



V-Cat Council Meeting

Thursday, April 1, 2021
9:30am – 12:00pm

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

Due to precautions concerning COVID-19 this meeting will be held by remote attendance only.

Audio tests and Conversation – 9:15 am

Meeting Agenda

Call to Order – 9:30am (Chairperson, Stephanie Schmidt)

1. **Roll call** (Meeting Facilitator, ILS Administrator, Katie Zimmermann)
2. **Review of approved Bylaw change and new voting procedures in effect.** (K. Zimmermann)
3. **Action: Consent Agenda** (Chairperson)
 - a. Review Consent Agenda Items
 - b. Approval of Agenda
 - c. Approval of Previous Meeting Minutes: February 2021
4. **Financial Reports**
 - a. **Report:** Review of financial reports for January- February 2021 (K. Zimmermann)
 - b. **Action:** Acceptance of Financial Reports (Chairperson)
5. **2022 Budget Proposal – Draft**
 - a. **Recommendation:** Proposed 2022 V-Cat Budget (K. Zimmermann)
6. **Committees**
 - a. **Nominating Committee for 2021 V-Cat Chair Elect/2022 V-Cat Chair**
 - i. Presentation of Nomination(s) (Committee member)
 - ii. Call for Other Nominations

iii. **Action:** Vote for 2021 V-Cat Chairperson-Elect

b. Bibliographic and Interface Committee

i. Report: (Committee Chairperson, Chris Luebbe)

c. Cooperative Circulation Committee

i. Report: (Committee Chairperson, Tammie Blomberg)

ii. Recommendation: Using Claims Returned

1. **Action:** Adopt Recommendation

Break – 5 minutes

7. Sierra Projects:

a. Shoutbomb Implementation Update (ILS Administrator)

i. **Report:** Survey Results

ii. Proposed options for Frequency and Scheduling of Notices

b. Sierra System Upgrade – Update (ILS Administrator)

8. Report of the ILS Admin: (ILS Administrator)

a. Top 10 Accomplishments of 2020 (ILS administrator)

b. Discovery Layer Needs Assessment and Exploration Update

i. **Report:** (ILS Administrator)

c. Holds Functions Status Report (ILS Administrator)

i. Give Precedence to Local Holds

1. **Status report and Recommendation:** Discontinue use

2. **Possible Action:** Discontinue use of Give Precedence to Local Holds Circulation Option.

ii. Prioritizing Hold Fulfillment at the Pickup Location - Status Report

1. **Status report and Recommendation:** Continue use

- d. **ILS Evaluation and Review** (ILS Administrator)
 - i. Overview and Next Steps
 - ii. **Possible Action:** Formation of Ad-Hoc Committee

- e. **V-Cat Cataloging Update** (ILS Specialist, Rachel Metzler)
 - i. Subject Headings Project Report

- f. **V-Cat Training Update** (ILS Specialist)
 - i. Z39.50 Cataloging – April 28 at 2 PM
 - ii. Best months for training

- g. **Other Items to Report**

9. **Other V-Cat Topics** (V-Cat Council Representatives)

10. **Request for items to include on the next meeting agenda** (Chairperson)

11. **Upcoming Meetings**

Tuesday, May 4, 2021 10:00 am V-Cat Bibliographic Control and Interface Committee Meeting
Thursday, May 14, 2021 1:00 pm V-Cat Cooperative Circulation Committee Meeting
Thursday, June 3, 2021 9:30 am V-Cat Council Meeting

12. **Action:** Adjournment (Chairperson)

Remote Meeting Connection Information

Remote Meeting <https://global.gotomeeting.com/join/582150669>

Dial in [+1 \(646\) 749-3122](tel:+16467493122)

Access Code 582-150-669

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: ils.admin@wvls.org **by the end of day Wednesday, March 31, 2021.** Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie

Zimmermann (ils.admin@wvls.org) and Stephanie Schmidt (director@crandonpl.org) by the end of day Wednesday, March 31, 2021.

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing cio@wvls.org