Searching for local items and placing holds for curbside pick-up

* Currently curbside pick-up is limited to materials owned by the pick-up location.
* There may be delays in filling requests as libraries adjust to the temporary curbside service model.
1. Go to the V-Cat Classic catalog: <https://catalog.wvls.org/>
2. Select the library where you would like to pick up materials in the drop down menu.
	1. Check to see that the library is open **BY APPOINTMENT** and not CLOSED.



1. Begin your search.



1. Locate an item you would like to request.
2. Verify that the item is **"available"** at the library where you wish to pick up your items.



1. Click **“Request”**



1. Enter your **library card number** and **pin number** (usually the last 4 digits of your phone number).
2. Click **‘Submit’**



1. Select the pickup library.
2. Click **“Submit”**.



1. To continue searching, click on Regular Display followed by Return to Browse to return to your first list of search results OR click on New Search to start a new search. (With new search the library you chose in step 2 should still appear, but it is a good idea to double check.)
2. Wait to hear from your library that materials are ready and schedule an appointment for pick-up.