



V-Cat Council Meeting

Thursday, April 2, 2020

9:30am – 11:30am

Wisconsin Valley Library Service

Meeting Minutes (adopted 5/7/2020)

(prepared by Joshua Klingbeil)

Attendees

Representatives: Abbotsford: Jenny Jochimsen, Antigo: Dominic Frandrup, Colby: Vicky Calmes, Greenwood: Kim Metzke, Loyal: Teresa Hall, MCPL: Kitty Roesler, Medford: Erica Clarkson, Merrill: Debbie Kiefer, Minocqua: Peggy O'Connell, Neillsville: <<Janay>>, Owen: Loralee Peterson, Rhinelander: Virginia Roberts, Rib Lake: Tammie Blomberg, Stetsonville: Carla Huston, Three Lakes: Erica Brewster, WVLS: Rachel Metzler (non-voting representative).

Others: MCPL: Chris Luebbe, Neillsville: Kathy Wagner, WVLS: Joshua Klingbeil, WVLS: Katie Zimmermann

Not Present

Representatives: Crandon: Stephanie Schmidt, Dorchester: Sue Bedroske, Gilman: <<PAM>>, Granton: Kay Heiting, Laona: Felicia Albrecht, Thorp: Anne Kuipers, Tomahawk: Heidi O'Hare, Wabeno: Cynthia Lemerande, Westboro: Candice Celestina-Smith, Withee: Brandon Hardin

Meeting Called to Order – 9:54 am (Chairperson, Dominic Frandrup)

1. Roll call (Katie Zimmermann)

Quorum present.

2. Reports from Committees

a. Bibliographic and Interface Committee

i. Report: (Committee Chairperson, Chris Luebbe)

Committee last met on February 9th and discussed Juvenile Foreign Language Materials, the Uniform Title (240 field, not always most intuitive/meaningful title), Multi-item sets (need for training docs), Item Types, Kits (more variety of location codes). Next meeting scheduled for Tuesday April 21st plan to discuss the aforementioned topics and possibly a uniform meeting schedule.

b. Cooperative Circulation Committee

i. **Report:** (Committee Chairperson, Kitty Roesler)

The Committee last met on March 5th and discussed certain documents V-Cat has not yet voted on: V-Cat Billing Guidelines, Damaged Missing Pieces Document, and the billable Damaged Missing Pieces Form. Reviewed, updated, and will present at next meeting for formal adoption.

Continued discussion on checkout periods working on several areas: New High Demand Books, New High Demand Audiobooks, Series Video Materials, New High Demand Video Materials, Music CDs, and Magazines based on survey results. Some details were noted, the full packet will be presented prior to the next V-Cat Council meeting. The next Cooperative Circulation Committee Meeting is scheduled for April 23rd.

c. Voting Models Exploratory Committee

i. Report: (Committee Chairperson, Erica Clarkson)

Met twice thus far, currently members are grouped and tasked with researching the voting models of other systems. Next meeting in process of being determined as of this meeting.

Frandrup noted he would be reaching out to individual members to follow up with some questions pertaining to the committee.

3. Report of the ILS Admin (Katie Zimmermann)

Zimmermann exclaimed how proud to work with everyone she was and how deeply committed everyone is to serving their communities. Zimmermann has been making necessary adjustments to the ILS, including some high-level changes made on behalf of everyone which was difficult to do were not made lightly. She noted concerns regarding due date extensions. WVLS has been discussing this situation with many other systems and stakeholders throughout the state, all other Sierra ILS admins are extending due dates – no batch renewals. Our operating intention is to prevent fines from accruing and to keep cards in good standing so everyone can access online resources. WVLS is making best-effort to maintain a meaningful record of data and statistics related to currently checked out items. How this data might be utilized and how traditional functions of this type of data might remain or be adjusted in the future is unknown. This is being discussed at the state level.

WVLS is planning for the management of processes and developing recommendations for re-entering partial and/or full operations.

Zimmermann thanked everyone for bearing with us through these new and strange times. She reminded the Council that we welcome questions and feedback and noted that help@librarieswin.org is the best channel for communications.

Frandrup thanked Zimmermann and all WVLS staff for their phenomenal support.

Klingbeil noted how impressed with the WVLS team he has been, especially focusing on their commitment to honoring and supporting our uniquely high level of member autonomy despite the unprecedented nature of this major shift in operations and operational management. Katie Zimmermann and Rachel Metzler are ILS superstars.

4. Request for items to include on the next meeting agenda (Chairperson)

None requested.

5. Upcoming Meetings (Joshua Klingbeil)

- a. April, TBD - V-Cat Steering Committee (not yet scheduled)
- b. April, TBD - Voting Models Exploratory Committee (not yet scheduled)
- c. Tuesday, April 21, 2020 - Bibliographic and Interface Committee
- d. Thursday, May 7, 2020 - V-Cat Council
- e. Thursday, April 23, 2020 - Cooperative Circulation Committee

Brewster asked about the estimated availability of Bluejeans Meeting Service licenses. Klingbeil noted that the licensing are being provisioned to us and the expectation is that they should be available “any second.” He recommended libraries have an alternative meeting hosting strategy prepared, to be safe.

6. Action: Adjournment (Chairperson)

M: Brewster S: Roesler Meeting adjourned at 10:21 am.