \$5,000 in speaker fees and staff time for each system (or \$80,000).

All 24 WVLS workshops, webinars and training were offered free of charge. Assuming a registration fee of \$25 per event, and that at least one staff from each member library attended, the benefit to each library was \$600, or collectively for all libraries, \$15,000. Total is \$335,000.

#### Courier

If each library were responsible for purchasing its own courier tubs, bags, routing envelopes, their cost would be approximately \$2,000/year averaged across the smallest to the largest libraries.  $$2,000 \times 25 = $50,000$  in savings for member libraries. WVLS oversight of courier services (statistics, vendor communications and negotiations, financial reporting) provides a 1 hour savings in staff time for each library each week. At \$25/week/library, the benefit is \$32,500. Total is \$82,500.

## 1,000 Books Before Kindergarten App

A partnership with the Bridges Library Systems provides an app to patrons of WVLS libraries that have implemented "1,000 Books Before Kindergarten" programs. The app provides a convenient method for patrons to track material read as they participate in the program and offers options for viewing and reporting results. If WVLS were to develop an app like the app developed by BLS, approximately \$5,000 in staff time would be devoted to development and ongoing support.

## XII. System Membership - Plan of Library Service

(Note: The date following the county name indicates the year of the county's most recent county plan revision... most counties review their plans every 3-5 years.)

#### **CLARK COUNTY - 2017**

- Abbotsford Public Library
- Colby Public Library
- Dorchester Public Library
- Samson Memorial Library, Granton
- Greenwood Public Library
- Loyal Public Library
- Neillsville Public Library
- Owen Public Library
- Thorp Public Library
- Withee Public Library

#### **FOREST COUNTY - 2021-2025**

- Crandon Public Library
- Edith Evans Community Library, Laona
- Wabeno Public Library

#### LANGLADE COUNTY - 2017-2026

Antigo Public Library

#### **LINCOLN COUNTY - 1999**

- T.B. Scott Free Library, Merrill
- Tomahawk Public Library

#### **MARATHON COUNTY - 2005**

Marathon County Public Library

#### **ONEIDA COUNTY - 2020-2024**

- Minocqua Public Library
- Rhinelander District Library
- E.U. Demmer Memorial Public Library, Three Lakes

#### **TAYLOR COUNTY - 2017**

- Western Taylor County Public Library, Gilman
- Frances L. Simek Memorial Library, Medford
- Rib Lake Public Library
- Jean M. Thomsen Memorial Library, Stetsonville
- Westboro Public Library