



V-Cat Council Meeting

Thursday, September 3, 2020

9:30am – 12:00pm

Wisconsin Valley Library Service
300 First Street - Wausau WI, 54403

Due to precautions concerning COVID-19 this meeting will be held by remote attendance only.

Audio tests and Conversation – 9:00am

Meeting Agenda

Call to Order – 9:30am (Chairperson, Dominic Frandrup)

1. **Roll call** (Meeting Facilitator, Katie Zimmermann)
2. **Action:** Approval of Agenda (Chairperson)
3. **Action:** Approval of Previous Meeting Minutes: June 2020 (Chairperson)
4. **Financial Reports**
 - a. **Report:** Review financial reports for May – July 2020 (Joshua Klingbeil)
 - b. **Action:** Acceptance of Financial Reports (Chairperson)
5. **Committees**
 - a. **Bibliographic and Interface Committee**
 - i. **Report:** (Committee Chairperson, Chris Luebbe)
 - ii. **Recommendation:** Use \$2,400 in Special Projects fund to pay III to create a separate index for Children's subject headings.
 1. **Action:** Adoption of recommendation
 - b. **Cooperative Circulation Committee**
 - i. **Report:** (Committee Chairperson, Kitty Roesler)
 - ii. **Recommendations:** Previously discussed recommendations for Checkout Periods (Stephanie Schmidt)

1. **Action:** Adopt Recommendation 1 New/High Demand Books
2. **Action:** Adopt Recommendation 2 New/High Demand Audiobooks
3. **Action:** Adopt Recommendation 3 Series Video Materials
4. **Action:** Adopt Recommendation 4 New/High Demand Video Materials
5. **Action:** Adopt Recommendation 5 Music CDs
6. **Action:** Adopt Recommendation 6 Magazines

c. Voting Models Exploratory Committee

- i. **Report:** (Committee Chairperson, Erica Clarkson)

Break – 5 minutes

6. Sierra Projects

- a. **Discovery Layer Needs Assessment and Exploration Update** (ILS Administrator, Katie Zimmermann)
- b. **Give Precedence to Local Holds**
 - i. **Give Precedence to Local Holds Status report** (ILS Administrator)
 - ii. **Recommendation:** Continue use of Give Precedence to Local Holds
 1. **Action:** Adopt recommendation to continue use of Give Precedence to Local Holds
- c. **Prioritizing Hold Fulfillment at the Pickup Location**
 - i. **Explanation of Prioritizing Hold Fulfillment at the Pickup Location** (ILS Administrator)
 - ii. **Recommendation:** Enable Prioritizing Fulfillment at the Pickup Location circulation option
 1. **Action:** Adopt Enable Prioritizing Hold Fulfillment at the Pickup Location circulation option
- d. **Teleforms and SMS Replacement Project**
 - i. **Status Report:** (CIO, Joshua Klingbeil)
- e. **Slow Search Function Issue**
 - i. **Status Report:** (ILS Administrator, Katie Zimmermann)

7. Report of the ILS Admin: (ILS Administrator)

- a. **WVLS Resource Sharing Levels Update**
- b. **Discovery Layer Needs Assessment and Exploration Update**
- c. **V-Cat Training Update**
- d. **Other items to Report**

8. Sierra Snack: TBD

9. Other V-Cat Topics (V-Cat Council Representatives)

10. Request for items to include on the next meeting agenda (Chairperson)

11. Upcoming Meetings (ILS Administrator)

- a. September 9, 2020 at 9:30 a.m. - Discovery Layer Advisory Meeting
- b. TBD September/October 2020 - Cooperative Circulation Committee
- c. TBD September/October 2020 - Steering Committee
- d. October 27, 2020 at 10:00 a.m. - Bibliographic and Interface Committee
- e. TBD October/November 2020 - Voting Models Exploration Committee
- f. November 5, 2020 at 9:30 a.m. - V-Cat Council

12. Action: Adjournment (Chairperson)

Remote Meeting Connection Information

Remote Meeting <https://global.gotomeeting.com/join/805972381>

Dial in 1 (224) 501-3412

Access Code 805-972-381

This agenda has been sent to the official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida, and Taylor counties.

If you are unable to attend this meeting, please notify Katie Zimmermann by email: ils.admin@wvls.org **by the end of day Wednesday, September 2, 2020**. Proxy assignment notifications must be made prior to the start of the meeting but to ensure notifications are expressly documented and noted, please make best effort to submit by email to both Katie Zimmermann (ils.admin@wvls.org) and Dominic Frandrup (director@antigopl.org) **by the end of day Wednesday, September 2, 2020**.

Any person planning to attend this meeting who needs special accommodations in order to participate, including toll-free access, should notify the WVLS office by emailing cio@wvls.org