



**COUNTY OF MARATHON  
WAUSAU, WISCONSIN**

**OFFICIAL NOTICE AND AGENDA**

**of a meeting of the Marathon County Public Library Task Force Library System Inquiry,  
Monday February 17, 2020 at 11:00 a.m.  
Library Headquarters, Wausau Community Room.**

**AGENDA**

1. Call to Order
2. MCPL Board President Statement regarding: Public Comments
3. Election of Task Force Chair and Vice Chair
4. MCPL Attributes and Outcomes Review
5. Approval of Task Force Topics by Quorum (see January 27 minutes)
6. Library System Team Strengths and Assets Question: Review of WVLS and SCLS Responses
7. 5 year Technical Goals for MCPL Relative to Attributes and Outcomes (to include staff conversations).
  - Goals:
    - Our RFID System is nearing end of life. Next steps?
    - Technology Upgrades (hardware, software) capacity for support.
    - Emerging Technology we will need consulting support
8. Adjournment

Signed: /s/ Sharon Hunter  
Library Board President or Designee

**\*NOTICE - Pursuant to Wis. Stat. Section 19.84(2) and (3), notice is hereby given to the public that a quorum of the Marathon County Public Library Board of Trustees may be in attendance. No action will be taken will be taken.**

**\*All items on the agenda are considered action items, regardless of action taken.**

**\*All times are approximate and subject to change**

**"Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Library Administration Office at 715-261-7213."**

FAXED TO: Wausau Daily Herald, City Pages, and  
FAXED TO: Other Media Groups  
FAXED BY: H. Wilde  
FAXED DATE: February 12, 2020  
FAXED TIME: 10:30 a.m.

**NOTICE POSTED AT COURTHOUSE**

BY: \_\_\_\_\_  
DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_

Meeting of the Marathon County Public Library Task Force Library System Inquiry, Monday, February 17, 2020. Library Headquarters, Wausau Community Room.

Present: Sharon Hunter, Mark Arend, Rebecca Frisch, Gary Beastrom, Scott Winch (11:22 a.m.), Shannon Schultz (remote)

Excused:

Others: Ralph Illick, Matt Derpinghaus, Leah Giordano, Thomas O'Neill, Heather Wilde, Ben Deitz, Ann Hamland, Joshua Klingbeil, Marla, Sepnafski, Stacy Stevens, and 1 other visitor

The meeting was called to order at 11:00 by Sharon Hunter.  
Sharon Hunter welcomed visitors to the meeting.

MCPL Board President Statement regarding: Public Comments  
No discussion on this agenda item.

Election of Task Force Chair and Vice Chair

**A motion was made by Sharon Hunter to nominate Mark Arend as Chair. Seconded by Rebecca Frisch. Motion carried.**

**Rebecca Frisch nominates Gary Beastrom as Vice Chair. Seconded by Sharon Hunter. Motion carried.**

MCPL Attributes and Outcomes Review

Director Illick was asked how the attributes and outcomes were developed. In-between 2011-2013 these were topics which were built upon by the Library Board as a process to use for strategic planning tools.

Arend: the main points are; access to information and resources, lifelong learning and enrichment, technology, awareness of community needs, fiscal management, public image, community gathering place, and learning environment.

Approval of Task Force Topics by Quorum (see January 27 minutes)

- February our goal is to talk about technology. What are the capabilities of each system for identifying, promoting and supporting existing and emerging technologies to ensure that Marathon County Public Library is positioned to be an industry leader in Wisconsin.
- March we will talk about the financial aspect, both cost and benefit.
- April we will talk about Innovation, Organization Excellence
- May we will talk about the System Governance
- June we will talk about the service to customers internal and we will also do a SWOT analysis and summary. We will take our pros and cons to the Library Board in June or July. If we would like a tour of the facilities we can do that at any time.

Consensus of Topics, no formal approval

Library System Team Strengths and Assets Question: Review of WVLS and SCLS Responses

The task force discussed the responses received from Wisconsin Valley Library System and South Central Library System.

5 year Technical Goals for MCPL Relative to Attributes and Outcomes (to include staff conversations).

- Goals:
  - Our RFID System is nearing end of life. Next steps?
  - Technology Upgrades (hardware, software) capacity for support.
  - Emerging Technology we will need consulting support

Questions will be sent to the two systems to help the task force understand what information is needed for the technology goals.

Adjournment

**A Motion was made by Rebecca Frisch to adjourn the meeting at 11:57 a.m. Seconded by Sharon Hunter. Motion carried.**

/s/ Mark Arend

Committee Chair or Designee

Note: These minutes subject to approval at the next Marathon County Public Library Task Force Library System Inquiry meeting scheduled for March 16, 2020.