

**Marathon County Public Library**

**Director's Report**

**January 2021**

Included here are the "*Director's Activities*", "*Next Month Director's Activities*" and "*Library Projects, Programs, Events*" sections of the December 2020 Marathon County Public Library Director's Report, and agendas/approved minutes from November 2020.

**Director's Activities:**

11-16-20 MCPL System Membership Review Task Force Meeting  
11-16-20 Marathon County Public Library Board of Trustees Meeting  
11-20-20 Resource Library Directors Meeting  
11-30-20 SRLAAW Virtual Meeting  
12-10-20 Monthly agenda meeting with Library Board President  
12-18-20 County Department Heads Meeting  
12-21-20 MCPL System Membership Review Task Force Meeting  
12-21-20 Marathon County Public Library Board of Trustees Meeting

**NEXT MONTH DIRECTOR'S ACTIVITIES:**

12-18-20 Resource Library Directors Meeting  
12-18-20 County Department Heads Meeting  
12-21-20 MCPL System Membership Review Task Force Meeting  
12-21-20 Marathon County Public Library Board of Trustees Meeting  
TBD Policy reviews w/Managers  
TBD Monthly agenda meeting with Library Board President  
1-25-20 MCPL System Membership Review Task Force Meeting  
1-25-20 Marathon County Public Library Board of Trustees Meeting

**LIBRARY PROJECTS, PROGRAMS, EVENTS:**

Replacement of network firewall appliances continues.  
Mapping networks and rebuilding wiring system project continues.

**UPCOMING CONFERENCES, CONTINUING ED, WORKSHOPS:**

ALA Mid-Winter Virtual Conference is Jan. 22-26.

**Any other issues or items of note:**



**COUNTY OF MARATHON  
WAUSAU, WISCONSIN**

**OFFICIAL NOTICE AND AGENDA**

**of a meeting of the Marathon County Public Library Board of Trustees,  
Monday, November 16, 2020 at 12:00 noon  
Library Headquarters, Wausau Community Room.**

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Library Board of Trustee members and the public to attend this meeting remotely. To this end, instead of attendance in person, Library Board of Trustee members and the public may attend this meeting by **computer or telephone conference**. If Library Board of Trustee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees. Persons wishing to attend the meeting by computer or phone may log or call into **the conference beginning ten (10) minutes prior to the start time indicated above using the following website: <https://global.gotomeeting.com/join/138600213> or number: [1 877 568 4106](tel:18775684106). Access Code for dialing in: 138-600-213.**

When you enter the conference, **PLEASE PUT YOUR COMPUTER AND PHONE ON MUTE!**

**AMENDED AGENDA**

1. (12:00 p.m.) **Call to Order**
2. **Acknowledgement of Visitors**
3. **Approval of Minutes**
4. **Bills and Services Report**
5. (10 minutes) **Public Comments**
6. (15 minutes) **Reports Regarding Recent Meetings and Communications. For Discussion and Informational Purposes Only. No Action will be taken.**
  - A. President
  - B. Other Board Members
  - C. Library Director
  - D. Board Committees
  - E. Friends of the Library
  - F. MCPL Foundation
  - G. Wisconsin Library Trustees & Friends (WLTF)
  - H. Wisconsin Valley Library Service
7. ( 5 minutes) **Welcome new member – For Discussion and Informational Purposes Only**
8. ( 5 minutes) **Committee memberships to be determined at December meeting – For Discussion and Informational Purposes Only**
9. ( 5 minutes) **2021 Library Operational Calendar – For Discussion and Possible Action**
- 10.(10 minutes) **County Broadband expansion project and Wi-Fi at branch libraries update – For Discussion and Possible Action**
- 11.(10 minutes) **Main library facilities update, including public furnishing upgrades – For Discussion and Possible Action**
- 12.(10 minutes) **Re-opening status discussion – For Discussion and Possible Action**
- 13.(10 minutes) **Task Force for System Membership Review: Update, Progress on formulation of recommendation to the library board, timeline – For Discussion and Possible Action**
14. **Announcements**
15. **Request for Future Agenda Items**

16.           **Next Meeting Dates**
- Monday 12/21/2020
  - Monday 01/25/2021
  - Monday 02/15/2021
  - Monday 03/15/2021
17.           **Adjournment**

Signed: 

Library Director

\*All times are approximate and subject to change

"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."

FAXED TO: Wausau Daily Herald, City Pages, and  
FAXED TO: Other Media Groups  
FAXED BY: H. Wilde  
FAXED DATE: November 11, 2020  
FAXED TIME: 11:05 a.m.

NOTICE POSTED AT COURTHOUSE

BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_

Regular meeting of the Marathon County Public Library Board of Trustees, Monday, November 16, 2020. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Gary Beastrom (remote), Dino Corvino (remote), Kari Sweeney (remote), Michelle Van Krey (remote), Scott Winch (remote), Ralph Illick

Excused:

Others: Leah Giordano (remote), Thomas O'Neill, Heather Wilde, Ben Deitz, 12 remote visitors

The meeting was called to order at 12:00 by Sharon Hunter.  
Sharon Hunter welcomed visitors to the meeting.

**A motion was made by Kari Sweeney to approve the Board of Trustee minutes from the October 19, 2020 meeting. Seconded by Scott Winch. Motion carried.**

**A motion was made by Michelle Van Krey to approve the Bills & Services report for October 2020. Seconded by Gary Beastrom. Motion carried.**

Public Comments – None

President – No Report

Other Board Members – No Report

Director's Report – Presented in the Board packet and by Director Ralph Illick.

Board Committees – No Report

Friends of the Library – The Library Director reported a couple months ago that a November book sale might happen by appointment only. Because COVID-19 has gotten worse they will not be holding this event. They do have a November meeting to sort out new officers for 2021.

MCPL Foundation – The Library Director reported the Foundation is committed to \$650,000 in grants for the library, with \$250,000 for technology and \$400,000 for the furnishings. The bids are under review and we are waiting for the final steps. We will be promoting everything and creating a huge thank you to everyone. We will have more to report in December on the Foundation.

Wisconsin Library Trustees & Friends (WLTF) – No Report

Wisconsin Valley Library Service – Report included in the packet

Welcome new member

New Library Board of Trustees member Dino Corvino introduced himself.

Committee memberships to be determined at December meeting

In December we will ask for volunteers for the following committees; Personnel Committee, Education Committee, Building Committee and Nominating Committee.

2021 Library Operational Calendar

**A Motion was made by Kari Sweeney to accept 2021 Library Operational Calendar as presented. Seconded by Michelle Van Krey. Motion carried.**

County Broadband expansion project and Wi-Fi at branch libraries update

At the October meeting it was mentioned that the County is trying to expand access in the more rural areas and they would like us to run our Wi-Fi in those areas 24 hours a day. We have been working with the City County IT Center and County Administration as they are using Road to Recovery money for this project. Each branch is unique and we want to work with those municipalities and the County on this. We do have a meeting with the vendor on a possible plan. On our behalf of City County IT Center, the vendor has already been paid, County Administration has approved the payment.

No motion was made

Main library facilities update, including public furnishing upgrades

The RFP and bids are coming in. There are an abundance of other projects being done at the library, the grand stairwell is roughly four weeks from being finished.

No motion was made

Re-opening status discussion

Generally check on a monthly basis before the Board of Trustee meeting with the Health Department. The Health Department believes that our patrons will be more appreciative how diligent we've been with our safety guidelines. I did not offer any changes to our services model at this time, but it is a board decision. My thought is that we continue as we are, even being more careful as we have been.

Board Member Beastrom, stay with the status quo if we can handle it.

No motion was made

Task force for System Membership review: Update, Progress on formulation of recommendation to the library board, timeline.

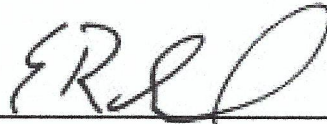
Board Member Winch reported that the Task Force reviewed the advantages and disadvantages of one system over the other. The December meeting will be held in person and a decision will be presented to the Board of Trustees in January 2021.

No motion was made

Announcements – None

Request for Future Agenda Items – None

**A Motion was made by Gary Beastro to adjourn the meeting at 12:34 p.m. Seconded by Scott Winch. Motion carried.**

A handwritten signature in black ink, appearing to read 'ERL', is written above a horizontal line.

Library Director

Note: These minutes subject to approval at the next Library Board meeting scheduled for December 21, 2020.