



# V-Cat Steering Committee Minutes

Tuesday, March 10, 2020

1:00pm – 3:00pm



Wisconsin Valley Library Service Meeting Room  
300 First Street - Wausau WI, 54403

**Members Present:** Tom Bobrofsky (Chair), Dominic Frandrup, Leah Giordano, Eileen Grunseth, Kim Metzke, Peggy O'Connell, Pat Pechura, Stacy Stevens

**Members Absent:** Paul Knuth, Stephanie Schmidt

**Others Present:** Joshua Klingbeil, Rachel Metzler, Marla Sepnafski, Katie Zimmermann

## Meeting Minutes

**Called to Order – 1:00 pm** (Chairperson, Thomas Bobrofsky)

1. **Roll call** (Joshua Klingbeil)  
Quorum present.

2. **Action:** Approval of Agenda (Chairperson)  
Motion: S. Stevens Second: P. Pechura **Carried**

3. **Action:** Approval of Previous Meeting Minutes (Chairperson)  
Note: with correction of spelling errors (no content changes)  
Motion: E. Grunseth Second: P. O'Connell **Carried**

### 4. V-Cat Projects and Planning Summary

a. **Report:** Projects in 2020 (Joshua Klingbeil, Katie Zimmerman)

Zimmermann summarized the 2020 plans and operations: Replace Teleforms Notification System and possibly the current Sierra SMS Notifications with Shoutbomb; possible replacement of Content Café with Syndetics; review loan rules and implement updates; review AirPac mobile version of online catalog; upgrade Sierra to 5.0 or 5.1; attend IUG conference in April; learn more about the future of Innovative after its acquisition by Ex Libris.

**b. Report:** Roadmap Development and Strategic Planning (Katie Zimmermann)

Zimmermann reviewed the high level goals for long range planning efforts in 2020 including developing an updated V-Cat Strategic Plan; continuing collaboration with ILS Admins from other Library Systems using Sierra; offering four in-person trainings throughout the year; reviewing and improving training documents; assessing database maintenance practices and implementing new cleanup procedures as needed, evaluating EBSCO Discovery Service (EDS) and other discovery layer services; supporting activities of the V-Cat Voting Models Exploratory Committee; drafting V-Cat user experience user survey; beginning ILS product evaluation process.

**5. V-Cat Budget**

**a. Discussion:** Review of Approved 2020 Budget in New Format (Joshua Klingbeil)

Klingbeil presented the 2020 Budget in a new format as a transitioning exercise. The budget appropriations and funds remained the same in this version.

**b. Recommendation:** 2020 V-Cat Budget Q2 Revision (Joshua Klingbeil)

**i. Discussion & Action:** Present 2020 Q2 Revision to V-Cat Council (Chairperson)

Motion: S. Stevens Second: D. Frandrup **Carried**

**c. Recommendation:** 2021 V-Cat Budget Draft with 2022 Forecast (Joshua Klingbeil)

**i. Discussion & Action:** Present 2021 Budget to V-Cat Council (Chairperson)

This item was tabled after discussion to give the committee a longer period to review the 2021 proposal prior to adopting a recommendation to present to the V-Cat Council.

**6. Voting Models Exploration Committee of the V-Cat Council**

**Report:** Committee Development and Initial Meeting (Katie Zimmermann)

Zimmermann reported on the February, 20,2020 Voting Models Exploration Committee meeting. The committee reviewed voting models from several systems and discussed aspects of each, including:

- majority and supermajority required across the board or for different types of motions
- representation and weighted voting
- possible formulas for weighting including such factors as population, circulation, net lending/borrowing, funding, and collection size

- the use of weighted and unweighted models within one system requiring two votes on each motion

The committee plans to gather more information about voting models and weighting from the following systems to gain an in-depth understanding of the models used by their ILS consortiums, and to consider how each, if applied, might impact V-Cat members:

- Nicolet Federated Library System and Outagamie Waupaca Library System's OWLSnet Administrative Advisory Committee
- IFLS' MORE Network Advisory Committee
- South Central Library System's LinkCat ILS Committee
- Winding Rivers Library System's WRLSWEB

**7. Request for items to include on the next meeting agenda** (Chairperson)

Aside from further review and discussion of draft 2021 V-Cat budget, no topics were suggested.

**8. Upcoming Meetings** (Joshua Klingbeil)

- a. March 21, 2020 - WVLS Board of Trustees
- b. April 2, 2020 - V-Cat Council
- c. V-Cat Steering Committee (not yet scheduled)

**9. Action:** Adjournment (Chairperson)

Motion: E. Grunseth Second: P. Pechura **Meeting adjourned** at 2:28 pm

These minutes were prepared and respectfully submitted by Joshua Klingbeil and Katie Zimmermann.