

2021 Appropriations Plan Adjustments Log for Sept 2020

2021 Information Technology Appropriations Plan (draft 4)

1. A correction to LEAN WI Joint Share was made from \$47,140.67 to \$47,240.67.
 - a. The correction in (1) resulted in an adjustment of Disaster Recovery from \$7,599.33 to \$7,499.33.
 - b. Reduce 8-010-6650 by \$100 to \$39,824.33.
2. “Non-operating Expenses” was relabeled to “Non-operating Reserves” to align with System Budget.
3. The IT Resource Dev and Disaster Recovery fund mechanisms are being merged into System Resource Dev and primary reserve mechanisms.
 - a. Reduce 8-010-6650 by \$17,499.33 to \$22,325
 - b. Reduce 6650 item: Resource Development by \$10,000 to \$0.
 - c. Reduce 6650 item: Contingency Fund for Disaster Recovery by \$7,499.33 to \$0.
 - d. Transfer \$10,000 to [164 account] during 2021.
 - e. Transfer \$7,499.67 to [165 account] during 2021.

2021 V-Cat Appropriations Plan (draft 3)

1. “Non-operating Expenses” was relabeled to “Non-operating Reserves” to align with System Budget.
2. Estimated Disaster Recovery (D/R) Balance was broken out expressly from Estimated Starting Balance to align with appropriations planning documents for other funds.

2021 LEAN Wisconsin Budget Summary (draft 5)

1. “Non-operating Expenses” was relabeled to “Non-operating Reserves” to align with System Budget.

2021 Information Technology Appropriations Plan

Draft 4 (Sept 2020)

Lifecycle Reserve Balance - Jan 1, 2021	\$	22,050.00	Operating Expenses	\$	13,625.00
Estimated D/R Balance - Jan 1, 2021	\$	32,577.00	Non-Operating Reserves	\$	-
ILS Consortium Maintenance Rev.	\$	15,000.00	Passthrough Expenses	\$	86,856.00
Libraries Win Membership Services Rev.	\$	52,375.00	WVLS Lifecycle Reserve	\$	22,325.00
Digital Library Shares Passthrough	\$	60,044.00	LEAN WI WLVS Joint Share	\$	47,240.67
Capital Procurement Passthrough	\$	25,000.00	LEAN WI WLVS Local Share	\$	22,000.00
2021 Allocation from other Funds	\$	12,500.00	LEAN WI CPA Project	\$	10,000.00
			Total	\$	202,046.67

Total Funds \$ 219,546.00

Disaster Recovery: \$ -

Transfer Resource Dev to (164) \$ 10,000.00
Transfer Resource Dev to (165) \$ 7,499.33

Account #	Account	Appropriation	Expected Passthrough	Balance
8-6210	COMMUNICATIONS	\$2,000.00		\$2,000.00
	Email and Web Service (WVLS Accounts)	\$2,000.00		\$2,000.00
	Other	\$0.00		\$0.00
8-6360	MAINT. & SUPPLIES	\$0.00		\$0.00
	Other	\$0.00		\$0.00
8-6490	Digital Content	\$61,856.00		\$61,856.00
	Digital Library Shares	\$55,071.00	\$53,130.00	\$55,071.00
	OverDrive Advantage - WPLC Holds Relief	\$6,785.00	\$6,914.00	\$6,785.00
	OverDrive Advantage - WVLS			\$0.00
	Other	\$0.00		\$0.00
8-6650	RESERVE FUND orig \$70,610	\$22,325.00		\$22,325.00
	Resource Development - Future Internal Projects (Discretionary)	\$0.00		\$0.00
	Lifecycle Maintenance - Staff Equipment (2025-2030)	\$8,125.00		\$8,125.00
	Lifecycle Maintenance - WVLS and Members' Infrastructure Maint.	\$10,000.00		\$10,000.00
	Lifecycle Maintenance - Staff Licensing (2021-2024)	\$1,200.00		\$1,200.00
	Lifecycle Maintenance - Makerspace	\$3,000.00		\$3,000.00
	Contingency fund for disaster recovery or unplanned projects	\$0.00		\$0.00
	Other	\$0.00		\$0.00
8-6800	OUTLAY	\$36,625.00		\$36,625.00
	Staff Laptops and Equip	\$8,125.00		\$8,125.00
	Library Computers and Equipment (full capitalization)	\$25,000.00	\$25,000.00	\$25,000.00
	Mobile Maker Space Lab(s) Maintenance - (Rachel M)	\$1,000.00		\$1,000.00
	Workstation Equipment (Displays, Docking Stations, etc.)	\$2,500.00		\$2,500.00
	Other	\$0.00		\$0.00
TOTALS		\$122,806.00	\$85,044.00	\$12,462.00

Expenses Shared with Member Libraries and System Partners

Expenses internal to WVLS operations (not shared)

Expenses passed through directly to libraries consuming service

2021 V-Cat Appropriations Plan

Draft 3 (Sept 2020)

Estimated Starting Balance - Jan 1, 2021 \$ 440,657.91
 Estimated D/R Balance - Jan 1, 2021 \$ 10,500.00

V-Cat Maintenance \$ 217,525.00

Operating Expenses \$217,525.00
 Non-Operating Reserves \$440,657.91
 Disaster Recovery: \$10,500.00

	Total Funds \$ 668,682.91	Total Appropriations \$668,682.91
WVLS Subsidy (approximate)	\$43,500.00	Total w/ Subsidy \$712,182.91


Account #	Account	Appropriation	V-Cat	WVLS	(sub components)	Balance
5-6100	Human Resources	\$80,000.00				\$120,000.00
	ILS Maintenance Staff		\$80,000.00			\$80,000.00
	ILS Maintenance Staff - WVLS Subsidy			\$40,000.00		\$40,000.00
	Other		\$0.00			\$0.00
5-6210	COMMUNICATIONS	\$5,500.00				\$5,500.00
	Telephone Notifications Maintenance Estimate		\$3,000.00			\$3,000.00
	SMS Notifications Maintenance Estimate		\$2,500.00			\$2,500.00
	Other		\$0.00			\$0.00
5-6220	MAINT. & SUPPLIES	\$250.00				\$250.00
	Supplies		\$250.00			\$250.00
	Other		\$0.00			\$0.00
5-6250	Training & Travel	\$8,500.00				\$8,500.00
	Conferences		\$5,000.00			\$5,000.00
	Continuing Education		\$1,500.00			\$1,500.00
	Workshops and Training Events		\$1,000.00			\$1,000.00
	Committee Travel		\$1,000.00			\$1,000.00
	Other		\$0.00			\$0.00
5-6290	Memberships	\$275.00				\$275.00
	IUG and other memberships		\$275.00			\$275.00
	Other		\$0.00			\$0.00
5-6340	Special Projects	\$65,657.91				\$65,657.91
	Online Catalog User Experience Enhancements					\$0.00
	Future ILS Enhancements		\$65,657.91			\$65,657.91
	Other		\$0.00			\$0.00
5-6360	ILS Application & Platform Services	\$66,000.00				\$66,000.00
	Hardware & Equipment Maintenance		\$15,000.00			\$15,000.00
	Software Maintenance		\$49,000.00			\$49,000.00
	- Sierra "Software Only" Maintenance				\$49,000.00	
	- Content Café Image Service				\$0.00	
	- SMS Unlimited Service				\$0.00	
	E-Commerce Fees		\$2,000.00			\$2,000.00
	Other		\$0.00			\$0.00
5-6400	Service Contracts	\$57,000.00				\$60,500.00
	Cataloging Utility (Nov 2021 - Oct 2022 annual term)		\$27,500.00			\$27,500.00
	Content Enhancement (cover image service)		\$7,000.00			\$7,000.00
	Database Cleanup		\$4,000.00			\$4,000.00
	Discovery Subscription		\$18,500.00			\$18,500.00
	Novelist Select (Required for ILS)			\$3,500.00		\$3,500.00
	Other		\$0.00			\$0.00

5-6640	Resource Development	\$375,000.00		\$375,000.00
	Service Enhancements		\$0.00	\$0.00
	V-Cat Long Term Replacement Reserve Fund		\$375,000.00	\$375,000.00
	Other		\$0.00	\$0.00

5-6650	Disaster Recovery	\$10,500.00		\$10,500.00
	Contingency (legacy => D/R)		\$0.00	\$0.00
	Disaster Recovery		\$10,500.00	\$10,500.00
	Other		\$0.00	\$0.00

TOTALS			\$668,682.91	\$43,500.00	\$712,182.91
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 V-Cat Expense

 WVLS Subsidized V-Cat Expense

2021 LEAN Wisconsin Budget Summary

Draft 5 (Sept 2020)

Lifecycle Reserve Balance - Jan 1, 2021	\$	104,850.00		Operating Expenses	\$	235,427.00
Disaster Recovery Balance - Jan 1, 2021	\$	21,624.45		Non-Operating Reserve	\$	34,724.45
Unexpended Funds Estimate - Jan 1, 2021	\$	-		Reserve Funds	\$	114,900.00
IFLS Partner Total	\$	58,365.67		Carryover Action	\$	-
NWLS Partner Total	\$	57,870.67		Total Appropriations	\$	385,051.45
WVLS Partner Total	\$	79,240.67				
Grants and Other Revenue	\$	45,100.00				
Prepaid Service Credit	\$	18,000.00				
Total Funds \$ 385,051.45						

Funding Sources

Appropriation Classification	Joint	Partners			Associates
		IFLS	WVLS	NWLS	
Operating	\$190,482.00	\$11,775.00	\$ 22,400.00	\$10,770.00	
Non-Operating	\$34,724.45	\$0.00	\$0.00	\$0.00	
Lifecycle Reserves	\$ 72,400.00	\$ 7,500.00	\$ 29,900.00	\$ 5,100.00	
Totals	\$ 297,606.45	\$ 19,275.00	\$ 52,300.00	\$ 15,870.00	
Other Revenues					
Infrastructure Services	\$ 18,000.00				
CPA Recovery			\$ 2,000.00		
Grants	\$ 43,100.00				
Starting Balances*	\$ 95,084.45	\$ 8,050.00	\$ 18,200.00	\$ 5,140.00	
Totals	\$ 156,184.45	\$ 8,050.00	\$ 20,200.00	\$ 5,140.00	
Expenditures					
	\$ 297,606.45	\$ 19,275.00	\$ 52,300.00	\$ 15,870.00	
Less Other Revenues	\$ 156,184.45	\$ 8,050.00	\$ 20,200.00	\$ 5,140.00	
Partner Shares	\$ 47,140.67	\$ 11,225.00	\$ 32,100.00	\$ 10,730.00	