

**Wisconsin Valley Library Service - ACCOUNTS PAYABLE - March 2020**

**2-0000 State Aid**

**2-6100 Salaries**

People's State Bank	March Payroll; 3/13/2020	\$18,125.47
	March Payroll; 3/27/2020	\$17,660.87

**Total 2-6100 Salaries** **\$35,786.34**

**2-6130 Employee Benefits**

WPS	Dental Insurance Premium; April 2020	\$950.63
	Dental Insurance Premium; February Adjustment	\$148.93
US Dept of Treasury	Social Security and Medicare; 3/13/2020	\$1,308.87
	Social Security and Medicare; 3/27/2020	\$1,273.35
Minnesota Life Insurance	Life Insurance Premium; April 2020	\$3.19
Wisconsin Retirement System	Contribution for March 2020	\$2,204.69
Dept of Employee Trust Funds	Health Insurance Premium; April 2020	\$11,931.09

**Total 2-6130 Employee Benefits** **\$17,820.75**

**2-6210 Communications**

Associated Bank (CC)	Ringcentral; Fax Charges; March 2020	\$19.99
	Ringcentral; Fax Charges; Service Fee	\$4.51

**Total 2-6210 Communications** **\$24.50**

**2-6220 Supplies**

Rachel Metzler	Reimbursement; Office Supplies (Card)	\$5.59
Associated Bank (CC)	Dollar Tree; Meeting Supplies (Tablecloths)	\$12.66

**Total 2-6220 Supplies** **\$18.25**

**2-6240 Delivery/Postage**

Waltco	Courier Service; March 2020	\$8,926.47
	Courier Service; Vendor Sort; March 2020	\$3,079.52
	Courier Service; Fuel Surcharge	\$923.00
Associated Bank (CC)	USPS; Postage	\$167.20

**Total 2-6240 Delivery/Postage** **\$13,096.19**

**2-6250 Staff Travel**

Associated Bank (CC)	Concourse Hotel; WLA Library Legislative Day Lodging (MS)	\$169.00
Kris Adams Wendt	Reimbursement; Rhinelander Children's Book Fest (2 days)	\$20.00
Anne C Hamland	Reimb.; Rhinelander Children's Book Fest Registration	\$10.00
	Reimb.; Rhinelander Children's Book Fest Travel; Mileage	\$181.70
Associated Bank (CC)	Concourse Hotel; WLA Library Legislative Day Lodging (KAW)	\$169.00

**Total 2-6250 Staff Travel** **\$549.70**

**2-6260 Board Travel**

Tom Bobrofsky	Reimbursement; WLA Library Legislative Day Travel	\$194.00
Dominic Frandrup	Reimb.; WVLS V-Cat Steering Committee Meeting	\$40.25
Eileen Grunseth	Reimb.; WVLS V-Cat Steering Committee Meeting	\$87.40

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Stacy Stevens	Reimb.; WVLS V-Cat Steering Committee Meeting	\$20.70
Pat Pechura	Reimb.; WVLS V-Cat Steering Committee Meeting	\$87.40
Tom Bobrofsky	Reimb.; WVLS V-Cat Steering Committee Meeting	\$69.00
<b>Total 2-6260 Board Travel</b>		<b>\$498.75</b>

### 2-6290 Insurance, Dues, Audit

Marsh & McLennan Agency	Cyber Liability Insurance Policy Renewal	\$1,648.00
	Bond Insurance Policy Renewal	\$257.00
	Management Liability Insurance Policy Renewal	\$1,481.00
Winding Rivers Library System	SRLAAW Membership; Annual Renewal	\$100.00
Wisconsin Library Association	WLA Membership Renewal (JM)	\$177.00
Benefit Advantage 1	Flex Administration Fee; March 2020	\$50.00
Peoples State Bank 1	Direct Deposit Fee; March 2020	\$40.00
<b>Total 2-6290 Insurance, Dues, Audit</b>		<b>\$3,753.00</b>

### 2-6350 Workshops

Associated Bank (CC)	Rev.com; Captioning Fee; February Marketing Webinar	\$58.00
	Amazon; Gift Card; WVLS Marketing Webinar Speaker	\$20.00
<b>Total 2-6350 Workshops</b>		<b>\$78.00</b>

### 2-6400 Contracts

Associated Bank (CC)	Intuit Quickbooks; Employee Usage Fee; March 2020	\$20.00
<b>Total 2-6400 Contracts</b>		<b>\$20.00</b>

### 2-7900 Encumbered

Tomahawk Public Library	Amazon; Bench	\$347.10
	Amazon; Picnic Table	\$294.35
	Amazon; Sign Holder	\$21.59
	Amazon; Furniture; Stump	\$71.36
	Amazon; Stone Pillows, Playsets	\$190.94
	Nordstrom, Campfire Playset	\$63.30
<b>Total 2-7900 Encumbered</b>		<b>\$988.64</b>

**Total 2-0000 State Aid** **\$72,634.12**

## 5-0000 V-Cat Project Accounts

### 5-6360 Hard/Software, Equipment Maintenance

e-solutions	E-Commerce Fee; March 2020	\$119.72
<b>Total 5-6360 Hard/Software, Equipment Maintenance</b>		<b>\$119.72</b>

### 5-6400 Contracts

OCLC	Cataloging Utility; January 2020	\$2,162.23
	Cataloging Utility; February 2020	\$2,162.23
<b>Total 5-6400 Contracts</b>		<b>\$4,324.46</b>

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### Total 5-0000 V-Cat Project Accounts

**\$4,444.18**

### 6-0000 LEAN WI Project Accounts

#### 6-6210 Communication

AT&T	NWLS ISP; January 2020	\$751.51
CoVantage	Uberconference; Collaboration Manage. Tool; One Renewal	\$126.60
	Screencast-o-matic.com; Screencasting Subscription	\$114.00
	ServerPilot; Management Tool; March 2020	\$20.00
	Nitro Software; PDF Editor Software Annual Subscription	\$549.89
	GoDaddy; DNS Registration; NWLS	\$31.16
	Microsoft Store; Additional Joint Use Licensing	\$59.25
	Startinfinity.com; Collaboration Management Tool	\$899.00
Associated Bank (CC)	Amazon; Cloud Storage; March 2020	\$2.04

#### Total 6-6210 Communication

**\$2,553.45**

#### 6-6360 Main/Supplies

CoVantage	ServerSupply.com; Cabling, IF Modules, Joint-Use Incidentals	\$285.79
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#### Total 6-6360 Main/Supplies

**\$285.79**

### Total 6-0000 LEAN WI Project Accounts

**\$2,839.24**

### 7-0000 Pass Thru Accounts

#### 7-0002 Workshops P/T

Swank	Movie License Subscription Renewal	\$4,796.00
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#### Total 7-0002 Workshops P/T

**\$4,796.00**

#### 7-0006 Supplies, Miscellaneous P/T

Dept of Employee Trust Funds	April 2020 Health Insurance Payment; ETF Adjustment	\$2,485.64
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#### Total 7-0006 Supplies, Miscellaneous P/T

**\$2,485.64**

### Total 7-0000 Pass Thru Accounts

**\$7,281.64**

### 8-0000 IT Budget Accounts

#### 8-6210 Communications

Associated Bank (CC)	Boomerang; Web Application; March 2020	\$30.00
	Google Apps; March 2020	\$168.00

#### Total 8-6210 Communications

**\$198.00**

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**8-6360 Maint/Supplies**

Associated Bank (CC) Amazon Marketplace; Management and Supplies; Peripherals \$416.52

**Total 8-6360 Maint/Supplies \$416.52**

**8-6800 Outlay**

Associated Bank (CC) Amazon Marketplace; Meeting Camera and Test IP Cam Kit \$1,358.96

**Total 8-6800 Outlay \$1,358.96**

**Total 8-0000 IT Budget Accounts \$1,973.48**

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**GRAND TOTAL \$89,172.66**