



V-Cat 2021 Annual Maintenance Rebate and Allocation of Unspent 2020 Operating Funds

REVISED

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Typically, unspent appropriations are split with 50% going to the V-Cat Long Term Replacement Reserve Fund, and 50% going to the V-Cat Special Projects Future ILS Enhancements Fund.

In 2019, \$27,500.00 of the unspent appropriations were for Cataloging Utility typically prepaid for a one-year period as the prepayment was missed. This led to a larger than expected amount for unspent appropriations in 2019.

The total amount of unspent appropriations from 2019 was \$48,804.47. Fifty percent of this was applied to the V-Cat Special Projects Future ILS Enhancements Fund (\$24,853.44). Since the V-Cat Long Term Replacement Reserve Fund is capped at 375,000.00 funds, unspent appropriations in the amount of \$24,858.43 could not be applied.

The remaining \$24,853.43 was re-allocated when the V-Cat Council approved a Revised 2020 V-Cat Budget:

\$14,200 of the unspent appropriated funds from 2019 to be appropriated to cover the first half of Cataloging Utility services in 2020. Funds originally appropriated for 2020 were used to prepay for a one-year period from July 2020-June 2021.

\$853.43 was applied to Human Resources/V-Cat Staff to reduce the amount subsidized by WVLS.

\$1,000.00 was applied to ILS Application & Platform Services/E-Commerce to reduce the amount subsidized by WVLS.

The original 2020 allocation of \$27,500.00 for Cataloging Utility was reduced to \$26,300 based on updated invoice information, freeing up \$1,200.00.

This left \$10000.00 remaining, which appears in the non-operating expenses on the revised 2020 V-Cat Appropriations plan as earmarked as a proposed 2021 rebate for V-Cat member libraries. This amount does not appear on the V-Cat Budget reports as there was not an appropriation for it to report against.

Additional revenue of \$9,980.32 was received when Wabeno joined V-Cat in 2019 and was allocated when the V-Cat Council approved a Revised 2020 V-Cat Budget:

\$1,980.32 was allocated to Human Resources/V-Cat Staff to reduce the amount subsidized by WVLS.

\$8,000 was allocated to further develop the Disaster Recovery Fund.

Pending approval of the V-Cat financial reports from August through December 2020, the total amount of unspent appropriations from 2020 was \$19,703.98.

Given that \$10,500.00 of the unspent funds are for the newly formed Disaster Recovery Fund, the funds will remain allocated in this fund for 2021.

Again, per V-Cat resolution, unspent appropriations are to be split with 50% going to the V-Cat Long Term Replacement Reserve Fund (**not to exceed \$375,000**), and 50% going to the V-Cat Special Projects Future ILS Enhancements Fund (~~not to exceed \$375,000.00~~). Since the V-Cat Long Term Replacement Reserve Fund is capped at \$375,000.00, unspent appropriations can not be applied.

Note that \$10,832.00 was spent from Special Projects in 2020 and a 2021 project for indexing juvenile subject headings was also approved (est. \$2,400).

Therefore, without objection, we propose that unspent appropriations from 2020 be applied to the V-Cat Special Projects Future ILS Enhancements Fund (approximately \$9,203).