

Antigo: Using aerosol spray for keyboards and tech. Once an hour, and dries, with a quick-drying aerosol. Cleans every hour. Janitorial staff clean every day. They have a checklist for surfaces every hour, which takes 15 minutes. Track your time for a possible COVID-19 grant. Checklists are very helpful to make sure they get done. Know what the surfaces are. Staff in charge of cleaning their own work station and the public areas are cleaned between uses.
https://www.amazon.com/Reusable-Waterproof-Universal-Anti-Dust-Protector/dp/B08779K18Z/ref=psdc_3015407011_t1_B07N115MZZ?pldnSite=1

Withee: We've been wrapping kitchen plastic wraps on the keyboard, cleaning those, then replacing them when patrons are done. We've just opened so it's been done twice.

Three Lakes: Public computers: people are asked to wash their hands before use. They also wipe down space before and after. Strong spray used in the morning and staff will wipe stuff down with bleach solution throughout the day. They have a check-list that they use twice a day. Staff behind the counter do lots of hand washing and sanitizer. Shift changes wipe down first. Computer areas need the most attention, but every hour is hard to maintain.

Tomahawk: Has hourly checklist for high-traffic areas. They have a germicide that they can make on site. They purchased foot pole for their doors. They have automated hand sanitizer when patrons first walk in (they use foam, which lasts longer). Each staff has to wipe down their computers after use. Plastic covers are used for the keyboards. Purchased on amazon. There is a plastic bag over the mouse for each person. Gloves are used for spraying and cleaning. Copier top is covered in cling wrap and other parts are wiped down.
<https://www.cowiweb.com/public/>

Neillsville: Our city has a case of sanitizer they had for elections and let us have as many of those bottles as possible because they had way too much! We pour that on paper towels in a recycled coffee can plus add a few clorox wipes. Since we can see the computers from our circ desk, we always wipe down keyboards and surfaces as soon as someone leaves the station. We have fabric disinfectant spray we use on the chairs at the computers. We also go around every about hour and do all door handles and other surfaces.

Abbotsford: Mice wiped down with alcohol wipe. Sanitize sprays are used on the wooden areas, which are used for restaurants. They buy paper towels to use with the spray. They have plenty of spray, so they go pretty heavy on it.

Gilman: I've only had one library shift so far. So I'm still learning about the procedure details. But I do know we clean the patron computers after each use. I've only seen the computers used by one individual.

Minocqua: Similar to Antigo. The city ordered alcohol spray from a local distillery. Spray the chairs and work station with a cloth. They have a checklist, clean about every hour. The phone

is answered in the back, better control of space and one person. (The phone doesn't ring at the circ desk). Library is cleaned in the morning, and staff clean on the hour.

Rhineland: Asking patrons to clean hands before and after computer use. Staff are cleaning all the time. Moderate activity on tech equipment. Staff wipe down surfaces are needed. They have enough cleaning supplies, but not a ton.