



# V-Cat Council Meeting

Thursday, February 4, 2021

9:30am – 12:00pm

Wisconsin Valley Library Service  
300 First Street - Wausau WI, 54403

**Due to precautions concerning COVID-19 this meeting will be held by remote attendance only.**

**Audio tests and Conversation – 9:15 am**

## Meeting Agenda

**Call to Order – 9:30am** (Chairperson, Stephanie Schmidt)

1. **Roll call** (Meeting Facilitator, ILS Administrator, Katie Zimmermann)
2. **Action:** Approval of Agenda (Chairperson)
3. **Action:** Approval of Previous Meeting Minutes: November 2020 (Chairperson)
4. **Financial Reports**
  - a. **Report:** Review financial reports for August – December 2020 (CIO, Joshua Klingbeil)
  - b. **Action:** Acceptance of Financial Reports (Chairperson)
5. **2021 Rebate on V-Cat Annual Maintenance and Re-allocation of Unspent Operating Funds**  
(ILS Administrator, Katie Zimmermann)
6. **Committees**
  - a. **Appointment of Nominating Committee for 2021 V-Cat Chair** (Chairperson)
  - b. **Bibliographic and Interface Committee**
    - i. **Report:** (Committee Chairperson, Chris Luebbe)
  - c. **Cooperative Circulation Committee**
    - i. **Report:** (Committee Chairperson, Tammie Blomberg)
    - ii. **Recommendation:** Allow due dates beyond expiration date of patron record.

1. **Action:** Adopt Recommendation
- d. **Voting Models Exploratory Committee**
  - i. **Report:** (Committee Chairperson, Dominic Frandrup)
  - ii. **Recommendation:** Proposed Bylaw changes
    1. **Action:** Adopt Bylaw Changes

**Break – 5 minutes**

7. **Sierra Projects:**
  - a. **Shoutbomb Implementation Update** (ILS Administrator)
    - i. Frequency and Scheduling of Notices
    - ii. Review of notices workflow
  - b. **Sierra System Upgrade – Update** (ILS Administrator)
8. **Report of the ILS Admin:** (ILS Administrator)
  - a. **Discovery Layer Needs Assessment and Exploration Update** (ILS Administrator)
    - i. **Report:** (ILS Administrator)
    - ii. **Recommendation:** Adjust EDS invoicing and delay discovery layer selection until June 2021
      1. **Action:** Approve recommendation
  - b. **Holds Functions Status Report** (ILS Administrator)
    1. Give Precedence to Local Holds - Status report
    2. Prioritizing Hold Fulfillment at The Pickup Location - Status Report
    3. Item Level Holds - Status Report
  - c. **V-Cat Cataloging Partnership Update** (ILS Specialist, Rachel Metzler)
  - d. **V-Cat Training Update** (ILS Administrator/ILS Specialist)
  - e. **Other Items to Report**
9. **Sierra Snack:**
  - a. **Patron Expiration Date Alert** (ILS Administrator)
10. **Other V-Cat Topics** (V-Cat Council Representatives)
11. **Request for items to include on the next meeting agenda** (Chairperson)

12. **Upcoming Meetings** (ILS Administrator)

13. **Action:** Adjournment (Chairperson)

## Remote Meeting Connection Information

**Remote Meeting** <https://global.gotomeeting.com/join/886048949>

**Dial in** [+1 \(571\) 317-3122](tel:+15713173122)

**Access Code** 886-048-949

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: [ils.admin@wvls.org](mailto:ils.admin@wvls.org) **by the end of day Wednesday, February 3, 2021.** Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann ([ils.admin@wvls.org](mailto:ils.admin@wvls.org)) and Stephanie Schmidt ([director@crandonpl.org](mailto:director@crandonpl.org)) **by the end of day Wednesday, February 3, 2021.**

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing [cio@wvls.org](mailto:cio@wvls.org)