



1. Library Closure Survey

Please have a representative from your library complete a library closure survey for the remainder of 2020. It can [be found here](#). This survey will help determine courier and Sierra adjustments around holidays and other library closure dates. WVLS understands that library schedules might change due to COVID-19, so use your current schedule when completing the survey. Contact Jamie at jmatczak@wvls.org if you have questions.

2. WISCAT Reminders (from Rachel Metzler)

Regular statewide delivery and WISCAT ILL are still suspended, but we have heard that the WISCAT team has been receiving new ILL requests for physical materials. Please be sure to suspend requesting of physical materials until further notice.

Now is a great time to update your participant record to be sure that your holiday list is still current and that your contact info is accurate. Below are directions on how to update your contact information.

To access the participant record: In WISCAT go to: Staff Dashboard>ILL Admin>Lender>Participant Record. From the hot links across the top of the page, click "Contact info". There should be a current name, phone number and email address entered there. If any changes are made, click submit to save the changes. You will receive a confirmation message at the top of the page.

It is also important for every staff member that does interlibrary loan to be signed up for the ILL Listserv. Information on joining the listserv is below. **Subscribe to the listserv:** send blank email to join-illwiscatlist@lists.dpi.wi.gov .

3. Statewide Delivery Update (from Christine Barth)

The week of June 15, SCLS Delivery will quarantine and sort items picked up during the week of June 8. These materials will be delivered to systems the following week, June 22. Note that due to modified delivery (one run per week instead of four) delivery times are delayed.

Minitex Delivery will resume on a limited basis on June 22. If you are holding returns for Minitex, you may send them with your other returns during the week of June 22. Please note that Minitex is NOT open for ILL.

When sending items back through delivery, please remember to update the requests in WISCAT to “returned”, but note that no new requests with the exception of photocopy requests should be created at this time.

4. How To Tackle Library Signage in a Pandemic (blog post)

When the pandemic forced libraries around the world to close their physical buildings, there was one major library marketing tactic that instantly became obsolete... signage. Suddenly, all the effort we put into the size of the sign, its design, and its placement vanished. In the old days, I would have encouraged staff to use less signage and do more talking with patrons. That's not possible right now. But we can still think strategically about how we place our signage, how it is designed, and how much of it we use. Here are some tips for planning your signage as your library moves toward reopening physical spaces. [Read more.](#)

5. CARES Act Grant Survey Coming

WVLS members will be receiving a survey this week about the Grants2States (G2S) funding channel for CARES Act funding via IMLS. The survey will ask which libraries would like to directly handle their own eligible project, and receive reimbursement once completed and verified, and which libraries would rather benefit from one or more system-managed projects as coordinated by LEAN WI partners.